**If a child has been missing 3 x in 30 days – a combined CE/Missing meeting should be held and recorded as per the pathway outlined.**

Chronologies to be updated regularly to capture the CE risks

A Single/Early help assessment to be updated in response to any new emerging risks and needs

Where a child is under 13 or has Special Education Needs – the child must be assessed as medium or high risk. A Team Manager can reduce the risk level providing they have had sight of a robust assessment and rationale is added to the case file.

**Key**

**CIC** – Child in Care **CP** Child Protection

**CIN** – Child in Need

**CE** – Child Exploitation

**CPM VC** – Child Protection Manager for Vulnerable Children

**SP** – Senior Practitioner **TM** – Team Manager

**PS** – Practice Supervisor

CE element to be reviewed as part of a ‘one plan approach’ **within 15 working days** of the initial CE assessment sign off

**Early Help (EH)**

CE element of the team around the child meeting to be chaired by TM or SP and recorded in the child’s plan workflow step Team Manager to sign off the plan. A threshold case discussion is required with social care for all medium risk CE cases held within Early help and this be recorded on the case file.

**Child Protection (CP) /Child in Need (CIN)**

CE element of a Child in Need / Core group meeting to be chaired by TM, PS or SW (G10+) and this to be recorded in the single plan. Team Manager to sign off all plans.

**CHILD IN CARE (CIC)**

CE meetings to be chaired by TM or PS or SW (G10+) and recorded on a CE meeting workflow. Team Manager to sign off the plan.

Should significant concerns be identified -Team Manager to chair a S47 Strategy discussion to incorporate CE concerns.

Meetings to be held every 4-6 weeks whilst the case remains assessed as medium risk (in line with the child’s current plan – CP/CIN/CIC/EH)

**Discussion to be held with Team Manager prior to any review meeting to agree reduction to low risk**

CE assessment to be reviewed and updated every 4 weeks by the allocated worker.

CE high risk review meeting held every 4 weeks and combined with a core group/child in need meeting. CE meetings to be recorded in the Child Protection/Child in Need single plan workflow. For CIC –this to be recorded on the CE meeting workflow step.

Team Manager to chair review high risk CE meetings. At 3-month intervals CPM VC will chair the review.

Should new significant concerns be identified during the review period, a S47 Strategy meeting should be convened.

Evidence of the actions to reduce the CE risk to be reviewed and reflected in the record of supervision case note.

Discussion to be held with CPM VC prior to any review meeting to **agree reduction to medium/low risk threshold**.

Team Manager to discuss the case with the Child Protection Manager for Vulnerable Children to agree high risk meeting is required.

Initial high risk CE meeting to be convened **within 3 working days** of CE assessment sign off and chaired by CPM VC.

This meeting to be a combined S47 / CE meeting and to be recorded on a S47 strategy meeting workflow step (**convened within 24 hours**).

If the meetings have been held separately, the CE high risk meeting will be recorded in the Child in Need /Child Protection single plan workflow step.

For CIC, this to be recorded on the CE meeting workflow.

CE assessment to be reviewed and updated 4- 6 weekly.

Should there be a reduction to low risk, this to be recorded explicitly on the case file and in the plan.

Evidence of the actions to reduce the CE risk to be reviewed and reflected in the record of supervision case note.

**YOUNG PERSON CONSIDERED TO BE AT RISK OF CHILD EXPLOITATION (CE)**

The allocated worker to ensure there is a multi-agency response to CE concerns and that they are mitigated, and any preventative intervention is blended in with existing **EH/CP/CIN** plans and recorded within the single plan – to be reviewed in line with statutory timescales (4-6 weekly)

**CIC** – to be discussed at professionals’ meetings /within supervision to ensure that CE concerns are being addressed.

Medium Risk

Low Risk

High Risk

Team Manager to review and agree threshold of CE assessment

If concerns around CE are identified, a CE assessment must be completed