

## Initial and Review Contextual Safeguarding CIN Meeting Agenda

### 1. Introduction

Introductions and apologies.

Information about the chair's written record of the meeting.

Signs of Safety explanation, and the purpose of a contextual safeguarding CIN meeting.

Equal opportunities and confidentiality statement.

Reports checked and confirmation of family details.

Note about complaints and compliments.

### 2. Reason for contextual safeguarding CIN meeting

Danger statement will be shared by the social worker.

### 3. Review of the safeguarding plan *[At Review Conference only]*

Brief note of whether each action on the plan has progressed.

### 4. What is working well

**What are we worried about**

**Complicating factors**

**Are there "grey areas"**

**Safety factors**

**What needs to happen next (Next steps)**

Contributions from parents/carers, professionals and young people.

### 5. Risk assessments

Review other tools that have been used to assess contextual risk, including the VOLT

### 6. Each young person's views

The young person may be present, their advocate may be present, or they may share their views in other ways.

The social worker and others will share what they have gathered from talking to and doing direct work with each young person.

### 7. Chair's summary of strengths and worries

The chair's summary will include what is working well, past harm, and what could happen in future that would be unsafe.

### 8. Review of Danger Statement

Do parents/carers, professionals and the young person understand and agree with the danger statement (outlined at the beginning of the meeting) - based on all the information shared today?

### 9. Safety Goals

Safety goals discussed and agreed.

### 10. Scaling question

The chair will ask each person to give their views about danger and safety, using a scale from 1 to 10.

**11. Meeting decisions noted**

There will be a decision about whether a contextual safeguarding CIN (CS-CIN) plan is needed.

**12. Agree the plan**

The chair will summarise the plan and add any further points.

**13. Progress group membership and next meetings agreed:**

The progress group of family members and professionals who will meet regularly.

The date, time and place of the next progress group, a midway review (discussion between chair and social worker) and the next contextual safeguarding CIN meeting.

Date set when reports are to be shared before the next meeting.

**NOTES**

**WRITTEN SUMMARY OF THE MEETING AND PLAN**

During and after the meeting, the chair will complete a written summary of the meeting and the plan which is developed. It will be shared with conference invitees within two working days of the meeting, together with reports and contribution forms.

**EQUAL OPPORTUNITIES & ANTI-DISCRIMINATORY STATEMENT**

This meeting will treat everyone equally, with respect and no discrimination because of race, culture, ethnic or national origins, religious or political beliefs, class, gender, sexual orientation, age, disability, marital status or responsibility for dependents. The chair, or other members of the meeting through the chair, will challenge any discrimination by or against any participant. Threatening and violent behaviour will not be tolerated in the meeting.

**CONFIDENTIALITY**

Information discussed at this meeting is strictly confidential and must only be discussed with other individuals who have a 'need to know' in order to carry out their professional duties. In considering this, the welfare and protection of the child/young person is foremost and must always take priority. If in any doubt the chair should be consulted. The record of the meeting should not be shared without the chair's permission.