

UNBORN BABY SOP

Referrals received into childrentriage@northumberland.gov.uk from Community Midwives.



Calculate when the pregnancy will be at 12/14 weeks (check with manager) gestation and make a note of this on the referral and put it in the diary for follow up.



Create Contact Record regardless of gestation if there are other siblings in the household.

If Unborn is not known to Children's Services, follow the SOP for Create a New Person, (change the date of the address for the unborn to the date of the referral, this ensures the address shows on the basic demographics screen) ensuring the Unborn's surname is the same as the expectant mother and tick the unborn box.



The referral will be triaged by First Contact and if further assessment is required when the pregnancy is at 12/14 weeks gestation, MASH admin will diary this date when processing the letters.

Diary - Please note if this date is on a Monday please enter the date in the diary on the Tuesday after.