



Adoption Advisor role/responsibilities: Information for colleagues

The role of the Adoption Advisor is:

- To provide professional advice to the Agency Adoption Panel, and to the Agency Decision Maker (ADM).
- To provide the ADM with professional advice for children where the single plan of adoption is being considered.
- To provide quality assurance feedback to social workers and managers in relation to the reports presented to the Adoption Panel and Agency Decision Maker to ensure that the appropriate quantity and quality of information is provided, to enable both to effectively undertake the functions of their respective roles.
- To provide advice to social workers and managers in relation to adoption and permanency.
- To contribute to the development and review of robust policies and practice in relation to adoption which promote and maintain the safety, welfare, and best outcomes for the children and young people looked after by Bucks Council.
- To contribute to the development of the adoption service to ensure we promote best practice and embrace innovative ways of working that enhance the service we provide to adopted children and adopters.
- To contribute to the training and development of staff, panel members and partner agencies to ensure they have a clear understanding of their roles and responsibilities for children who are going to be/have been and prospective and approved adopters.
- To be responsible for the recruitment and retention of the panel members and to ensure that they receive the appropriate induction and training to fulfil their roles.

As the Adoption Advisor I am available for consultation regarding advice/guidance on Adoption issues, and complex case issues and I am also happy to attend Team Meetings across Children's Services for the case-holding teams.

I can be contacted on Shona.Carter@buckinghamshire.gov.uk or 07929838778.