Diagram

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# Learning Review Outcomes Form

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| --- | --- | --- | --- |
| **Details of family being considered** | |  | |
| **Lead Author** | |  | |
| **How this review was undertaken** | | *(Set out if this a practitioner event or desktop review etc)* | |
| **Attendees or people who contributed to this review** | |  | |
| **Any people who were unable to contribute** | |  | |
| **Date of Practitioner Event or date the review was undertaken** | |  | |
| **Synopsis of the case** | | | |
| *(This should be a brief summary of the situation, max 300 words, that provides enough detail for agencies to understand the reasons for the review)* | | | |
| **Findings and key learning points** | | | |
| *(This should be a brief summary, max 300 words, of the key learning points for agencies to easily understand and disseminate – more detailed findings should be captured below)* | | | |
| **Background and summary of agency’s involvement** | | | |
| *(Provide details of the circumstances of the family and any additional information that has not been captured in the synopsis)* | | | |
| **Strengths in agencies response or within multi-agency working with the family** | | | |
| *(Set out any strengths that were identified from the review)* | | | |
| **Areas where we would like to do better** | | | |
| *(Set out any learning that will form the basis for the key findings and learning points)* | | | |
| **Any specific actions identified in relation to the family** | | | |
| *(This usually not be necessary, however if it is required then the details here should be brief and make clear the accountability for any actions)* | | | |
| **Any broader learning that has been identified** | | | |
| *(Consider whether there is any overlap with other reviews that have been undertaken or research messages)* | | | |
| **Recommendations** | | | |
| **Action** | **Person Responsible** | | **Timeframe** |
| *(Consider the learning activities set out in the GSCP methodologies for Learning Reviews)*  *Details to be captured using action plan template* |  | |  |
| **How this learning will be disseminated and implemented** | | | |
| *(Ensure that as far as possible agencies involved in the Learning Review take a proactive approach to leading any necessary changes within their own agencies. Consider any support from the Learning and Improvement Subgroup to support with wider dissemination)* | | | |
| **Decisions around how the family have been involved or informed of this review** | | | |
| *(Set out how this has been considered throughout the review process, including any risks around publication or family involvement)* | | | |

A picture containing diagram

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Learning Review

## **Action Plan Template**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **No** | **Recommendation** | **Agency**  **Multi/single** | **Agreed Actions** | **Responsible Person** | **Timescale** | **Actions Taken** | **Progress update (and RAG rating)** | **Evidence of impact/outcome** |
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