 

**POLICE MASH**

**INFORMATION DISCLOSURE REQUEST FORM**

**The MASH will only complete a disclosure of information on an individual in the following circumstances:**

* **Child currently subject of Section 47 enquiries**
* **During a S17 assessment and new concerns/information has come to light**
* **A child is currently on a CP Plan and new concerns/information has come to light**
* **The subject will be in a caring role for the child and has consented to disclosure of police information**
* **The Local Authority has either:**
  1. **Been informed of a Private Fostering Arrangement which is already in place and immediate disclosure is required or;**
  2. **Following an incident the Local Authority are seeking to place a child into a Private Fostering Arrangement urgently and immediate disclosure is required**

**If these circumstances apply please complete this form fully and it via secure email to:** [**MASH@dorset.pnn.police.uk**](mailto:MASH@dorset.pnn.police.uk?subject=Information%20Disclosure%20Request%20Form)

This form should not be used when a strategy discussion and the exchange of information is required for the purpose of protecting children in the furtherance of joint investigations under Section 47 & 17 of The Children Act 1989.

**Court Orders -** Request for police information directed by a court by secure email to DisclosureTeamAlliance@devonandcornwall.pnn.police.uk. Disclosure will be sent on receipt of a sealed court order

Please ensure that information **has not been shared previously** as part of any assessment, strategy/review meeting or Case Conference prior to making this request

|  |  |
| --- | --- |
| **Please indicate one or more of the below information grounds which must be met prior to making the request to share information** | |
| The person to be checked (Data Subject) has provided their consent to this request and the sharing of any relevant police information: |  |
| The sharing is necessary to comply with a legal obligation: |  |
| The sharing is in the public interest and is necessary for the disclosing organisation to undertake its official duties: |  |
| The sharing is necessary for a legitimate and lawful purpose and does not cause unwarranted prejudice to the data subject: |  |
| The sharing is necessary to protect the individuals life or protect them from serious harm: |  |

**If the sharing is necessary to comply with a legal obligation, please indicate which is applicable:**

|  |  |
| --- | --- |
| Section 17 [Children Act 1989](http://www.legislation.gov.uk/ukpga/1989/41/contents) |  |
| Section 47 [Children Act 1989](http://www.legislation.gov.uk/ukpga/1989/41/contents) (express power to share information) |  |
| Section 17 & Section 115 [Crime & Disorder Act 1998](http://www.legislation.gov.uk/ukpga/1998/37/contents) |  |

All requests must ensure that they comply with the principles of the Data Protection Act 1998, the Human Rights Act 2000 *(Article 8, right to a private life)* and the Common Law Duty of Confidentiality. Failure to do so could mean that some or all of the disclosure is unlawful

**Please provide details of the request being made:**

|  |  |
| --- | --- |
| **Person requesting information:** |  |
| **Date of request:** |  |
| **If urgent please specify with rationale** |  |
| **Secure email address for return of completed police information:** |  |
| **Details of child/children:**  *(include full name, DoB & address)* |  |
| **Details of Data Subject:**  *(include full name, DoB & address)* |  |
| **Proof of Identification:**  *(Has formal ID documentation been checked if relevant )* |  |
| **When consent has not been obtained, please outline the grounds for making the request:** |  |

|  |  |
| --- | --- |
| **What is the reason for this information request?** | |
| **Information Request Rationale:**  *(Please provide full information on the circumstances)* |  |

|  |
| --- |
| **This request to share information with Children’s Services has been reviewed and assessed by Dorset Police MASH.**  **Response is below:** |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Researched by:** |  | **Date:** |  |
| **Authorised by:** |  | **Date:** |  |