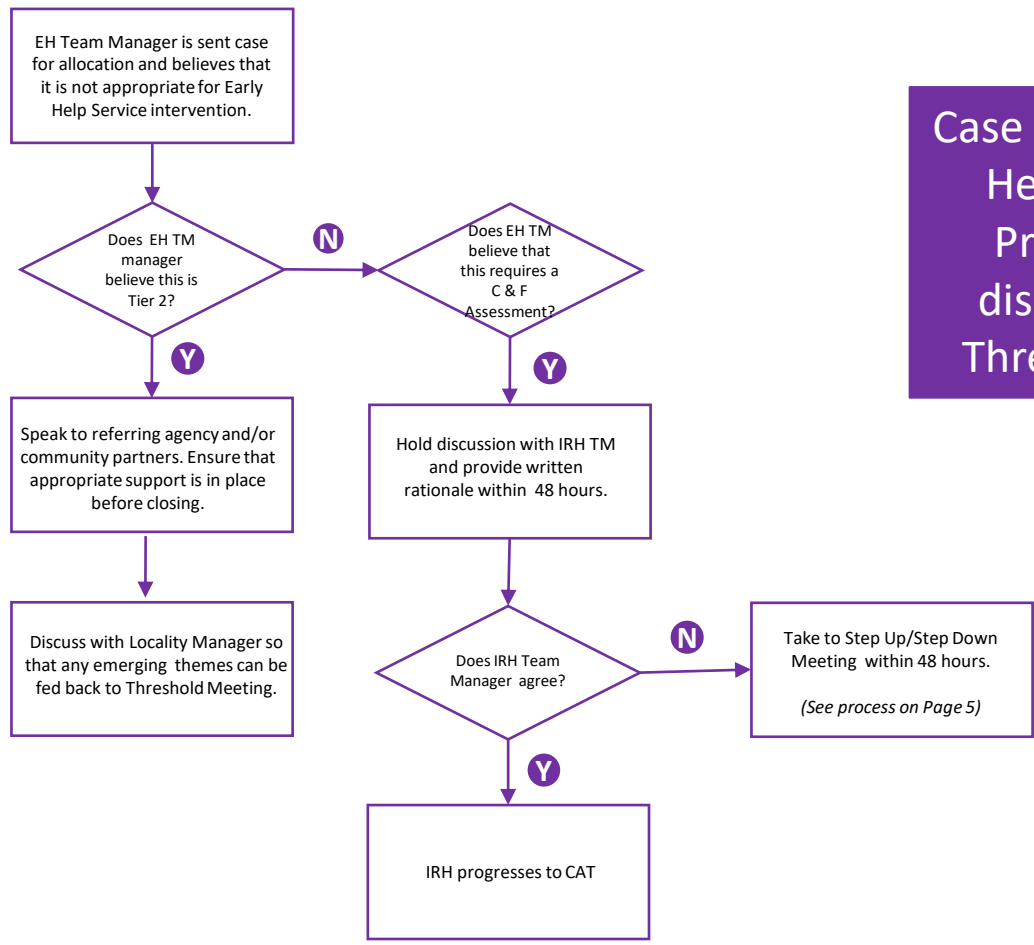




**Step Up and Step Down of Cases Between
Lambeth Early Help and Children's Social
Care**

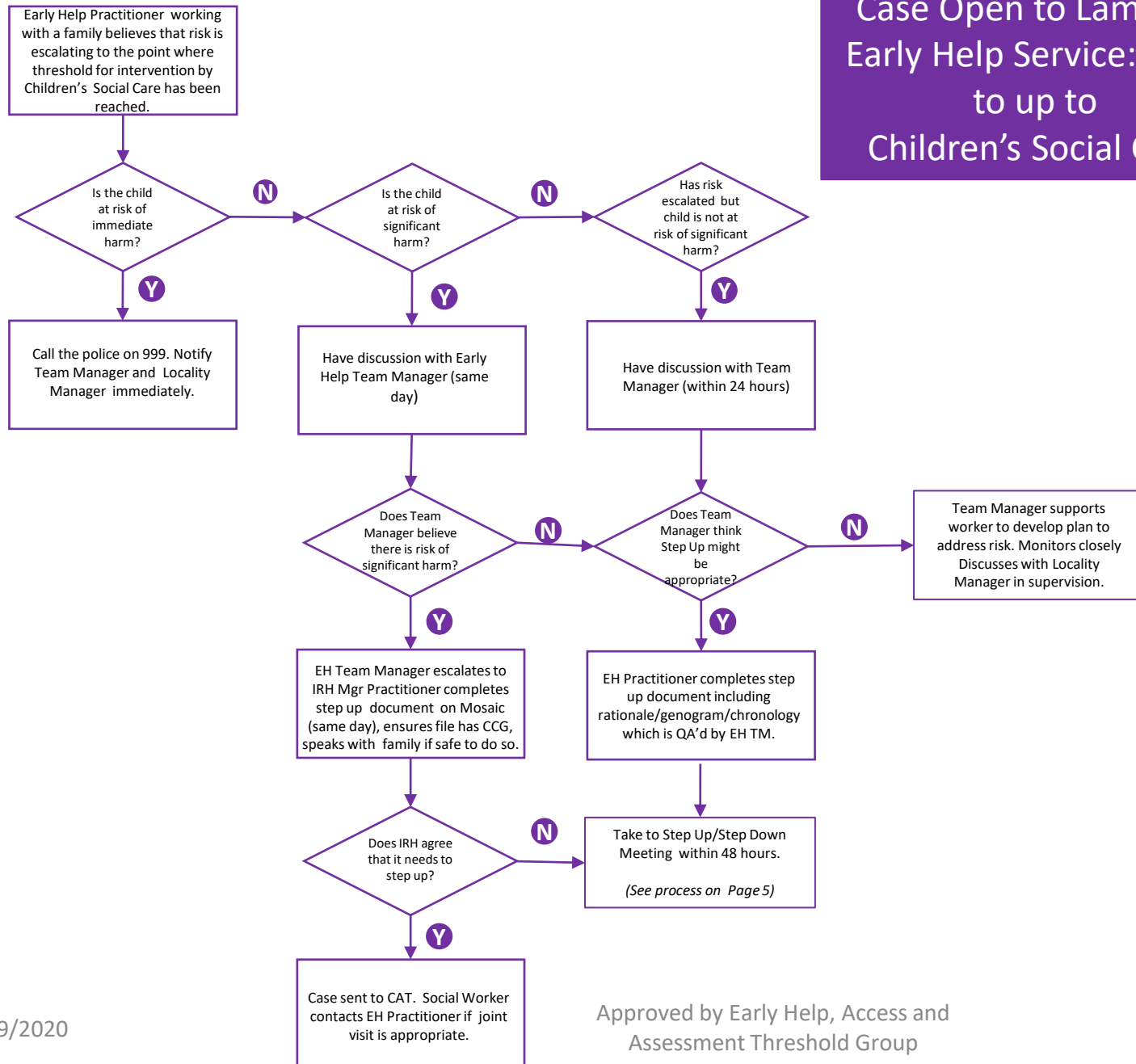
Agreed principles

- Children's needs are met at the lowest appropriate level of intervention
- Children's needs are responded to in a timely, proportionate and co-ordinated way
- Children are held safely in a planned and seamless transition from one service to another with no gap in provision
- Services and workers have clear roles and responsibilities
- Written processes exist to ensure consistency and an accurate record of activity. They do not preclude discussion and consultation which should be encouraged
- Strong professional relationships using conversations and dialogue based upon mutual respect and understanding underpin all activity
- Professionals are open, explicit and transparent when there is a need to resolve disagreement or professional conflict
- Step Up/Step Down Meetings are used as an opportunity for learning and continuous improvement

