

## Young Carers LCS and EHM Guidance

Many of the children and young people that we work with whose parents have support needs relating to physical or mental health, learning difficulties, drug or alcohol use and illness will be providing care to their parent, siblings and self. The provision of care in this context makes them a “Young Carer”. We have specific legal duties to provide assessment and support for young carers which is covered in full in the Joint Protocol for Young Carers (*currently in consultation process*) and the Young Carers Practice Guidance (*currently in consultation process*).

### Identification of a young carer – LCS and EHM

On identifying that a child or young person is providing care in the above context, a **standalone assessment form** must be opened on LCS or EHM. This can follow two different processes:

#### 1. Identification that the child is a young carer whilst completing the SAF:

- On the “Factors Identified at the end of assessment page” there is a Yes / No question regarding whether the child is a Young Carer:

The screenshot shows a sidebar on the left with a menu for 'C & F Assessment' containing items like 'Child, Family & Net...', 'Assessment Frame...', 'Child & Family Asse...', 'C&F Planning', 'Recommended Out...', 'Factors Identified a...', 'Management oversi...', and 'Attachments (0)'. The main area contains several questions with radio button options:

- Mental health:** Concerns about the mental health of the child. 4A.  Yes  No
- Learning disability:** Concerns about the child's learning disability. 5A.  Yes  No
- Physical disability or illness:** Concerns about a physical disability or illness of the child. 6A.  Yes  No
- Young carer:** Concerns that services may be required or the child's health or development may be impaired due to their caring responsibilities. 7A.  Yes  No
- Privately fostered:** Is this child privately fostered?  Yes  No
- UASC:** Concerns that services may be required or the child may be at risk of harm as an unaccompanied asylum seeking child. 9A.  Yes  No
- Missina:** Concerns that services may be required or the child may be at risk of harm due to ooina/beina missina. 10A.  Yes  No

On the right side, there are several person icons. The second icon from the top is circled in yellow, indicating it is the 'two person toggle button' mentioned in the text.

Note the “two person toggle button” to the right which is highlighted in the above picture.

- If your SAF is consolidated for two or more children, **you must** click on this person icon to separate out the children.
- You will then see both children’s names included below the question in a single line yellow banner. Click into each child’s name separately to separate them out into two lines.

**Young carer:** Concerns that services may be required or the child's health or development may be impaired due to their caring responsibilities. 7A

The screenshot shows the 'Young carer' question interface. It features two rows, each representing a child:

- Row 1: 'Child 2 Test' with a '+ Include' button and radio buttons for 'Yes' and 'No' (where 'No' is selected).
- Row 2: 'Child 1 Test' with a '+ Include' button and radio buttons for 'Yes' and 'No' (where 'Yes' is selected).

- Only answer “Yes” for the children who are young carers (not all children in the sibling group necessarily will be).
- For all children where “Yes” has been selected (Young Carer), a Young Carer Standalone Assessment form will be triggered. A link to the form will appear beneath the young carer question. **If you have made an error in consolidation, do not click on this link. Go back to**

**the toggle (two person) icon and separate out the children until there is only a link for the child identified as a young carer.**

Yes  **No**

**Mental health:** Concerns about the mental health of the child. 4A

Yes  **No**

**Learning disability:** Concerns about the child's learning disability. 5A

Yes  **No**

**Physical disability or illness:** Concerns about a physical disability or illness of the child. 6A

Yes  **No**

**Young carer:** Concerns that services may be required or the child's health or development may be impaired due to their caring responsibilities. 7A

Child 2 Test

Yes  **No**

Child 1 Test

**Yes**  No

**It's essential to only answer "yes" to this question for children in consolidated groups who are young carers.**

**Answering "yes" to this question generates a Young Carer's Assessment Form which must be completed before the C&F can be finalised.**

**The Young Carer's Assessment will be generated on all children included in the "yes" factor answer so please use the toggle button to ensure that only the child / children who are young carers have an affirmative answer to this question.**

Refer to the Young Carers Practice guidance to ensure this information is captured on LCS correctly

Complete the YC assessment

The YC assessment will have to be finalised before the C&F assessment can be finalised.

