

IHA, RHA and Adoption Medicals in Mosaic

Mosaic Step by Step Guide

Initial Health Assessment

When a child is accommodated the IHA Step will be generated from the Decision to Seek Accommodation Step. It will be assigned to the allocated social worker.

The effect of the Step is that a referral is being made to our health colleagues for a Child Looked After to have an Initial Health Assessment and this is expected to reach health within 4 days of the child being accommodated. There are certain requirements for information and consent that health require in order to carry out an assessment. The forms within the step contain most of that information. Consent can be signed for on the BAAF IHA forms. See below.

Forms

Upon starting the Step the Mandatory form CYP255 will be generated.



This has crucial information that health require in order to be able to do the best assessment possible. Likewise the BAAF IHA is required and you need to complete Part A choosing the version C for a child or YP for a young person.



If the child is 16 + and chooses to decline the assessment you will be able and required to generate the CYP256 form and obtain the signature which will then

need to be uploaded using the attachment icon within the step.

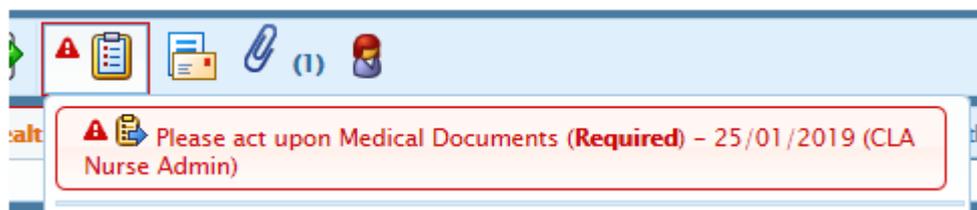


Consent

There is a section on the Part A of the BAAF form that explores consent and if you answer No to the question about having gained consent elsewhere the space becomes available for a wet signature. Print the form, obtain the signature and upload a scan of that part back into the Step.

Request

With this information gathered you will be able to now send the system request to the CLA Nurse Admin.



If you have provided full details and obtained consent the CLA Nurse Admin will be able to arrange the medical and communicate the arrangements.

Finishing the Step – Planning for the RHA

Once the IHA has taken place and the 'report' written the CLA Nurse admin will upload the Part C of the BAAF form into the Step.

They will then set the Next Action for the RHA to appear in your Incoming work 8 weeks before the next Health Assessment is due. You will be expected to start producing the RHA forms at this point so that the CLA Nurse Admin can arrange a RHA in within timescales. Therefore the forms should be completed and the Mosaic request sent to the CLA Nurse Admin at least four weeks prior to when the RHA is due. This will allow sufficient time for assessment to be undertaken, written up and returned to LA by health.

Once they have finished the IHA step you will notice that it is no longer in your current work or on the Child's Person Summary screen, Current work display. It would help to keep this clear of old steps so remove any steps that can be finished.

RHA

An RHA follows the same process but the Essential Health form is much shorter. You will still be required to complete Part A of the correct BAAF form too. As stated the RHA will appear in your Incoming Work 8 weeks before the next medical is due.

You will be expected to start producing the RHA forms promptly at this point so that the CLA Nurse Admin can arrange a RHA in within timescales.

RHA's are due within 6 or 12 months of the previous Health Assessment for an under 5 or over 5 year old respectively.