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| **PERMANENCY PLANNING**  **Introduction**  The flowchart below shows the indicative process to be used for children who require a Permanence Plan. There are three **Timeline & Workflow documents** which set out in detail the permanency planning process that should be followed for:   * children who are looked after some of whom may also be subject to care proceedings * some older young people (16+) who are looked after but are not subject to care proceedings and have clear permanence plans * children subject to care proceedings but who are not looked after   Practitioners and their managers will decide which Timeline should be followed for each child.  The Timelines are stored in the Documents Library along with :   1. the **Permanence Planning template** which will be used by practitioners and managers to update and record the progress of permanence planning for the child, and 2. **Terms of Reference** which explain the functions and administrative arrangements for    * + Permanency Planning Panel      + Permanency Planning Meetings      + Permanency Tracking Panel   Practitioners should read these documents in conjunction with Newham Children’s Service online procedures **Care and Supervision Proceedings and the Public Law Outline** and **Permanence Planning Guidance**, and **Pre-proceedings Public Law Outline Timeline and Workflow and Guidance.**  **Looked After Children Reviews** will be held in line with statutory timescales and these will also review and monitor the permanence plan for each child who is looked after.  **Version 1 2.20**  **PERMANENCY PLANNING FLOWCHART** |
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Discuss child at

**Permanency Planning Panel** (PPP)

within 10 working days

(chaired by a Permanence Manager)

**Court proceedings issued**

**Child becomes looked after (LAC)**

Convene

**Initial Permanency Planning Meeting** (IPPM) within 4 weeks of child becoming LAC / proceedings issued

(chaired by a Permanence Manager)

PPMs held monthly thereafter (chaired by a Permanence Manager)

Present child to

**Permanency Tracking Panel** (PTP)

within 6 weeks of child becoming LAC / proceedings issued and monthly thereafter - 2 weeks after each PPM

(chaired by Head of Service CLA)

Convene

**Final Permanency Planning Meeting**

2 weeks before final evidence filing date

(chaired by Permanence Manager with Service Manager present.)

**If a Placement Order is granted**

Convene **Permanency Planning Meeting** within 4 weeks of the Order and monthly thereafter until matching or ADM decision to change the care plan from Adoption (chaired by a Permanence Manager)

Attend **Permanency Tracking Panel** within 6 weeks of the Order and thereafter as agreed by the Chair until matching or ADM decision to change the care plan from Adoption (chaired by Head of Service CLA)

**If a Care Order is granted**

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| Convene  **Permanency Planning Meeting** within 8 weeks of the Order and two monthly thereafter until the child has been matched with long term carers  (chaired by a Permanence Manager) |

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| Attend **Permanency Tracking Panel**  within 12 weeks of the Order and thereafter as agreed by the Chair until the child has been matched with long term carers  (chaired by Head of Service CLA) |