### **Missing Procedure Flowchart 2023**

# Child goes missing from care

Child goes missing from home

**Child Returns** 

#### Mosaic Work Steps

Placement to conduct preliminary checks to determine if child is missing or unauthorised absence

If family have not reported and professionals know they are missing, professional

to make a third-party

port/mp/v2/report-

missing-person/

report via

offered by a RHI worker.

email the Missing Co-Ordinator

**Unauthorised Absence** 

Placement report missing child to Police, and then parents (or persons with PR) and the Local Authority

Missing

www.met.police.uk/ro/re

Placement informs **Local Authority** 

> Missing from London?

Send 87A to

Lambeth CAIT. For

children placed

out of Lambeth.

CAIT will either

forward to the

relevant borough

or provide contact

info for the social

worker

Missing from outside London?

Send 87A directly

CAIT. The Missing

to the local

equivalent of

Coordinator

Manager can

assist in finding

the right email

address if

needed.

Send 87A to Lambeth CAIT.

If child is assessed medium risk, Police will only open the case to the MPU 48 hours after being reported missing.

TM to assess the risk:

Low: Remain in contact with child & review risk

Medium: If multiagency input required, call **Professionals** meeting

High: Concern of significant harm, call S47 strategy meeting

Strategy meeting to be convened within 3 davs

Strategy meeting to take place within 7 days

If missing for 3 days, Social Worker to alert CSC Director and Director Children's Services via a Serious Notification form

If continues to be missing review strategy meetings to be held within 2 weeks. Once missing for a month review meetings can be held within a month. TM to chair initial meeting, SM at 2 weeks, AD at 28 days and the Director to chair thereafter.

Within 72 hours of return, a RHI will be

The RHI will seek to build a relationship with the young person to facilitate a traumainformed response, sign-post to services and encourage a young person to share information to aid in their safety planning.

If child disclose significant harm while missing S47 strategy meeting to be convened

# Police missing report is sent to IRH

Please note: Missing work steps should not be created by the allocated team. The work step will be created by IRH or Missing Co-ordinator. If the team is aware that the YP is missing/ unauthorised absent and the work step has not been created

Is there already a 'Missing from Home or Care work step' open? IRH to add the dates and documents to the open work step and send a notification to the TM and assigned RHI worker

### Unauthorised absence

These are reviewed via EDT case notes and added to a 'Missing from Home and Care' work step. TM will be alerted via the work step and the Missing Coordinator will close the work

#### Open case

'Missing from 'CYP Contact' is Home or Care created by IRH. work step is created by IRH. A notification is sent to the TM via the work step and the work step is work step' this is assigned to RHI to be completed tray

'CYP Contact' will be opened and next action to be 'Missing from Home or Care

Non open case

by IRH and then assigned to RHI tray

Once the RHI is completed, the RHI worker will close the work step. TM and Missing Coordinator will then acknowledge.

Lambeth CAIT: ASMailbox-.CAITReferrals@met.police.uk

Lambeth MPU: asmailbox.safeguardingmisper@met.police.uk 020 8649 2152 Lambeth Missing Coordinator Manager: ewareham@Lambeth.gov.uk Lambeth Contextual Safeguarding Service: contextualsafeguarding@Lambeth.gov.uk