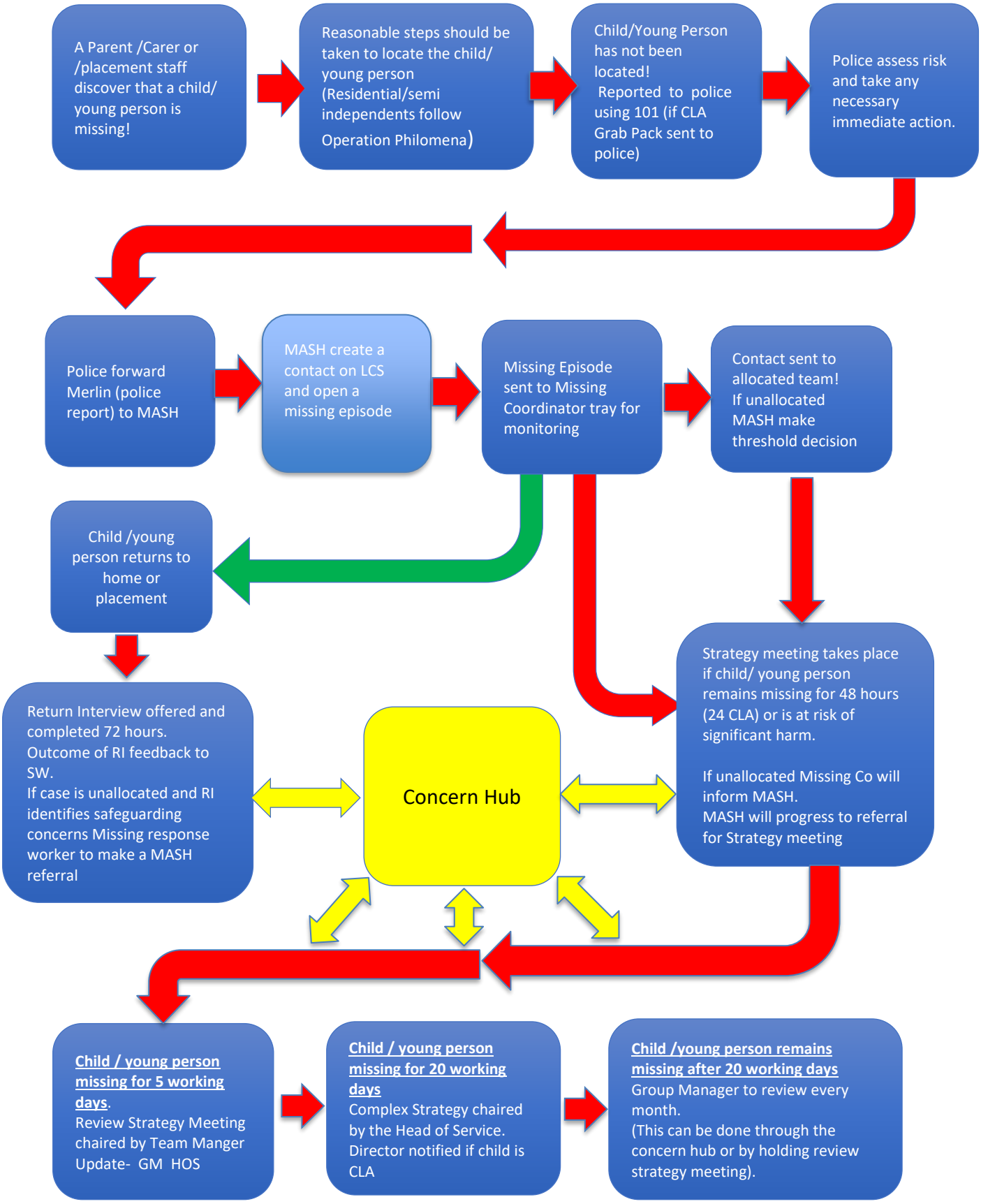
A Parent /Carer or /placement staff discover that a child/ young person is missing!
Reasonable steps should be taken to locate the child/ young person (Residential/semi independents follow Operation Philomena)
Child/Young Person has not been located! Reported to police using 101 (if CLA Grab Pack sent to police)
Police assess risk and take any necessary immediate action.
Police forward Merlin (police report) to MASH
MASH create a contact on LCS and open a missing episode
Missing Episode sent to Missing Coordinator tray for monitoring
Contact sent to allocated team! If unallocated MASH make threshold decision
Child /young person returns to home or placement
Return Interview offered and completed 72 hours. Outcome of RI feedback to SW. If case is unallocated and RI identifies safeguarding concerns Missing response worker to make a MASH referral
Concern Hub
Strategy meeting takes place if child/ young person remains missing for 48 hours (24 CLA) or is at risk of significant harm.
If unallocated Missing Co will inform MASH. MASH will progress to referral for Strategy meeting
Child / young person missing for 5 working days. Review Strategy Meeting chaired by Team Manger Update- GM HOS
Child / young person missing for 20 working days Complex Strategy chaired by the Head of Service. Director notified if child is CLA
Child /young person remains missing after 20 working days Group Manager to review every month. (This can be done through the concern hub or by holding review strategy meeting).