

**LEGAL GATEWAY PANEL**

**INITIAL REPORT**

**Date:**

1. **DOCUMENTS/EVIDENCE REQUIRED:-**

* **Updated Children and Family Assessment**
* **Impact Chronology**
* **Genogram**
* **Current plan**
* **ICPC/CIN review reports**
* **Any other relevant documents.**
* **Evidence of family group meeting**
* **Evidence of graded care profile**
* **Updated Case Summary**

**NB: Panel will not hear cases if the above information cannot be provided for Panel’s  
consideration.**

1. **DETAILS OF CHILD/REN:**

| **Full names of children** | **DOB/AGE** | **Gender (M/F)** | **Address** | **Ethnicity** | **ICS Number** |
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1. **FAMILY COMPOSITION/OTHER SIGNIFICANT CARERS:**

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| **Name** | **DOB** | **Relationship** | **Address** | **Ethnicity** | **PR** |
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1. **OUTCOME OF PANEL REQUESTED:-**

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| --- | --- |
|  | **Y/N** |
| **Section 20** |  |
| **Continuation of S20** |  |
| **Pre-Proceedings** |  |
| **Discharge of Pre-Proceedings** |  |
| **Care Proceedings** |  |
| **Supervision Order** |  |

1. **CURRENT CASE STATUS:-**

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| --- | --- |
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| **Name of Social Worker:** |  |
| **Name of Manager:** |  |
| **Team:** |  |
| **Date of Referral involvement commenced?** |  |
| **Has the child(ren) been known to CSC previously?** |  |
| **Is the child(ren) subject to a Child in Need Plan?** |  |
| **Date of Plan:** |  |
| **Date of last CIN Review?** |  |
| **Is the child(ren) subject to a Child Protection Plan?** |  |
| **If so, please state Category:** |  |
| **Is there a CP Case Conference scheduled?** |  |
| **If yes, date of Conference:** |  |
| **Is the child(ren) looked after?** |  |
| **Legal Status:** |  |

1. **DANGER STATEMENT (to include impact on the child/ voice of the child, describe the child’s daily  
    lived experience, health, education impact, emotional wellbeing)**

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| *Possible future harm to the child(ren) – descriptions of danger, non-negotiables, statements of the key child safety issues that any safety plan must directly address. Who is worried, what are you most worried about and why?* |
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1. **CASE HISTORY**

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| **SUMMARY OF HISTORICAL INVOLVEMENT *Do not copy from assessment but provide a brief succinct summary of key issues and involvement, emerging themes and patterns of concern. This should not be a repeat of the chronology, but an analysis of themes and patterns in the family. Consider parents own history as children and trauma related issues affecting their current parenting. Consider any previous court history/assessments/info from other Local authorities.*** |
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1. **SIGNS OF SAFETY**

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| **WHAT ARE WE WORRIED ABOUT? Identify and provide an analysis of key risks, and vulnerabilities that are impacting on the child now and the current situation.** |
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| **WHAT’S WORKING WELL? Identify strengths, family support networks** |
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1. **WHAT IS THE IMPACT OF THE CURRENT PLAN?**

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| **How long has the plan been in place, what progress has been made, what discussions have taken place regarding plan**. **What support has been offered, is it working, are family engaging.** |
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1. **AGENCIES INVOLVEMENT**

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| --- | --- | --- | --- |
| **Organisation** | **Description of Assessment / Intervention** | **Date** | **Outcome and Effectiveness** |
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1. **SAFETY GOALS**

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| **What needs to happen now, what needs to be different to effect change?**  **What difference will a pre proceeding’s plan make?**  **What do you need to see to be satisfied that the child is safe?** |
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1. **VIEWS: It is vital we know the parents/child’s views about the current plan what is and what**

**is not working. The IRO requires to be informed prior to the meeting to ensure their view can**

**be included in the discussion.**

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| --- | --- |
| **FROM** | **COMMENTS** |
| **CHILD** |  |
| **PARENT / CARER** |  |
| **IRO / CONFERENCE CHAIR** |  |

**LEGAL GATEWAY MEETING RECORD**

1. **PRESENT AT MEETING**

|  |  |
| --- | --- |
| **Name** | **Job Title** |
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1. **LEGAL ADVICE**

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| *Provided by Legal and inserted into the Minutes* |
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1. **MANAGEMENT DECISION**

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| *Summary of Discussion and Decision* |
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1. **CONSIDERATION OF PERMANENCE PLANS**

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|  | **Yes** | **No** |
| Rehabilitation to Parents |  |  |
| Placed with extended family / friends |  |  |
| Child Arrangements / SGO |  |  |
| Local Authority arranged accommodation |  |  |
| Adoption |  |  |

1. **ACTIONS**

|  | **ACTIONS** | **RESPONSIBILITY** | **TIMESCALE** |
| --- | --- | --- | --- |
| **1** |  |  |  |
| **2** |  |  |  |
| **3** |  |  |  |
| **4** |  |  |  |
| **5** |  |  |  |
| **6** | Return to Legal Gateway Panel / attend Permanence Panel |  |  |

**GUIDANCE ON ACTIONS**

Consideration of following issues

* S20 – issues for consideration, exit pathway and timescales
* Pre-Proceedings letter to be sent - timescale
* Pre-Proceedings first meeting to be held – timescale
* Care Proceedings - SWET to be completed – timescale
* Parenting Assessment - timescales
* Psychological / Psychiatric / PAMS Assessment – timescales
* Family Meetings / Family Group Conference
* Viability of family / other (consideration of connected persons)
* Regulation 24 Viability Assessment
* Agency Statements / Information
* Updated Genogram
* Updated Chronology
* Placement Panel – referral
* Permanence Panel – referral
* Contact the Adoption Service for Adoption advice meeting
* Together or Apart assessment
* Early Permanence Planning Concurrency / FFA
* Review by Legal Gateway Panel – timescale