Only start this form on the relevant child.

Child 1 Test

- The standalone assessment has to be completed before your Child and Family Assessment can be finalised. This is a brief, tickbox based form which will support identification of what sort of care the child is providing, and what the impact of this may be on their health and welfare.
- The standalone Young Carer form results in a "Child's Plan" box, of how the identified needs relating to being a young carer will be met. The actions within this plan must be copied into your C+F assessment child's plan prior to finalising your assessments.
- You can now finalise your Young Carer assessment and your C+F assessment.

## **2. Identification that the child is a young carer at any other point during active involvement:**

If at any other point during involvement (when there is not a current open SAF being completed) it is identified that a child is a young carer, a Young Carers Assessment standalone form can be opened.

- Go to the "Forms" tab on the child's homepage.
- Click the drop down menu in the "Start New Form" option.
- Select "Young Carer's Assessment".

On completion of the assessment you will be asked to complete a "Child's Plan" box, of how the identified needs relating to being a young carer will be met. Please note that this does not automatically pull through into the child's main plan. For children and young people who are open on a Child in Need or Child Protection plan, the social worker will need to manually add these actions to the existing plan.

## **Updating Relationships**

When a child is providing care for another person, their relationships tab must be updated to identify them as a young carer, and to identify who they provide care for.

- Enter the child's relationship page and click "Edit Relationships" at the bottom.
- There will be a column labelled "YC".
- Tick the box for all people that this child is providing care for.

- Repeat this for any child in the household who is a young carer.

**Relationships for Child:** [redacted] **age 12 years**

MC	YC	PR	NK	EC	POR	Defined Relationships	Name	Age/Gender
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Sister	[redacted]	16 years Female
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Mother	[redacted]	Female
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Cousin	[redacted]	12 years Female
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Uncle (expired)	[redacted]	32 years Male
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Grandmother	[redacted]	56 years Female
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Step-grandparent	[redacted]	62 years Male

This will then show on the child's relationship home page that they are a Young Carer, and who for:

**Family & Other Relationships**

Flags	Relationship	Case No	Name	Age
	Self	[redacted]	[redacted]	12 years
YC	Sister	[redacted]	[redacted]	16 years
YC	Mother	[redacted]	[redacted]	
	Grandmother	[redacted]	[redacted]	56 years
	Step-grandparent	[redacted]	[redacted]	62 years

**Case Closure of a Young Carer**

On case closure of a young carer, if they remain a young carer, they are likely to have ongoing support needs relating to their caring.

The Carers Support Centre are our commissioned service who deliver long term support and social opportunities to Young Carers in Bristol (and South Glos).

The Carers Support Centre will accept our Young Carers Assessment Form as a referral to their service. Therefore, if the young person would benefit from ongoing support at the point of closure, create a PDF from the Young Carers Assessment Form. This can be emailed to the Carers Support Centre with a brief updating email of actions taken by CSC. As the assessment is already completed, the young person will be able to bypass the assessment waiting list and will be offered prompt support. More information about the Carers Support Centre and how to contact them can be found here: [Carers Support Centre](#)

To create the PDF, click "Print" at the top of the assessment panel.

Print
Young Carers Assessment

**Young Carers Asses...**

Attachments (0)

Who is the child providing care for  
Please tick all that apply

Parent / carer

PLEASE ENSURE THAT THE RELATIONSHIPS TAB IS UPDATED TO REFLECT THE CHILD AS A YOUNG CARER WITHIN THIS RELATIONSHIP.

Why does the child need to provide care for or on behalf of their parent / carer?  
Please tick all that apply

They misuse substances (eg. drugs or alcohol)

Please provide a description of the reason that the child is providing care.

Mum is using heroin daily and is unable to provide consistent care for younger siblings

How many hours of care per week does the child provide (select one):

10-15

This will then generate a Printable View of the form which can be converted into PDF by clicking the PDF icon on the very top right of the form.

If the child is no longer a young carer at the point of case closure, their relationships tab should be amended by following the process above in reverse (removing “YC” ticks) to end this status.