**Entry to Care – Visit Pack**

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|  | **Name of Document** | **Description** | **Hyperlink** |
| 1. Induction to pack | Introduction to pack |  |  |
| Entry to care checklist | The checklist support SW and admin to ensure that all steps of the CLA process are completed fully and accurately. | Please speak to your team administrator. |
| 1. Consent |  |  |  |
|  | Delegation of Authority | This form enables foster careers to make everyday decisions about the children/young people that they care for. | [https://gloucestershirechildcare.proceduresonline.com/local\_resources.html#](https://gloucestershirechildcare.proceduresonline.com/local_resources.html) |
| Section 20 - consent |  | <https://gloucestershirechildcare.proceduresonline.com/local_resources.html> |
| DCS Approval for out of county placements | This form needs to be triggered when the placement is out of county. | [https://gloucestershirechildcare.proceduresonline.com/local\_resources.html#](https://gloucestershirechildcare.proceduresonline.com/local_resources.html) |
| 1. Health Forms | Corram BAFF consent form | This form is used to obtain consent to access and share health information relevant to the looked after child and their birth parent. | <https://staffnet.gloucestershire.gov.uk/public-facing-departments/childrens-social-care/children-and-families-commissioning-hub/supporting-practice-tools-to-support-you/promoting-healthy-outcomes/> |
| Corram BAFF IHA YP | This form is to be used for ages 10+. The person with PR is required to sign the consent form on part A of the IHA. Your team administrator will be able to support the completion of the form. This form is to be sent to health along with the background information. | <https://staffnet.gloucestershire.gov.uk/public-facing-departments/childrens-social-care/children-and-families-commissioning-hub/supporting-practice-tools-to-support-you/promoting-healthy-outcomes/> |
| Corram BAFF IHA Child | This form is to be used for under 10s. The person with PR is required to sign the consent form on part A of the IHA. Your team administrator will be able to support the completion of the form. This form is to be sent to health along with the background information. | <https://staffnet.gloucestershire.gov.uk/public-facing-departments/childrens-social-care/children-and-families-commissioning-hub/supporting-practice-tools-to-support-you/promoting-healthy-outcomes/> |
| Social Worker Background information -IHA | This form is to be completed by the social worker and sent to your team administrator who will forward onto health along with the relevant IHA paperwork. | <https://staffnet.gloucestershire.gov.uk/public-facing-departments/childrens-social-care/children-and-families-commissioning-hub/supporting-practice-tools-to-support-you/promoting-healthy-outcomes/> |
|  | Strengths and Difficulties questionnaire (SDQ) | The SDQ needs to be completed by the person who knows the child the best at time of entry. This can be the parents/carer or social worker. The SDQ needs to be completed ahead of the IHA appointment as the score needs to be shared with health colleagues. This score helps | <https://staffnet.gloucestershire.gov.uk/public-facing-departments/childrens-social-care/children-and-families-commissioning-hub/supporting-practice-tools-to-support-you/promoting-healthy-outcomes/> |
|  | Customer Feedback |  | [https://gloucestershirechildcare.proceduresonline.com/local\_resources.html#](https://gloucestershirechildcare.proceduresonline.com/local_resources.html) |
|  | Voice card |  | New card being produced April 2021 |