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| **PERMANENCY PLANNING** Date of publication: 30th December 2020Date of review: 30th December 2021**Introduction**The flowchart below shows the indicative process to be used for children who require a Permanence Plan. There are three **Timeline & Workflow documents** which set out in detail the permanency planning process that should be followed for:* children who are looked after some of whom may also be subject to care proceedings
* some older young people (16+) who are looked after but are not subject to care proceedings and have clear permanence plans
* children subject to care proceedings but who are not looked after

Practitioners and their managers will decide which Timeline should be followed for each child. The Timelines are stored in the Documents Library along with :1. the **Permanence Planning template** which will be used by practitioners and managers to update and record the progress of permanence planning for the child, and
2. **Terms of Reference** which explain the functions and administrative arrangements for
	* + Permanency Planning Meetings
		+ Permanency Tracking Panel

Practitioners should read these documents in conjunction with Newham Children’s Service online procedures **Care and Supervision Proceedings and the Public Law Outline** and **Permanence Planning Guidance**, and **Pre-proceedings Public Law Outline Timeline and Workflow and Guidance.****Looked After Children Reviews** will be held in line with statutory timescales and these will also review and monitor the permanence plan for each child who is looked after. **Version 1 2.20****PERMANENCY PLANNING FLOWCHART** |
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Convene

Initial Permanency Planning Meeting (IPPM) within 4 weeks of child becoming looked after / proceedings issued

(chaired by a Permanence Manager)

 PPMs held every 4 to 6 weeks thereafter (chaired by Service Manager)

**Court proceedings issued**

**Child becomes looked after (CLA)**

Present plan to

**Permanency Tracking Panel** (PTP)

within 6 weeks of child becoming looked after / proceedings issued and 4 to 6 weekly thereafter.

(chaired by Head of Service CLA)

Convene

**Final Permanency Planning Meeting**

2 weeks before final evidence filing date

(chaired by Service Manager with Permanence Manager present.)

**If a Placement Order is granted**

Convene **Permanency Planning Meeting** within 4 weeks of the Order and monthly thereafter until matching or ADM decision to change the care plan from Adoption (chaired by Service Manager)

Attend **Permanency Tracking Panel** within 6 weeks of the Order and thereafter as agreed by the Chair until matching or ADM decision to change the care plan from Adoption (chaired by Head of Service CLA)

**If a Care Order is granted**

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| Convene**Permanency Planning Meeting** within 8 weeks of the Order and two monthly thereafter until the child has been matched with long term carers(chaired by Service Manager) |

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| Attend **Permanency Tracking Panel**  within 8 to 12 weeks of the Order and thereafter as agreed by the Chair until the child has been matched with long term carers(chaired by Head of Service CLA) |