

**Havering Children and Young Peoples Service Consent to Share Information**

You are requested to consent to personal information about you / your child that we hold being shared and gathered from others directly involved in caring for or working with you, including other organisations, where it is appropriate to do so.

The purpose of sharing information is to support the assessment, intervention and supported provided by the service. The information will also enable suitable services to be provided, through a better understanding of your child / family’s strengths and needs.

Access to the information will only be given to staff /services and organisations that need to know it.

Your information is protected by the General Data Protection Regulations and Data Protection Act 2018. This means that the information will only be used for the reasons we have stated. It will be kept safe and secure and you have the right to access the information that is kept about you and your family.

Information may also be used with our partner agencies for service development and to meet government criteria. This information will not indicate any identifying information.

Information can be shared without consent where others including a child / young person could be at risk of harm or where a serious crime has or may be committed. Should at any time our concerns be such as to warrant Child Protection enquiries we reserve our right to make all necessary checks without consent in exercising our duty to protect children (Sec 47 Children Act 1989).

**I give my consent for information about my family to be shared and gained with appropriate agencies in order to receive a better service. These may include the following agencies:**

* **Drug and Alcohol Support Services**
* **Adult Mental Health Services**
* **Children and Adolescent Mental Health Services**
* **Victim Support / Domestic Violence Support Services**
* **Department of Work and Pensions / Job Centre Plus**
* **Department of Levelling Up, Housing and Communities**
* **Children’s Social Care**
* **Adults Social Care**
* **Early Help and Early Years’ Service**
* **GP, NHS and other specialist health services**
* **Police, Probation Services**
* **Housing, Local Authority and Private Sector Services**
* **Education, Nurseries, PVI’s and other Educational Establishments**
* **Community Partnerships / Voluntary Sector Organisations**

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| **I have had the reasons for information sharing explained to me and I understand them.**  |
| **\* I do NOT want information about me / my child to be shared with the following organisation/s:** |       |
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| **I understand that by signing this form it will not affect my rights under Data Protection or Human Rights law and that I can change or withdraw my consent by notifying the person who is working with me / my family.**  |
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| Signature of person with parental responsibility |       | Date |       |
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| Signature of Young person \*if appropriate |       | Date |       |
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| **Privacy Notice**The London Borough of Havering has brought together a number of services for children and young into one place in order to provide a joined-up service for families. Our aim is to support families as early as possible to try to meet needs and resolve concerns before they become more serious. We also support families to sustain the progress they have already achieved after intervention closure. We will collate and share your anonymised data with the Department of Levelling Up, Housing and Communities via the National Supporting Families programme protocols for research and evaluation purposes.

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| **Confidentiality**We collect information from the child / young person and from the parents. We may also gather information from other people/agencies who are involved with the child / young person, but we always ensure that we have consent to do so from the parents and/or the young person unless required under the Sec 47 Children Act 1989 in order to safeguard children and families. |
| **Information we hold**We try to keep our records to a minimum and make sure that individuals know what information we hold about them. We will supply copies of any assessments or plans that are agreed on.A young person or the parents of a child / young person can ask at any time to see any information we have on file about them by formal application under the “Freedom Of Information Request” route available through the council website.[Havering data privacy statement and your data rights | Data protection | The London Borough Of Havering](https://www.havering.gov.uk/info/20044/council_data_and_spending/139/data_protection/2#:~:text=The%20Council%20takes%20your%20privacy,purposes%20specified%20in%20this%20notice.)Personal information is kept secure and up-to-date. If any personal information is thought to be incorrect, the young person or parent/s can ask to have it amended or to have their views recorded.  |

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