To be used for Place to live requests for Internal and External Foster Placements, Residential, Supported Accommodation, Supported Lodgings, Independent Flats, Crash Pad and Staying Put Arrangements.

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| **Name:** |  | | **Mosaic:** | | | |  | | | |
| **Date of Birth:** | |  | | **Legal Status and code:** | | | |  | | | |
| **Social Worker:** | |  | | **Team:** | | | |  | | | |
| **Team Manager:** | |  | |
| **Service Manager:** | |  | |
| **IRO:** | |  | |
|  | | | | | | | | | | |
| **Current Placement (if applicable)** | | **Reason for placement to cease & code** | | | | | | | **Reason for placement change & code** | |
|  | |  | | | | | | |  | |
| **Search Details** | | | | | | | | | | |
|  | | | | | | | | | | |
| **Proposed Placement Details –** | | | | | | | | | | |
| **Placement Type:** | |  | | **Category / Service:** | | | |  | | | |
| **Provider Name:** | |  | | | | | | | | |
| **Home / Service / Carer Name:** | |  | | | | | | | | |
| **Location Address:** | |  | | | | | | | | |
| **Proposed Duration of Placement:** | |  | | | | | | | | |
| **If Out of Area, what is the rationale for out of area placement and what is the plan to return to stable local arrangement?** | |  | | | | | | | | |
| **If Out of Area how does the proposed Out of Authority place to live meet the needs of the child/young person?** | |  | | | | | | | | |
| **Has the Out of area authority been consulted with and the care plan shared.** | |  | | | | | | | | |
| **Host Local Authority:** | |  | | | | | | | | |
| **If proposed placement is unregulated, has an unregulated placement notification been completed?** | | **Please attach copy of Unregulated and Unregistered notification and ensure section at the end of form is completed.** | | | | | | | | |
| **Summary of placement searched – have we expended every other option? Please indicate how long searches have been undertaken and whether they are still being pursued.** | |  | | | | | | | | |
| **Placement options considered and reasons why not suitable, specifically stating reason that child / young person is unable to live a registered home, including in-house provision and external settings.** | |  | | | | | | | | |
| **What options are being considered for permanency and is this reflected in the current care plan e.g., Permanency Planning Meetings and Legal Planning Meeting discussions** | |  | | | | | | | | |
| **If additional supported accommodation / semi-independent living hours required, please state how many hours of support is needed with reasons.** | | Hours | | | Reason | | | | | |
| 5 | | |  | | | | | |
| 10 | | |  | | | | | |
| 15 | | |  | | | | | |
| Other | | |  | | | | | |
| **Placement Costs:** | | Social Care | | | | Education | | | | Health |
| £ | | | | £ | | | | £ |
| **Details of costs / funding agreements:**  *(additional costs, enhanced, solo,**staffing, transport fees etc.)* | |  | | | | | | | | |
| **Placement Code** | |  | | | | | | | | |
| **Due Diligence Checks**  **(Placement Officer to complete this section)**  *(\*) If an Internal Foster placement or DPS/Framework provider then these checks would have already been completed as part of the framework and are not needed.* | | | | | | | | | | |
| **Framework Agreements / Contracts:** | |  | | | | | | | | |
| **Safeguarding policy received:** | |  | | | | | | | | |
| **Statement of Purpose / Carer Profile:** | |  | | | | | | | | |
| **Host LA Commissioner:** *(\*)* | |  | | | | | | | | |
| **Feedback from other Las:***(\*)* | |  | | | | | | | | |
| **Reg 44 Reports:** *(if applicable) (\*)* | |  | | | | | | | | |
| **Confirmation of Insurance:** *(\*)* | |  | | | | | | | | |
| **Health & Safety Inspection:***(\*)* | |  | | | | | | | | |
| **Ofsted Rating** | |  | | | | | | | | |
| *(\*) If a DPS/Framework provider then these checks would have already been completed as part of the framework and are not needed.* | | | | | | | | | | |
|  | | | | | | | | | | |
| **Views & Comments** | | | | | | | | | | |
| **IRO** | |  | | | | | | | | |
| **Young Person / Family Members** | |  | | | | | | | | |
| **SEN / Virtual School** | |  | | | | | | | | |
| **Health** | |  | | | | | | | | |
| **Other Partners:**  *(CAMHS, YoS etc)* | |  | | | | | | | | |
| **Is any Legal Advice Required for consideration of Deprivation of Liberty Safeguards (DOLS) or Unregulated / Unregistered placement?** | |  | | | | | | | | |
| **Has a DDR been completed in respect of DoLs or Unregistered placement considerations if DOLs or placement in unregistered setting is being proposed.** | |  | | | | | | | | |

