**NOTIFICATION OF PLACEMENT OR CHANGE OF PLACEMENT OF**

**LOOKED AFTER CHILDREN WITHIN THE AREA OF ANOTHER LOCAL AUTHORITY**

*This is a word document which can be saved and typed onto.*

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name of Local Authority child is being placed with (host authority) | | | |  | | | | | | | | | |
| **CHILD / YOUNG PERSON DETAILS** | | | | | | | | | | | | | |
| Family Name of Child | |  | | | | First Name/s of  Child | | | | |  | | |
| Date of Birth | |  | | | | Gender | | | |  | Religion |  | |
| Ethnicity | |  | | | | Nationality | | | |  | First language |  | |
| Country of birth | |  | | | | Other Language | | | |  | Fluency in English |  | |
| Current GP Surgery | |  | | | | | | | | | | | |
| NHS Number | |  | | | | | | | | | | | |
| Child’s Legal Status | | S20 | | | | | | |  | | | | |
| S21 | | | | | | |  | | | | |
| Care or Supervision Order under S31 | | | | | | |  | | | | |
| Remand to LA | | | | | | |  | | | | |
| Other (please specify) | | | | | | |  | | | | |
| Name and address [inc. postcode] of Parent / Person with Parental Responsibility | |  | | | | | | | | | | | |
| Name and contact details of child’s IRO | | **Name:**  **Email address:**  **Telephone number:** | | | | | | | | | | | |
| **ORIGINATING LOCAL AUTHORITY DETAILS** | | | | | | | | | | | | | |
| Originating local authority - Name and Address and Contact Person details | | | **Each local authority to include their own information** | | | | | | | | | | |
| Name, address [inc. postcode], email and telephone number of Commissioning and Placements Team Manager (or equivalent Social Care manager) | | | **Each local authority to include their own information** | | | | | | | | | | |
| Name, address, email and telephone number of Social Worker | | | **Each local authority to include their own information** | | | | | | | | | | |
| Out of hours service contact details | | | **Each local authority to include their own information** | | | | | | | | | | |
| **PLACEMENT DETAILS (in host authority)** | | | | | | | | | | | | | |
| Placed with (establishment / foster carer / organisation | | |  | | | | | | | | | | |
| Name, address [inc. postcode] and telephone number of placement | | |  | | | | | | | | | | |
| If your authority has local knowledge of the placement which it would be appropriate to share with the originating local authority, please contact [add local details] e.g. **Each local authority to include their own notification email address – you can check yours via this website** [**https://adcs.org.uk/contacts/out-of-area-looked-after-children-notifications-england**](https://adcs.org.uk/contacts/out-of-area-looked-after-children-notifications-england) **or** [**https://adcs.org.uk/contacts/out-of-area-looked-after-children-notifications-WALES#view1**](https://adcs.org.uk/contacts/out-of-area-looked-after-children-notifications-WALES#view1) | | | | | | | | | | | | | |
| **Start date of placement** | | |  | | | | | | | | | | |
| Is this a series of planned short breaks | | | **YES** |  | **NO** | | |  |  | | | | |
| **Details:** | | | | | |
| Expected end date of placement, if known | | |  | | | | | | | | | | |
| Placement type | Foster home – LA | |  | | | | | | | | | | |
| Foster home - IFA | |  | | | | | | | | | | |
| Registered children’s home | |  | | | | | | | | | | |
| Registered boarding school | |  | | | | | | | | | | |
| Other – please give details | |  | | | | | | | | | | |
| **SAFEGUARDING AND SOCIAL CARE INFORMATION** | | | | | | | | | | | | |
|  | | | | **Yes** | | | **No** | | **Details** | | | |
| Is the child subject to a child protection plan? | | | |  | | |  | |  | | | |
| Is the child subject to MAPPA? | | | |  | | |  | |  | | | |
| Does the child have a history of running away or missing from home? | | | |  | | |  | |  | | | |
| Are there any concerns around CSE/ CCE? (Child Criminal Exploitation) | | | |  | | |  | |  | | | |
| Are there any other significant concerns or risks? | | | |  | | |  | |  | | | |
| Has a risk assessment been completed? Please specify what type of risk assessment | | | |  | | |  | |  | | | |
| Should the Police be informed of any risks? | | | |  | | |  | |  | | | |
| **EDUCATION INFORMATION** | | | | | | | | | | | | |
| Name, address [inc. postcode] and telephone number of school or educational provision | | | |  | | |  | |  | | | |
| Does the child have a statement of Special Educational Needs? | | | |  | | |  | |  | | | |
| Which Local Authority will maintain the statement of Special Educational Needs? | | | |  | | | | | | | | |
| **HEALTH AND RESPONSIBLE COMMISSIONER INFORMATION** | | | | | | | | | | | | |
| Does the child have additional needs arising from a physical or learning disability or mental ill-health? | | | |  | | |  | |  | | | |
| Has the health service in the receiving authority been notified? | | | |  | | |  | |  | | | |
| Date of last Health Assessment | | | |  | | |  | |  | | | |
| Contact details of person who completed the assessment | | | |  | | |  | | **Name:**  **Organisation:**  **Telephone number:**  **E-mail address:** | | | |
| **YOUTH OFFENDER INFORMATION** | | | | | | | | | | | | |
| Is the child subject to any Court order or YOS intervention as a young offender? | | | |  | | |  | |  | | | |
| If YES, which is the supervising Youth Offending Service? | | | |  | | |  | |  | | | |
| Has the Youth Offending Service in the host authority been notified? | | | |  | | |  | |  | | | |
| **HAS THE PLACEMENT HAD THE FOLLOWING INFORMATION?** | | | | | | | | | | | | |
| Current Risk Assessment | | | |  | | |  | |  | | | |
| Current Pathway Plan | | | |  | | |  | |  | | | |
| Police – risk assessment | | | |  | | |  | |  | | | |
| Other – please give details | | | |  | | |  | |  | | | |

***END OF PLACEMENT NOTIFICATION***

|  |  |
| --- | --- |
| **END OF PLACEMENT** | |
| When the placement ends and the child moves out of that area, the Originating local authority must notify the nominated point of contact person where the child was, that the placement has ended: | |
| Reason the placement ended |  |
| End date of placement |  |
| Name of Person notified |  |
| Date notified |  |