*Appendix 1.2*

**Referrals from Homeless Hub to Childrens Services**

**If no Crashpad available or Crashpad is unsuitable:**

If the young person is from out of area, does not have a local connection to Herts and there is no Crashpad, but they are homeless in Herts, the LHA will provide TA where possible, as per the JHP flow chart.

If homeless on the day: Referral will go to SASH HUB Social worker team. This will include those who are sofa surfing at more than one address (see sofa surfing flowchart

If under threat of homelessness or the case is already open to SASH the referral will go to the local teams. Homeless Hub to work alongside

If unsuitable for Crashpad / TA or accommodation is unavailable, CS to accommodate

If the referral is for a young person from outside of Hertfordshire and Crashpad is required CS will complete the ‘Out of area Checklist’ form) and seek relevant information from:

-Hertfordshire Area Teams

-The originating local authority

-Police checks (local and out of area)

-Schools and Gangs for any intelligence

This is to ensure the safety of the young person and other young people in supported accommodation / TA.

All referrals should be sent to ‘protected referrals’

If safe and suitable for Crashpad / TA – Referral to be made. All information to be shared with the supported accommodation provider. JHSM process followed as per Joint Housing Protocol

**If safeguarding concerns are identified liaise with line manager as needed/follow safeguarding procedure / report to Children’s Services**