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| --- | --- |
| Addressee name  Street address  Street address  Town / City  Postcode | Children Services  Fostering Recruitment & Assessment Team  Tel 020 7364 1246  www.towerhamlets.gov.uk |

16 August 2023

Reference

**Re: Assessment Progression to Stage 2**

Dear ,

This is to let you know that we have received and reviewed all your Stage 1 Checks and as no issues were raised, we have agreed to formally progress to Stage 2 of your Assessment.

This means that you have the right to a review of the process if you are unhappy about how we deal with Stage 2 or if we decide to end the Assessment due to any concerns arising during your Assessment. This also gives you the right to access what is called the Independent Review Mechanism (IRM).

Please do not hesitate to contact me on Tel: 020 7364 1246 if you have any questions or would like to discuss further.

Yours sincerely,

**[Name]**

**Social Worker**