**Single Assessment**

**Basic Information**

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| **Service User Information** |
| Azeus ID   |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | Name | |  | | | | | | | Preferred Name | |  | | | | | | | Date of Birth | |  | | | | | | | Age | |  | | | | | | | Gender | |  | | | | | | | Home Address | |  | | | | | | | Tel. No. | |  |  | | | | | |  | | | | | | | | | **Nationality, Ethnicity and Religion** | | | | | | | | | Nationality | |  | | | | | | | Religion | |  | | | | | | | Ethnicity | |  | | | | | | |  | | | | | | | | | **Language and Communication** | | | | | | | | | Preferred Language | |  | | | | | | | Needs an Interpreter | |  | | | | | | | Parents' Literacy | |  | | | | | | | **Communication Method** | | | | Start Date | | End Date | | |  | | | |  | |  | | |  | | | | | | | | | **Other Identifiers and Person Status** | | | | | | | | | NHS Number | |  | | | | | | | Unique Pupil Number | |  | | | | | | | Immigration Status | |  | | | | | | | Immigration Start Date | |  | | | | | | | Legal Status | |  | | | | | | | Legal Status Start Date | |  | | | | | | |  | | | | | | | | | **School and Education** | | | | | | | | | Name of School | Address | | | | Start Date | | End Date | |  |  | | | |  | |  | | **Disabilities** | | | | | | | | | Type of Disability | | | | | | | | Start Date | End Date | |  | | | |  | |  | | |  | | | |  | |  | | |

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| **Assessment Details** |
| |  |  |  |  | | --- | --- | --- | --- | | Assessment Type |  | Assessment Status |  | | Responsible Worker |  | | | | Assessment Start Date |  | | | | Target Internal Review Date |  | Actual Internal Review Date |  | | Create Date |  | Created By |  |  |  |  |  |  | | --- | --- | --- | --- | | Last Update Date |  | Last Updated By |  | |

**CYPS Single Assessment**

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| **Contributor to the Single Assessment** |
| |  |  | | --- | --- | | Name | Role | |  |  | |  |  | | Reason for Referral |  | |

**Is this a Private Fostering Arrangement?**   Y/N question

**Is this assessment in relation to a No Recourse to Public Funds (NRPF) arrangement?:\*** Y/N question

**Please indicate if there are there concerns about Gang affiliation?**     add new mandatory Y/N question  ( is this required as it exists already in assessment factors)

**Management Directions**

**Directions from Manager** text question **Prepopulation from contact referral form**

Click or tap here to enter text.

**Add new Guidance to Contact Referral form**

**Reason for the assessment:**

**Purpose of the assessment:** Assess the concerns for child x and identify taking into account history what needs to happen to reduce current and future risks. What needs to happen to achieve permanent good care for this child./Asses child x day to day experience in this placement

**Planned:** Prepare an assessment plan within x days. Who will contribute, e.g. Ensure absent father with PR contributes to the assessment and the health visitor and Mothers substance misuse worker.

**Focused:** Take into account the following issues……. e.g. Duration and intensity of problems. Parents own history of parenting. Impact of previous separation from father. Their impact for the children. What needs to happen to achieve permanent good care for this child.

**Purposeful: Purpose of the assessment: add new free text question**

*Add Tooltip Guidance: Describe reason for assessment: assess the concerns for this child X that include and their impact for the child.*

*To assess the risks identified and the steps needed to reduce risk to child x and his brothers and sisters and or his parents.*

*What needs to happen to achieve permanent safe care for this child.*

***Update assessment*** *to evaluate progress in risk reduction. Update assessment to evaluate impact of change in family circumstances and risks. To inform the focus of work with the child and family.*

*Should intervention escalate or be stepped down.*

*What needs to happen to achieve safe permanent care for this child. For a looked after child consider the child’s lived experience in placement. The child’s wellbeing and progress of the care plan. Progress of permanence plan for the child.*

Click here to enter text.