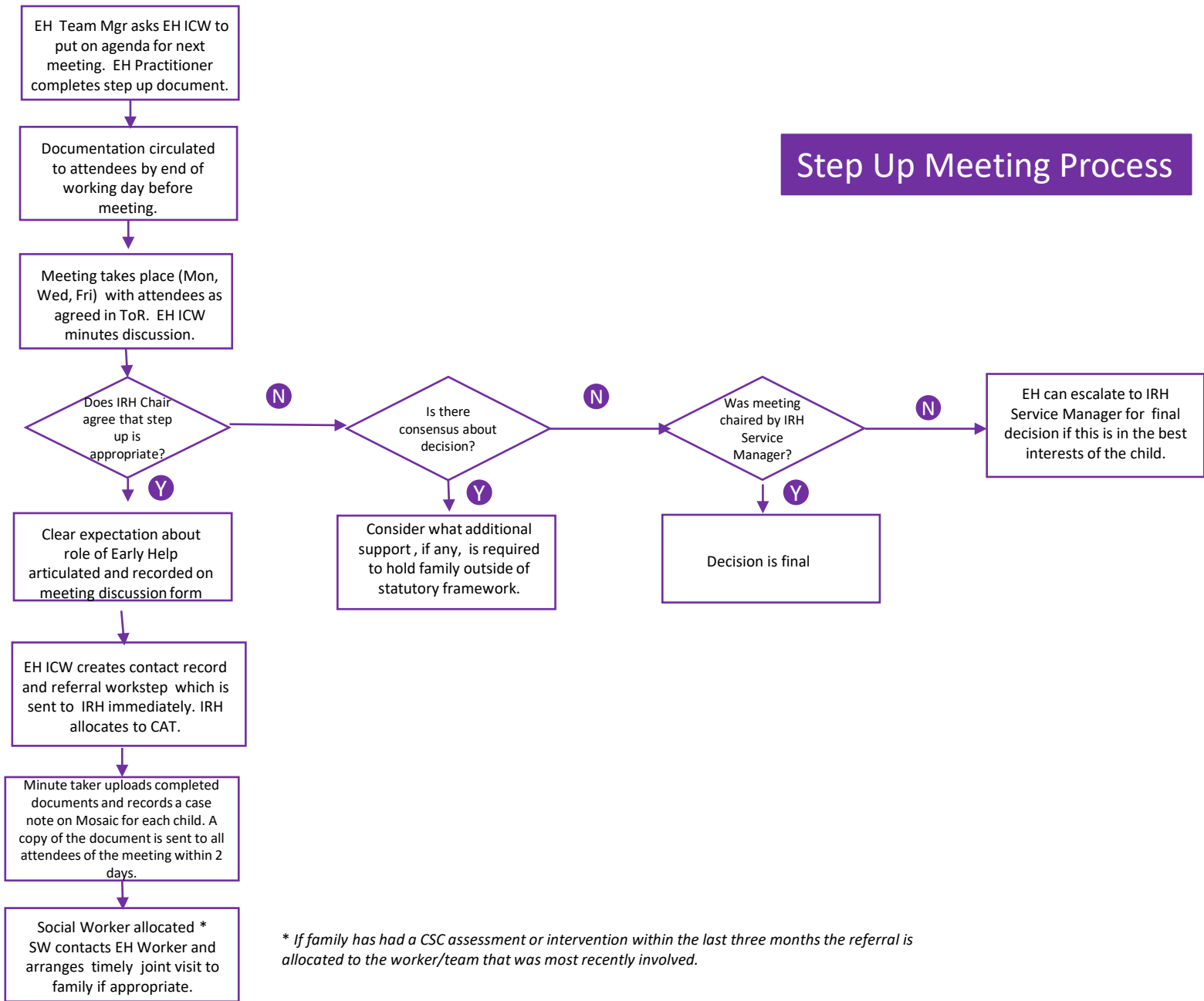


Case Sent by IRH to Early Help Locality Team: Process to address disagreement about Threshold Application

