

Provision of Equipment and Seating for Adults

ACOT EQUIPMENT and SEATING QUALITY ASSURANCE PANEL

The ACOT Quality Assurance Equipment panel has been established in line with the aims and objectives of the ASCH Equipment Oversight Committee to provide guidance and support in the decision-making process for the provision of equipment items that are:

1. High cost standard equipment items
2. Non-standard items (Specials) over £500
3. Items that may support the reduction of care and support
4. Exploring Direct Payment as an option for provision
5. Items where an MDT approach is required (i.e. pressure relief, complex postural concerns)
6. Complex seating (also refer to ACOT Seating criteria)

- a. seating assessment completed;
- b. Consider standard stock seating;
- c. Consider refurb specialist seating;
- d. Explore new specialist seating, taking an MDT approach as and where required i.e. (PT, SLT, DN, Specialist Community Therapy OT).

A panel form must be completed by the OT/OTA or OT Tech and a time slot arranged for presentation to the weekly panel. Those presenting must be present for the panel either in person or via Teams (an invite will be sent by either the lead panel member or admin). If the team member is unable to be present, they must inform the panel members in advance as they may need to book another time slot at a future date.

The panel will be made up of:

1. LBC and NHS management/senior OT support to facilitate discussions.

The outcome of the panel decision will be recorded on the panel form by the Lead Panel member on the day of panel and shared with the OT/OTA/OTTech with clear actions to be taken and/or advice provided. The Lead panel member will sign and date the panel decision and a case note completed on LAS to ensure up to date recording of the decision.

The signed panel form will then be uploaded to the resident's record on LAS.

If a panel decision cannot be made on the day, then it may be necessary for further discussion with the Principal Occupational Therapist and/or the Operational Clinical Lead.