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| **CHILD PERMANENCE MEETING AGENDA** |
| Name |  |
| Date of birth |  |
| * Legal status
* Ethnicity/culture
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| Date |  | Venue |  |
| **ATTENDANCE** |
| **Present**:*(Guardian can be invited as an observer only)***Chair:** Service Manager or Team Manager**Apologies** |
| **REPORTS RECEIVED (PLEASE ADD AND DELETE AS APPROPRIATE)** |
| * Family Group Conference Family Plan
* Viability Assessments
* Parenting Assessments
* Phycological, Psychiatric, Adult Mental Health, Cognitive, etc. Assessments
* Sibling Together and Apart Assessment
* DNA/Paternity
* Alcohol and other drugs.
* PAMS
* CAMHS
* EHCP
* Therapeutic reports re children
* Foster Carer Report re children.
* Child and Young Person Assessment
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| **FACTORS TO CONSIDER** |
| **Outcome from Family Group Conference** |
| *Is family plan realistic. What support is needed? Can this be completed without an order?* |
| **Legal Context** |
| *Provide a brief overview: Current Order, parents’ position, extended family position, guardian’s position, outstanding orders.* |
| **Specific needs of the child** |
| *The child’s needs, including disabilities and special medical requirements. This must include in utero care and post-natal experiences as this will impact on future placement needs and the carers required to meet the needs of the child. Health, Education, Heritage/Identity, language and cultural needs, siblings and future relationships, emotional and behavioural development.*  |
| **Sibling matching and assessment** |
| *Each child needs to be considered individually and as part of the whole sibling group and the sibling group in smaller groups.**What is the impact on each of the decision now, throughout childhood and beyond?* |
| **Risk factors relating to birth family**  |
| *Consider current risk (i.e geographical area), future risk and family time throughout the child’s childhood and beyond.**Risk of social media and the digital world* |
| **VIEWS**  |
| **The Child’s Wishes and Feelings** |
| *Include the date of the last conversation about permanence, attach any direct work completed,*  |
| **The wishes and feelings of any siblings** |
| Include the date of the last conversation about permanence, attach any direct work completed, |
| **Mother’s wishes and feelings** |
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| **Father’s wishes and feelings** |
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| **Wishes and feelings of significant others** |
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| **Views of the current carers** |
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| **Views of the IRO** |
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| **Dissenting views in the Professional network** |
| *Please record any disagreement in the professional network about the best interest of the child and the reasons for those.*  |
| **5. CONSIDERATIONS FOR PERMANENCE** |
| **Reunification with Mother or Father separately** |
| **Factors For** | **Factors Against** |
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| **Reunification with parents together** |
| **Factors For** | **Factors Against** |
|  |  |
| **Placement with Connected People including no order, Child Arrangements Order, Fostering or SGO** |
| **Factors For** | **Factors Against** |
|   |  |
| **Long term/Permanent fostering (Including SGO)** |
| **Factors For** | **Factors Against** |
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| **Adoption** |
| **Factors For** | **Factors Against** |
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| **Residential care**  |
| **Factors For** | **Factors Against** |
|  |  |
| **Maintaining links with family and other important people** |
| *What contact arrangements would meet the child’s needs within a permanent placement ( consider person, frequency, venue, supervised)* |
| **Most Appropriate Order** |
| *What legal orders will best secure the placement, for example, Care Order, Adoption Order, Special Guardianship or Child Arrangements Order. If the child is under 11 years old and reunification or permanent care in the extended family is not viable, then adoption must be considered as a key route to permanence* |
| **PRIMARY PLAN**  |
| Which option for permanence best meets the child’s needs?Are all parties in agreement?Is the plan likely to be contested?Does the plan require further legal action and what is the timescales for this? What needs to happen to achieve this plan? |
| **PARALLEL OR CONTINGENCY PLAN ( FOR DELIBERATION IN THE MEETING)** |
| Is the primary plan realistically achievable within the child’s time scale? Does a parallel plan have to be put in place to ensure that there is no delay in achieving permanency by a second route if the primary plan cannot be achieved?If so what should the parallel plan be?Is a contingency plan necessary (e.g. if proposed carers could no longer care for child)? If so what should the contingency plan be? |
| **PREPARATION FOR PERMANENCY (TO BE REPORTED ON IN THE MEETING)** |
| *Who will do preparation work with the child/ren?**What will it consist of?**Life Story work* *What is the timescales for this work?**Are there plans for further assessments of health, educational needs, therapeutic needs, and psychotherapeutic help?**What is the timescales for this? Who will be making the referral?**Birth family**What work needs to be undertaken to prepare them for the child’s permanent placement?**Have information about the process of adoption been given? If necessary, who will undertake this work? Time scales?**Have parents given consent for advertising, use of photographs? Can this be undertaken? By when?**Have contact expectations and arrangements been discussed with the birth family (eg a once off meeting between prospective adopters and birth family, letter box, long term arrangements, face to face)* |
| **FAMILY FINDING PROCESS (FOR THE MEETING)** |
| *Are we likely to find adopters in our local area; availability of adopters in England from Adoption Link should be noted* *Are there any currently for consideration (including fostering to adopt).**Brief outline of family finding action plan, including assessment of foster carers as adopters and timescales.* |
| **DECISION MAKING** |
| *At this point the Chair may wish to withdraw, with employees of the local authority, to consider what decisions he / she will be making which will be recommended by the local authority to the Statutory Child Care Review as the overarching permanence plan. This is a suitable point for the Chair to seek any necessary legal advice, which is privileged and should not be sought in the presence of non-employees of the local authority.* |
| **DECISION ON PERMANENCE PLAN[S] TO BE RECOMMENDED TO THE STATUTORY CHILD CARE REVIEW ON BEHALF OF THE LOCAL AUTHORITY** |
| *This is the Chair’s decision taken in the light of the views presented and the assessments completed. If he / she needs more time to consider and for example to consult with his / her Manager this is possible but the list of actions [see below] which follow from the decision must be completed as soon as possible and sent to those who have to undertake the actions urgently.**The reasons for the decisions taken should be given but may be brief rather than detailed.* |
| **ACTIONS** |
| *List the Actions, the time scale and the person responsible for each action required to implement the primary and the parallel or contingency plan.**Consider timescales for completion of paperwork for Agency Decision maker (for ‘should be adoption’ decision) or any other panels.** *Adoption panel*
* *Fostering panel*
 |
| ***Action By*** | ***Action to be undertaken*** | ***Due Date*** |
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| **After the meeting** |
| Distribute agreed by Chair Child Permanence Meeting minutess to all professional attendees within 5 working days and invite comments to be received within 3 working days.Final minutes to be distributed within 10 working days of meeting to all professional invitees.Please ensure a copy of the completed minutes/report is sent to the child’s Independent Reviewing Officer within 5 working days and to the LA SolicitorThe minutes will form the basis for discussion at Achieving Early Permanence Panel |