**Adult Social Care – Service Guide & Jargon Buster**

Team Set Ups:

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| Locality Assessment Teams (The Wrekin, Hadley Castle, Lakeside South) | TICAT (Based at House 5, PRH) | Service Improvement & Efficiency | Safeguarding & DoLS |
| * Social Workers * Adult Early Help Practitioners * Occupational Therapy * Business Support | * Social Workers * Adult Early Help Practitioners * Assistive Technology * Sensory Team * Community Support Advisors * Business Support | * Business Support * Projects, Policies & Quality * Business Systems Support | * Social Workers * Safeguarding Finance Officers * Business Support * Community Support Advisors |
| Mental Health |  | | |
| * Social Workers |

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| **Teams/Services** | |
| EHS | Early Help & Support |
| ASC | Adult Social Care |
| PPQ | Projects, Policies & Quality |
| TICAT | Telford Integrated Community Assessment Team  *Based at House 5 PRH* |
| DARS | Drug and Alcohol Recovery Service |
| FCM | Financial Case Management |
| SI&E | Service Improvement & Efficiency |
| MSB | My Support Broker  *(Previous contractors for support planning model)* |
| CHC | Continuing Healthcare |
| CCG | Clinical Commissioning Group  *(Previously Primary Care Trust – PCT)* |
| SSSFT | Shropshire & South Staffordshire Foundation Trust |
| My Choice | *Information and Advice offer – first point of contact* |
| AT | Assistive Technology |
| Prevention Team | *OT previously known as and still often referred to* |
| EDT | Emergency Duty Team |
| DoLS | Deprivation of Liberty Safeguarding |
| SaTH | Shrewsbury and Telford Hospital NHS Trust |
| CAFLS | Children and Family Locality Service |
| CSSS | Children’s Safeguarding & Specialist Services |
| CAMHS | Child, Adolescent Mental Health Services |
| CATE | Children Abused Through Exploitation |
| BSS | Business Systems Support |

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| **Client Groups** | |
| ALD | Adult Learning Disability |
| PD | Physical Disability |
| PSD | Physical/Sensory Disability |
| OP | Older People |
| MH | Mental Health |
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| **Roles** | |
| OT | Occupational Therapist |
| OTA | Occupational Therapy Assistant |
| PSW | Principle Social Worker |
| SW | Social Worker |
| EHP | Early Help Practitioner |
| CSA’s | Community Support Advisors |
| SSW | Senior Social Worker |
| TL | Team Leader |
| SDM | Service Delivery Manager |
| AD | Assistant Director |
| BSO | Business Support Officer |
| BIA | Best Interest Assessor |
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| **Finances** | |
| RAS | Resource Allocation System  *RAS assessment is completed by primary worker to determine a client’s personal budget)* |
| PB | Personal Budget |
| DP | Direct Payment |
| PA | Personal Assistant |
| DPA | Deferred Payment Agreement |
| FAF | Financial Authorisation Form |
| CIP | Cost Improvement Plan |
| Abacus | Payment system to process provider payments |
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| **External Services** | |
| CQC | Care Quality Commission |
| QAF | Quality Assurance Framework |
| PiPOT | Person in a Position of Trust |
| PLO | Public Law Outline |
| TLAP | Think Local, Act Personal |
| IAG Strategy | Information, Advice & Guidance Strategy |
| Care Act 2014 | *(Replaced Community Care Act)* |
| ASCOF | Adult Social Care Outcomes Framework |

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| **General** | |
| I&A | Information & Advice |
| MyLife | Online directory and information and advice service |
| ASCLT | Adult Social Care Leadership Team |
| CareFirst/  CareAssess/  CarePath/  Protocol | Client databases |
| EDM | Electronic Data Management (Electronic client file) |
| RIO | Client database used by Mental Health (Health programme) |
| PDF | Practice Decision Forum (Panel) |
| SV | Supervision |
| LAS | Liquid Logic Adult System |
| LCS | Liquid Logic Children’s System |
| ContrOCC | Adults Finance System |
|  | |
| **Practice Decision Forum (Panel)** | |
| FFA | Fact Finding Assessment |
| MCA | Mental Capacity Assessment |
| DFG | Disabled Facilities Grant |
| EHCP | Education Health and Care Plans |
| DST | Decision Support Tool *(CHC meeting to determine CHC funding)* |
| ILF | Independent Living Fund |
| FD | Financial Declaration *(Declaration of resources used to assess how much client will be required to contribute to care)* |
| Charging Declaration | Signed client or representative agreement that the charging policy for client contribution has been explained to them |
| DRE | Disability Related Expenditure |
| BCF | Better Care Fund |