

Reply to **Telephone** Minicom Fax E-mail Our ref Your ref Date

Dear,

I am the allocated Social Worker to....

Bristol Childrens Services have issued Care Proceedings in relation to....

The Local Authority has a duty to assess any family member who may be interested in caring for... long term (until he is at least 18 years of age).

If you would like to be assessed, or you are aware of any family members (paternal or maternal) who may wish to be assessed, then please could you contact the social work team urgently on.....

Due to the Court having strict timescales around decisions made about where children should live, we are having to set the deadline of .....as the date when we need to hear from family members by. If by this date we have not heard from any family members, then we will update the Court and alternative plans will be put into place as to where ....can live long term.

Yours sincerely