**Care Planning Meeting Agenda**

**Introductions / Apologies**

**Any changes to the current Permanence arrangement for the Child / Young Person**

Any worries or changes in circumstances regarding the stability of the child / young person in respect of placement and permanence plan

**Update from Child / Young Person**

Update the meeting regarding the child / young persons current wellbeing and views regarding the current situation

Review any vulnerabilities and child / young persons identified needs and how we are supporting the child and young person

What currently is the experience of the child / young person.

**Update from Placement**

How the child / young person faring

What activity is being undertaken in placement

Any worries or concerns that are currently held

**Update from Family**

How the familial contact is progressing

Any worries or concerns about familial contact

Any challenges family members are facing that may impact on the quality of contact

Any changes in family circumstances

Any worries or concerns that family have in respect of the child / young person

**Update from Agencies**

What has been their experience of working with the child / young person and placement

What actions have the agency has undertaken

Any concerns or worries the agency has

**Reviewing the Care Plan**

Based on the new information review the **Care Plan**

Start with the outcomes column under **RED**

For each Outcome review the actions, with the following questions

1. Has the action been undertaken?
2. If not what has been the barrier? How should it be overcome?
3. Has it had any **impact** on the child’s experience?
4. What needs to happen to have an impact?

 (do not put ongoing)

1. Do any actions need revising in order to achieve the outcome identified in the Care Plan

Then discuss **AMBER** going through the same process?

Then repeat the discussion in respect of the **Greens**

 (Remember to keep it concise this needs to be achievable, one step at a time.)

**Impact** / **analysis**

Discuss and record whether the activity has progressed plans for the child / young person, reduced vulnerabilities or progressed permanency planning.

**What has been observed as changes in the lived experience of the child**

**Agreed Actions**

List what has been agreed

Set date and time for next core group.

Is advocacy referral needed?

Has any incident or significant change occurred that needs to be referred back to the IRO

Minutes to be distributed – no more than 5 working days