**Planned: Plan for assessment: add new free text question**

*Add Tooltip Guidance: Consult with both parents/carers/adults with PR/extended family/significant others on their view of concerns and what needs to happen to reduce concerns*

*See child/brothers and sisters to understand their day to day experience in the family/at school/ in the community and the impact of concerns*

*Consult professionals who know the child/family on their view of concerns and what needs to happen to reduce concerns.*

*For looked after child see carers and child and family members where reunification is being considered.*

Click here to enter text.

**Proposed Timescale: add new free text question**

Click here to enter text.

**Consent (add heading)**

Consent information for new MASH contacts can be obtained in the Mash Outcome Report Contact Referral form. Remember consent can be withdrawn at any point. (add guidance)

Click or tap here to enter text.

**How has the parent/person with parental responsibility consented to the assessment being undertaken?** add new free text question

Click or tap here to enter text.

**Family Composition**

**Is there an up to date Genogram?:** add new mandatory picklist question: Yes – uploaded to documents / Yes - completed in Genogram screen // No -- [No prepopulation]

**Is there an up to date Chronology:** add new mandatory picklist question: Yes – uploaded to documents // Yes - completed in Chronology screen // No [No prepopulation]

**Has a Family Network Meeting taken place last Single Assessment update:** add new mandatory Yes/No question (consider to add this question also to the Statutory Visit form or create a separate form for this) [No prepopulation]

**Pen Picture of the child and families current circumstances** add new free text question

*Add Tooltip Guidance: E.g. Billy is 14 years old and lives with his mother and two younger brothers James aged 10 years and Frank aged 6 years. Billy’s father left the family two years ago. The family get support from Mrs X’s sister and her mother who live locally. Billy and his brothers do not have regular contact with their father. Paternal grandparents are deceased. Joe Black a previous lodger does maintain regular contact with the family. Billy attends x school and his attendance is good. His brothers attend x school and have good attendance.*

Click or tap here to enter text.

**Assessment of Child's Development Needs & Strengths**

**Child's Developmental Needs & Strengths: \***

Consider health, development, speech, language communication, social behavioural, emotional development, family and social relationships, progress in learning, attendance at school, risk of exclusions.

 Click or tap here to enter text.

**Child's Wishes & Feelings: \***

Please consider each child individually. Please describe the attempts made to engage if a young person has declined to meet. Describe the child's day to day experience of living in the family, at school, in the community. The child’s views and feelings about their family circumstances. Please include direct quotes of the child or attach any written comments they would like to make. If a child is non verbal please consider the range of methods available to ascertain their views including direct observation.    (amend guidance)

Click or tap here to enter text.

**Has the child been seen and if age appropriate spoken to alone?** Y/N question

**~~Assessment of Parenting Capacity~~** (remove)

**~~The Quality of & Capacity for Parenting:~~**\* (remove)

**~~Views of the Parent(s) / Carer(s):~~**\*(remove)

**~~The Family Environment~~** (remove)

**~~The Family Environment:~~** (remove)

**The Current Situation:** (add heading)

The systemic goal during assessment is to understand the context within which the “problem behaviour” happens. Asking relational questions to understand how interactions help or hinder. What are the triggers, drivers or obstacles to the family members achieving problem solving? (add guidance that is not visible at print)

Click or tap here to enter text.

**When is the problem less present?** **add new free text question**  
Think: context change [holiday/different family members/different context] (add guidance)

Click or tap here to enter text.

**What is the context? What is the history of the problem? Has it changed over time?** **add new free text question[Prepopulation]**

Click here to enter text.

**What has been done about it? What solutions have been attempted?  
What was the outcome?** add new free text question [Prepopulation]

Click or tap here to enter text.

**Why is it still a problem?** **add new free text question**  
Contributory factors e.g. mental health, poverty, housing, beliefs, lack of resources/intergenerational patterns? (Add guidance) **[Prepopulation]**

Click or tap here to enter text.

**Beliefs about the problem? Family beliefs that may help or hinder problem solving?** **add new free text question [Prepopulation]**  
Click or tap here to enter text.

**What will happen if there is no change?** **add new free text question [Prepopulation]**  
What do family members and professionals feel will be the consequence of no change (add guidance)

Click or tap here to enter text.

**Views of Relevant Key Agencies**

Views of relevant Key Agencies in relation to child(ren) and relevant adults including education, health, police, housing ,probation etc.:      ( rename guidance  )

Click or tap here to enter text.