Case Open to Lambeth Early Help Service: Step to up to Children's Social Care

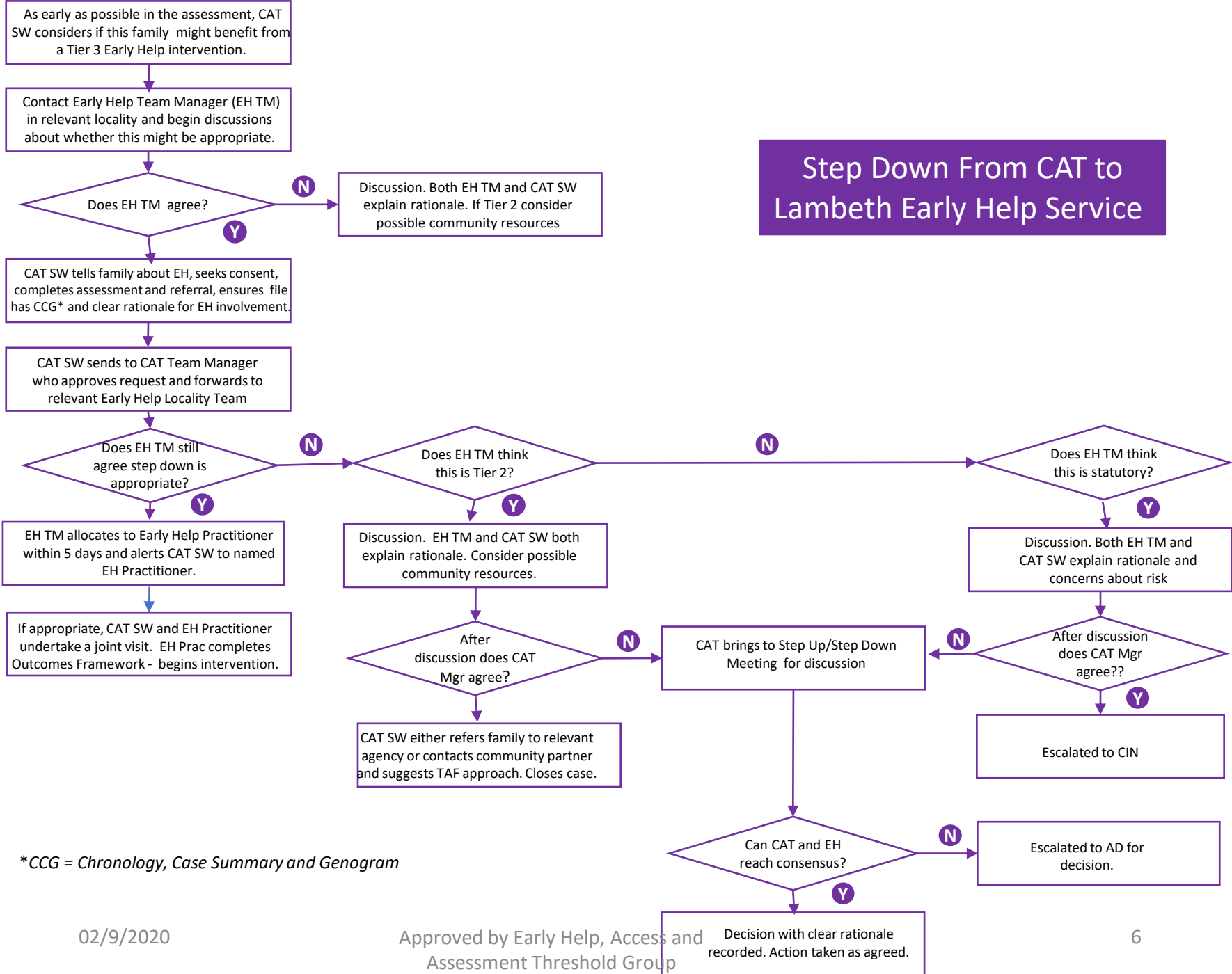


Step Up Meeting Process



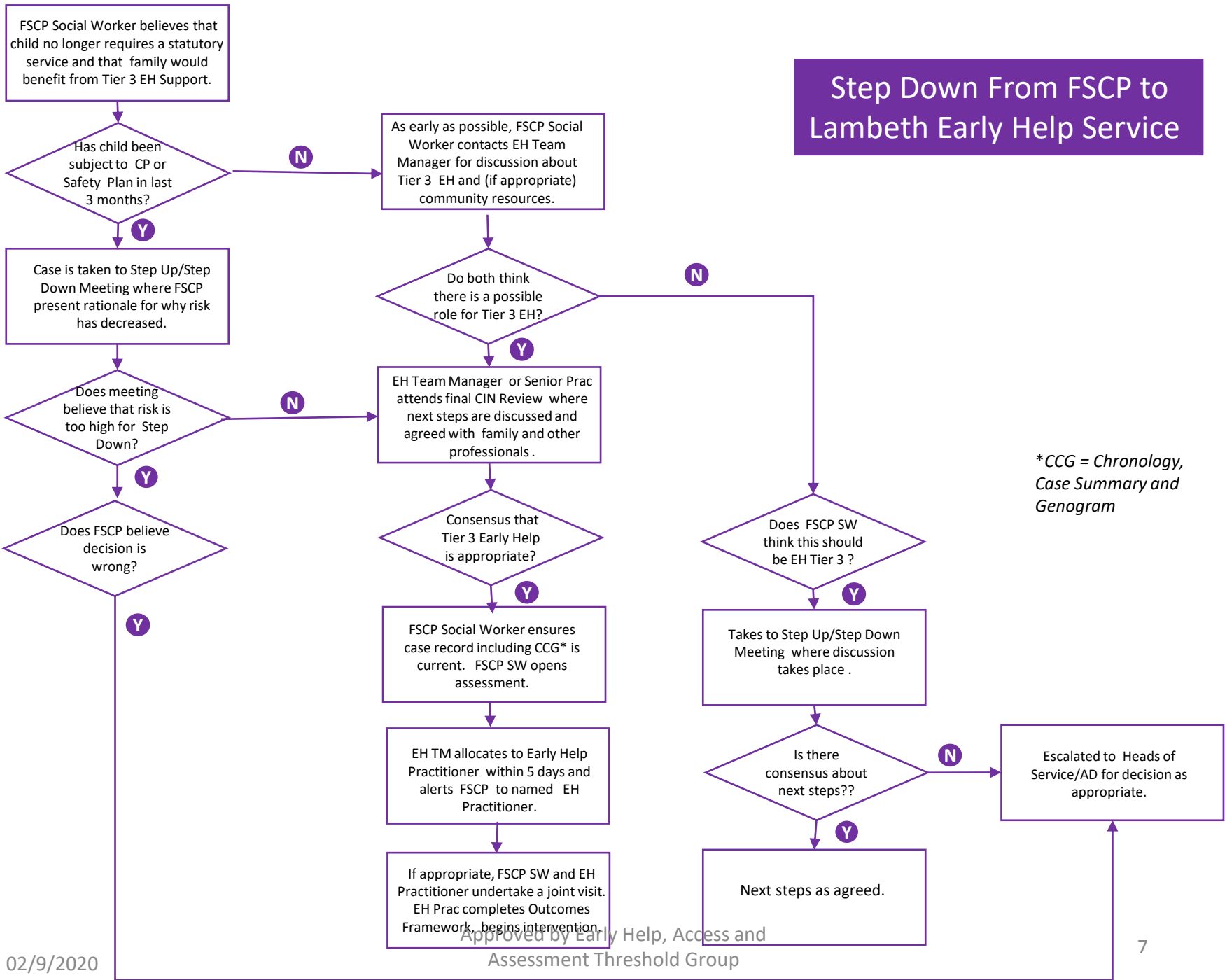
** If family has had a CSC assessment or intervention within the last three months the referral is allocated to the worker/team that was most recently involved.*

Step Down From CAT to Lambeth Early Help Service



*CCG = Chronology, Case Summary and Genogram

Step Down From FSCP to Lambeth Early Help Service



*CCG = Chronology, Case Summary and Genogram