

Multi-agency process for monitoring the welfare of children who are electively home educated

To be followed by all agencies who work with children in Northumberland, and supplemented by:

1. Elective Home Education - school information form
2. Northumberland EHE Guidance for Parents, July 2020
3. EHE multi-agency training July 2020
4. 10 things you should know about EHE, July 2020

Contact

First Contact	01670 536381
Education Liaison Officer	Vicky Kinneavy victoria.kinneavy@northumberland.gov.uk 01670 623412
Principal Education Welfare Officer	Sarah Wintringham Sarah.wintringham@northumberland.gov.uk 01670 623392 07584273772

Key

EHE Elective Home Education
EW Education Welfare
PEWO Principal Education Welfare Officer
EWO Education Welfare Officer
EWSO Education Welfare Support Officer
ELO Education Liaison Officer
ISW Inclusion Support Worker
EMS Education information management system
CSM Children's Services Manager

Parents decide to EHE, child removed from school roll			
Child details on school leaver's form recorded in EMS			
Parents informed by EW verbally and in writing that safeguarding is a priority			
Education Welfare		All agencies working with children	
Contact from EW within 3-5 days of leaving school		Professional has information or a concern about a child who is electively home educated	
Contact from EW after 6 weeks: parents outline education plan, EW reviews child's welfare		Professional to ask the question: Is the child at risk of significant harm?	
Contact from EW annually requesting evidence of suitable education		YES	NO
Evidence provided – contact again in 12 months	No evidence provided: initial school attendance order notice issued; still no response then SAO served; child returns to named school with EWO, EWSO or ISW support	Follow safeguarding procedure for your agency	Contact Education Liaison Officer at First Contact - Vicky Kinneavy - to share concerns
		ELO records concerns in child's EHE file	
		If several concerns are raised, case discussed with a CSM to decide if there are defensible reasons for making further enquiries	
		Have defensible reasons for further enquiries been met?	
		YES	NO
		Checks completed by ELO	Monitoring continues
		Have further checks raised significant concerns?	
		YES	
		NO	
		ELO makes referral to Children's Services	ELO and PEWO agree action needed, seek consent