**TCT2 PROCESS FOR REDUCED VISITS**

*Councils should attempt to stay in touch with all of their care leavers to monitor progress on their pathway plans, and plans should outline how frequently that contact should take place.*

*After the first subsequent review of the pathway plan, they must visit the care leaver at no less than two-monthly intervals.*

 *In some cases, care leavers may decline the support of the council. This should be respected; however periodic attempts should continue to be made to remain in contact. If a young person’s situation changes, they need to know that support is still available, and refusing support once doesn’t mean that they have burnt their bridges*

(Source: Local Government Association Guidance 2017)

In order to work within this guidance, we have developed the following process for reduced visits in a case where a young person aged 18 or over has requested this or where they were previously long term linked and are used to reduced contact with their social worker.

No visits will be reduced in cases where the young person is deemed vulnerable or at risk. This process will apply only to those who have been assessed as having low support needs or/and needs that can be met through community resources or who are aged over 21. We will still retain contact with the young person.

**Reduced Visits Process**

* There needs to be a conversation with the young person whereby they outline their wish for reduced visits and their reasons. The Personal Advisor needs to ensure that the young person understands that we will still be keeping in touch ( via phone, message or momo ) and the young person agrees to respond to the contact and to inform us if they change address, or there is a significant event in their life (even though they may feel they don’t need support). If they do not respond to several contacts then we will need to visit them to ensure they are well. Young people need to understand they can contact us at any time should they wish- they don’t have to wait for an agreed visit.
* Team Leader and Personal Advisor discuss the case and agree that reduced visit are appropriate in this case. The Pathway plan is completed to reflect the support needs of the young person, and their reasons for reduced visits. The Personal Advisor should include their assessment of the situation and reasons why they agree with the young person's wishes. The plan should set out the frequency and how we will keep in touch in the future.
* The Team Leader signs off the Pathway plan and puts on a case note explaining and agreeing the rationale for reduced visits. The Team leader will send an alert to the Service Leader
* The Service Leader will put on case note to record their agreement to reduction in visits and the arrangements for keeping in touch.
* The Personal Advisor will continue to reach out to the young person and have some form of contact every 8 weeks. This could be in the form of a phone call, text, What's App message, Momo or sending them a card. This contact will be recorded on mosaic .

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