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| **Proposed Placement Matching Grid** | | | | |
| * This should be completed by the child’s social worker in conjunction with the placement provider / Carer. * The areas for matching are not set out in any order of preference / relevance, as this will be different for each child/young person. * Where the placement does not meet all aspects of the criteria, attention should be paid to what support will then be offered how this will be provided, either by the service provision or other partners * **If placement is out of area – you must specify how the child’s needs will be met and by whom in the matrix below, including any commissioning arrangements** | | | | |
| **Areas considered in respect of proposed placement** | **Description of child’s identified needs** | **Is there any current support being provided to meet this need** | **Prospective placement potential to meet the child’s needs** | **Are future support needs identified and plan to address this?** |
| **Health:** *(including mental health and disability)* |  |  |  |  |
| **Education** |  |  |  |  |
| **Emotional and behavioural development** |  |  |  |  |
| **Identity:** *(including ethnicity, religion, culture and language)* |  |  |  |  |
| **Family and social relationships** |  |  |  |  |
| **Social presentation,** *(including interests and hobbies)* |  |  |  |  |
| **Self-care skills** |  |  |  |  |
| **Agreed safety plan for child/young person – what arrangements are in place to reduce the risk of harm to the child/young person? What was the type and date of the most recent risk assessment? How will the placement address risks and prepare the child to move on to a more suitable place to live as soon as practically possible?** |  | | | |

|  |  |
| --- | --- |
| **Approval to Place** | |
| **Team manger comments** |  |
| Team manager signature and date |  |
| **Service manager comments** |  |
| Service manager signature and date |  |
| **Head of Service Decision:** |  |
| **Head of Service Signature:** |  |
| **Approval Date:** |  |
| **Date of Placement Review Panel:** |  |
| **Legal Status and code** |  |
| **Reason for placement to cease code** |  |
| **Reason for placement change code** |  |
| **Placement code** |  |
| **Planned / Unplanned placement** |  |
| ***NB: The funding will cease on the review date if the case has not been reviewed by the Placement Forum prior to the review date. The social worker is responsible for booking in the review of placement decisions at a frequency of no longer than six months to the Placement Forum.*** | |
| **Approval to Place Unregulated / Unregistered placement** | |
| **What type of placement is being approved e.g. / Unregulated / Unregistered** |  |
| **Has the completed notification form been attached with this Approval to Place form (Yes/No)\*** |  |
| **Final comments before placement from Service Director Children’s Social Care** |  |
| **Service Directors Children’s Social Care Signature and date:** |  |
| **Approval Date for placement:** |  |
| **Confirm DDR completed for Unregistered Placement.** | Yes / No |
| ***NB. This section only applies to a placement that is unregulated / unregistered:***  ***\*The approval to Place form and the relevant notification form must be sent to Service Director of Children’s Social Care and the Executive Director of the People Department to authorise.*** | |

**Code references.**

**PLACEMENT CODES**

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| --- | --- |
| A3 | Placed for adoption with parental/guardian consent with current foster carer(s) (under Section 19 of the Adoption and Children Act 2002) or with a freeing order where parental/guardian consent has been given (under Section 18(1)(a) of the Adoption Act 1976) |
| A4 | Placed for adoption with parental/guardian consent not with current foster carer(s) (under Section 19 of the Adoption and Children Act 2002) or with a freeing order where parental/guardian consent has been given under Section 18(1)(a) of the Adoption Act 1976 |
| A5 | Placed for adoption with placement order with current foster carer(s) (under Section 21 of the Adoption and Children Act 2002) or with a freeing order where parental/guardian consent was dispensed with (under Section 18(1)(b) the Adoption Act 1976) |
| A6 | Placed for adoption with placement order not with current foster carer(s) (under Section 21 of the Adoption and Children Act 2002) or with a freeing order where parental/guardian consent was dispensed with (under Section 18(1)(b) of the Adoption Act 1976) |
| H5 | Semi-independent living accommodation not subject to children’s homes regulations |
| K1 | Secure children’s homes |
| K2 | Children’s Homes subject to Children’s Homes Regulations |
| P1 | Placed with own parent(s) or other person(s) with parental responsibility |
| P2 | Independent living for example in a flat, lodgings, bedsit, bed and breakfast (B&B) or with friends, with or without formal support |
| P3 | Residential employment |
| R1 | Residential care home |
| R2 | National Health Service (NHS)/health trust or other establishment providing medical or nursing care |
| R3 | Family centre or mother and baby unit |
| R5 | Young offender institution (YOI) |
| S1 | All residential schools, except where dual-registered as a school and children’s home |
| U1 | Foster placement with relative(s) or friend(s) – long term fostering |
| U2 | Fostering placement with relative(s) or friend(s) who is/are also an approved adopter(s) – fostering for adoption /concurrent planning |
| U3 | Fostering placement with relative(s) or friend(s) who is/are not long term or fostering for adoption /concurrent planning |
| U4 | Foster placement with other foster carer(s) – long term fostering |
| U4 | IFA – Independent Fostering Agency Carer |
| U5 | Foster placement with other foster carer(s) who is/are also an approved adopter(s) – fostering for adoption /concurrent planning |
| U6 | Foster placement with other foster carer(s) – not long term or fostering for adoption /concurrent planning |
| U6 | IFA – Independent Fostering Agency Carer |