**Keep Wishes and Feeling Tool**

(Page to remain)

**Assessment Factors**

**(Consider if that is required for the Single Assessment Review form as well)**

| **Factor** | **Child** | **Parent / Carer** | **Other Person** | **Further Details** |
| --- | --- | --- | --- | --- |
| Alcohol Misuse |  |  |  |  |
| Drug Misuse |  |  |  |  |
| Domestic Violence |  |  |  |  |
| Mental Health |  |  |  |  |
| Learning Disability |  |  |  |  |
| Physical Disability or illness |  |  |  |  |
| Young Carer |  |  |  |  |
| Privately fostered - Overseas children who intend to return |  |  |  |  |
| Privately fostered - Overseas children who intend to stay |  |  |  |  |
| Privately fostered - UK children in educational placements |  |  |  |  |
| Privately fostered - UK children making alternative family arrangements |  |  |  |  |
| Privately fostered - Other |  |  |  |  |
| UASC |  |  |  |  |
| Missing |  |  |  |  |
| Sexual Exploitation |  |  |  |  |
| Trafficking |  |  |  |  |
| Gangs |  |  |  |  |
| Socially unacceptable behaviour |  |  |  |  |
| Self-harm |  |  |  |  |
| Neglect |  |  |  |  |
| Emotional Abuse |  |  |  |  |
| Physical Abuse |  |  |  |  |
| Sexual Abuse |  |  |  |  |
| Female genital mutilation (FGM) |  |  |  |  |
| Abuse linked to faith or belief |  |  |  |  |
| Other |  |  |  |  |
| No factors identified |  |  |  |  |

**Focused: Analysis, Risks and Recommendations**

**Analysis / Risks /Protective factors /Strengths**

Please give an analysis of the information gathered during the Assessment. For update assessment describe what progress has been made in relation to the plan since the previous conference/review.

Ensure the voice of the Child or change in day to day experience is reflected in your analysis.  
**Analysis should take into account significant family history including history of harm when assessing current risk**. Include risk of future harm, protective factors, areas where there is dispute or uncertainty, that contribute to greater difficulties.   add guidance

Click or tap here to enter text.

**What are the worries for this child?** add new free text question [Prepopulation]

Reflect on the history, current or concern for future harm? add guidance

Click or tap here to enter text.

**What are the protective factors for this child?** add new free text question [Prepopulation]

Click or tap here to enter text.

**What are the complicating factors or barriers to problem solving?** add new free text question [Prepopulation]

Click or tap here to enter text.

**What needs to happen?** add new free text question [Prepopulation]

Reflect on the history, current concerns and protective factors? What needs to happen to achieve safe permanent care for this child? add guidance

Click or tap here to enter text.

**What will happen if there is no change?** add new free text question [Prepopulation]

**Is an Age Assessment Required**? ( Remove Yes /No )

**What is the contingency plan?** add new free text question [Prepopulation]

Click or tap here to enter text.

**Recommendations**

Click or tap here to enter text.

**Desired Outcomes**

Click or tap here to enter text.

**Draft Plan**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| What outcome do you want to achieve? | Measure of Progress: How to know if we are closer to our outcome? | Actions: How is it going to be done? | Who is Responsible: Who is going to do it (full name)? | Time scale: When does this need to be achieved by? | Progress Made: What has been achieved? | Tick if Achieved |
| **[Prepopulation]** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

**Services into Adulthood and the Care Act**  (remove all question in this section from form and create a separate form with it check with SEND Teams & Leaving Care)

**~~Manager's Review~~** (check if the managers view on the progress of the assessment is recorded as a management direction case note – in which case this section should be removed.)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ~~Review Date~~ | ~~Purpose (10-day review, etc.)~~ | ~~Manager's Review~~ | ~~Feedback Provided~~ | ~~Next Review Date~~ |

**NEXT Actions:**

10 Day Review activity that is created as an outcome of the CYPS contact referral to be removed from the system. The reason for this is that similar information can be obtained via power BI report.

The Single Assessment will need to be send to a manager for approval.

The Single Assessment Review will approval – check if this form also needs manager approval.