

# Bristol City Council Care and Support, Children and Families

## Practice Direction

**Practice Directions** are supported by:

- Working Together 2015
- HCPC Standards
- South West Child Protection Procedures
- Bristol Care and Support, Children and Families, Quality Assurance Framework

**Objective:** The aim of Practice Directions are intended to provide clarity of any change of expectations in practice OR clarity on elements of practice where there is confusion. Practice Directions are intended for practitioners and managers. Practice Directions enable an audit trail of change in practice expectations to be maintained.

**Process:** Children's Management Team will consider and approve Practice Directions. Practice Directions will be entered onto Tri-X.

### **Practice Change: Preparing review for children in Care**

#### **The First Review**

To prepare for a review the social worker for the child will need to:

- Have a discussion with the child or young person to ascertain their wishes to inform their plan (record as a case note). Ideally this will be face to face but can be an additional telephone discussion or preferably via SKYPE.
- Have a telephone discussion with the IRO beforehand (record as a case note)
- Produce a good quality Care Plan
- A Review of Arrangements / Pre-Review Report will not be required if the single assessment is comprehensive and adequate.

#### **For Second and subsequent reviews**

For children and young people who are in settled arrangements and/or where there has been no significant change.

To prepare for a review the social worker for the child will need to:

- Have a discussion with the child or young person to ascertain their wishes to inform their plan (record as a case note). Ideally this will be face to face but can be an additional telephone discussion or more preferably via SKYPE.
- Have a telephone discussion with the IRO beforehand (record as a case note)
- Produce a good quality Care Plan

A Review of Arrangements / Pre-Review Report will not be required.

For children and young people where there has been significant change in their needs or circumstances, then a Review of Arrangements / Pre-Review Report **will be needed in order** to accurately inform their care planning. In some circumstances the child's social worker and their supervisor may decide to complete a new single assessment.

### Quality Assurance of practice change:

Compliance with this Practice Direction will be monitored by deep dive audit and performance indicators.

### Service Areas / roles applicable:

Area Units

Through Care Teams

Birth-25 service

**Date of Change:** 21 August 2017