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| --- | --- |
| Addressee nameStreet addressStreet addressTown / City Postcode | Children ServicesFostering Recruitment & Assessment TeamTel 020 7364 1246www.towerhamlets.gov.uk |

16 August 2023

Reference

**Re: Assessment Progression to Stage 2**

Dear ,

This is to let you know that we have received and reviewed all your Stage 1 Checks and as no issues were raised, we have agreed to formally progress to Stage 2 of your Assessment.

This means that you have the right to a review of the process if you are unhappy about how we deal with Stage 2 or if we decide to end the Assessment due to any concerns arising during your Assessment. This also gives you the right to access what is called the Independent Review Mechanism (IRM).

Please do not hesitate to contact me on Tel: 020 7364 1246 if you have any questions or would like to discuss further.

Yours sincerely,

**[Name]**

**Social Worker**