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| **Child’s Name**

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 | **ID** | **Social Worker** | **Team** |  **Manager.** | **Date Authorised** |
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**MANAGEMENT SCRUTINY AND AUTHORISATION OF ASSESSMENT QUALITY CHECKLIST [also applicable to reports for Conference or Review]**

*Before authorising a Child and Family assessment, or Conference or LAC Review report, the Manager must ensure the following issues are adequately addressed to ensure quality and adequacy of the assessment as a basis for decision making. If information is missing or incomplete the manager should record the further work required with timescales on the assessment under Managers Comments so that the Social Worker can address any shortfalls*

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| Is there **evidence in the assessment** that the following have been adequately addressed? |
|  |  | ***Yes*** | ***No*** |
| *1.* | ***Consent*** *to information sharing has appropriately been recorded.*  |  |  |
| *2.* | *The* ***reason*** *for or purpose of the assessment is clear and is addressed by the assessment.* |  |  |
| *3.* | *All children subject to assessment* ***have been seen****, observed, engaged in the work**and spoken to alone where appropriate.* |  |  |
| *4.* | *If* ***S47*** *the details and dates of any investigative interviews or medicals should be**Included specifying findings and conclusions. The information* ***should inform analysis****.*  |  |  |
| *5.* | *The* ***child’s views and experience*** *are recorded and* ***inform analysis*** *and decision making.* |  |  |
| *6.* | ***Information from and about parents and carers*** *including fathers and* ***non-resident*** *parents or* ***partners*** *is recorded and provides a picture of parenting**capacity, their views inform analysis and decision making.**Adult’s needs are identified and the impact on parenting of mental health; alcohol**or substance misuse or any disability is identified.* *Comment from* ***adult services*** *is included where they are involved.* |  |  |
| *7.* | ***Historical information: A genogram enables preparation of a chronology of*** ***significant events in family life and includes the focus and outcomes of*** ***previous referrals to social care so an understanding of pattern that informs*** ***current assessment of risks and needs.*** |  |  |
| *8.* | *The assessment* ***identifies risk and protective factors for the child*** *in this family.* |  |  |
| *9.* | ***Information from partner agencies*** *has been gathered and used to inform analysis* *and decision making* |  |  |
| *10.* | *The assessment takes into account* ***the impact of identity; disability; race; culture; religion; gender; sexuality; for the child and the family.*** |  |  |
| *11.* | ***Recording*** *is of an adequate standard using language parents can understand and* *appears* ***accurate. Language is not punitive to children or adults*** |  |  |
| *12.* | ***Analysis takes into account all available information, critically evaluates risks;****needs and protective factors or strengths in the immediate and wider family;**parenting capacity and likely* ***outcomes for the child. Analysis is adequate to inform*** ***next steps and a purposeful plan of work.*** |  |  |
| *13.* | ***Recommendations and decisions are proportionate and appropriate and reflect*** ***the assessment findings.*** |  |  |
| *14.* | *The* ***plan*** *describes the* ***outcomes to be delivered for the child*** *and the* ***actions*** ***to deliver outcomes for the child*** *and* ***specific timescales*** *for delivering change.**The* *consequence of no change and any contingency plan where needed.* |  |  |
| *15.* | ***The assessment and its conclusions and recommended action is shared with******the family.*** |  |  |
| *16.* | ***The assessment*** ***and its conclusions and recommended action is shared with******Partner agencies.*** |  |  |
| *17.* | ***For reports for Conference or Review include an update on progress of the plan since the last review or the interim plan pending ICPC . The report should be accompanied by an updated chronology of key significant events since the last review.*** |  |  |
| ***Feedback or additional work needed to complete the assessment. Specify timescale:*** |
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