**Essential Information**

|  |  |
| --- | --- |
| Name of Young Person:  **????** | Date of Birth:  **????** |
| Legal status:  **????** | Date of placement (if applicable):  **????** |
| National Insurance Number:  **????** | Copy of Birth Certificate held – **YES/NO**  Copy/Current Passport – **????** |
| Social worker name: **????** | |
| Local office address: **????** | |
| Telephone number: **????** | Fax Number: **????** |
| Are BARNARDOS Involved with child: **YES/NO** | BARNARDOS Worker: **????**  Contact Number: **????** |
| Parent/Carer(s) name: **????** | Relationship/Placement Type: **????** |
| Address: **????** | |
| Telephone number: **????** | Parent/Carer Mobile: **????**  Young Persons Mobile: **????** |

|  |  |  |
| --- | --- | --- |
| People to be notified if AWA or missing | Name | Telephone Number(s) |
| **Social worker** | ???? | Landline:????  Mobile:???? |
| **Out of Hours (for Dorset)** | **Duty Social Worker** | **01202 657279** |
| **Dorset Police** | **Control room**  **Missing Persons Team (Mon – Fri 8am-4pm)** | **01202 222222**  **01202 – 220966/7** |
| **British Transport Police** | **Control room** | **0800 40 50 40** |

|  |  |
| --- | --- |
| Name: **????** | **Photograph** |
| Date of Birth: **????** |
| Other known aliases: **????** |
| Height: **????** |
| Weight: **????** |
| Build: **????** |
| Ethnicity: **????** | Colour of Hair: **????** |
| Distinguishing features: **????** | Colour of Eyes: **????** |
| Known allergies: **????** | Illnesses: **????** |
| Current medication: **????** | Known to use alcohol/drugs: **YES/NO** (if ‘YES’,name substances)  **????** |
| Education establishment/Provision:  **????** |
| Areas known to frequent:  **????** | |
| Previously Located at:  **????** | |
| Others known to associate with:  **????** | |
| List of any risk taking behaviours:  **????** | |
| Agreed actions that MUST be completed by Informant PRIOR to reporting as MISSING:  **????** | |
| Any person/s contact is restricted:  **????** | |

Completed by: **????**

Agreed by Manager / Assistant Manager: **????**

Shared with Police: **YES/NO**

This passport will be reviewed on a **monthly** basis or as and when necessary.