**REASONS EPISODES CEASES**

|  |  |
| --- | --- |
| X1 | Episode ceases, new episode begins on same day, for any reason |
| E11 | Adopted - application for an adoption order unopposed |
| E12 | Adopted – consent dispensed with by the court |
| E2 | Died |
| E3 | Care taken over by another local authority in the UK |
| E4A | Returned home to live with parent(s), relative(s), or other person(s) with parental responsibility as part of the care planning process (not under a special guardianship order or residence order or (from 22 April 2014) a child arrangement order). |
| E4B | Returned home to live with parent(s), relative(s), or other person(s) with parental responsibility which was not part of the current care planning process (not under a special guardianship order or residence order or (from 22 April 2014) a child arrangement order). |
| E13 | Left care to live with parent(s), relative(s), or other person(s) with no parental responsibility. |
| E41 | Residence order (or, from 22 April 2014, a child arrangement order which sets out with whom the child is to live) granted |
| E45 | Special guardianship order made to former foster carer(s), who was/are a relative(s) or friend(s) |
| E46 | Special guardianship order made to former foster carer(s), other than relative(s) or friend(s) |
| E47 | Special guardianship order made to carer(s), other than former foster carer(s), who was/are a relative(s) or friend(s) |
| E48 | Special guardianship order made to carer(s), other than former foster carer(s), other than relative(s) or friend(s) |
| E5 | Moved into independent living arrangement and no longer looked-after supportive accommodation providing formalised advice/support arrangements (such as most hostels, young men’s Christian association, foyers, staying close and care leavers projects). Includes both children leaving care before and at age 18 |
| E6 | Moved into independent living arrangement and no longer looked-after: accommodation providing no formalised advice/support arrangements (such as bedsit, own flat, living with friend(s)). Includes both children leaving care before and at age 18 |
| E7 | Transferred to residential care funded by adult social care services |
| E9 | Sentenced to custody |
| E14 | Accommodation on remand ended |
| E15 | Age assessment determined child is aged 18 or over and E5, E6 and E7 do not apply, such as an unaccompanied asylum-seeking child (UASC) whose age has been disputed |
| E16 | Child moved abroad |
| E17 | Aged 18 (or over) and remained with current carers (inc under staying put arrangements) |
| E8 | Period of being looked-after ceased for any other reason (where none of the other reasons apply) |

**REASONS FOR PLACEMENTS CHANGE**

|  |  |
| --- | --- |
| CARPL | Change to/ Implementation of Care Plan |
| CLOSE | Resignation / closure of provision |
| ALLEG | Allegation (s47) |
| STAND | Standards of care concern |
| APPRR | Approval removed |
| CREQB | Carer(s) requests placement end due to child’s behaviour |
| CREQO | Carer(s) requests placement end other than due to child’s behaviour |
| CHILD | Child requests placement end |
| LAREQ | Responsible /area authority requests placement end |
| PLACE | Change in the status of placement only |
| CUSTOD | Custody arrangement |

**Legal Status**

|  |  |
| --- | --- |
| Code | Description |
| C1 | Interim care order |
| C2 | Full care order |
| D1 | Freeing order granted |
| E1 | Placement order granted |
| V2 | Single period of accommodation under section 20 (Children Act 1989) |
| V4 | Accommodated under an agreed series of short-term breaks, when agreements are recorded (NOT individual episodes of care) |
| L1 | Under police protection and in local authority accommodation |
| L2 | Emergency protection order (EPO) |
| L3 | Under child assessment order and in local authority accommodation |
| J1 | Remanded to local authority accommodation or to youth detention accommodation |
| J2 | Placed in local authority accommodation under the Police and Criminal Evidence Act 1984, including secure accommodation. However, this would not necessarily be accommodation where the child would be detained. |
| J3 | Sentenced to Youth Rehabilitation Order (Criminal Justice and Immigration Act 2008 as amended by Legal Aid, Sentencing and Punishment of Offenders Act (LASPOA) 2012 with residence or intensive fostering requirement) |