**Pre-Proceedings Process Map**

*(Please carefully click on the dot, in the box, next to the question mark for further information)*

**?**

**Social Worker completes the Pre-Proceedings Letter**

**Social Worker sends Letter to Practice Team**

**Manager who will send to Group Manager for approval**

**No Updates**

**Required**

**Does GM Approve?**

Does

**Approved**

**The social worker will hand deliver the letter to each of the parents, where reasonably practical, and informs the family of the date of the Public Law Outline Meeting with a list of local family solicitors.**

******** **?**

**Social Worker will arrange: Meeting Room**

**Minute Taker**

**Practice Manager and Group Manager**

**Legal Representation**

**Initial Pre-Proceedings meeting takes place**

******?**

**Social Worker agrees a date for the**

**Pre-Proceedings Review**

**(within 6 weeks of the initial meeting)**

**?**

**Social Worker will arrange Review: Meeting Room**

**Minute Taker**

**Practice Manager and Group Manager**

**Legal Representation**

**Continue**

**Review takes place and Decisions made**

**Pre-Proceedings**

**?**

**Review decision**

**Initiate Care Proceedings**

**Initiate**

**Discontinue Pre-Proceedings**

**Social Worker continues ongoing case work**