From Tuesday 2nd February 2021 **Managers Oversight** will be the **only** recording template to be used for Team Managers, Service Managers and Heads of Service on PARIS to demonstrate management grip on children’s records.

Manager’s oversight remains located as a Case note within PARIS and should be used to demonstrate that managers oversight of the work of social worker’s and ensure social workers support children and their families in timely interventions and impactful work.

**Managers Oversight** should be used both during supervisions and to summarise discussions that take place outside of supervisions.

Within the **Manager’s Oversight**, the following **management oversight reasons** will be available for selection:

Allocation

Assessment Exemption

Case Review

Case Transfer

Management Decision

Missed Visit

Visit Exemption

Supervision – ***The new agreed supervision template should be uploaded here as a document***

**Managers Oversight** will contain a text box for the manager to type in details, as well as a document section to allow managers to upload documents. Using just **Managers Oversight** will enable managers to be clear about where to record their discussions but with the oversight reasons, will also enable clear performance management reporting.

All closure of children’s files should be completed via the closure record  that  is located within the assessment  module  within PARIS and is contained under reviews.