

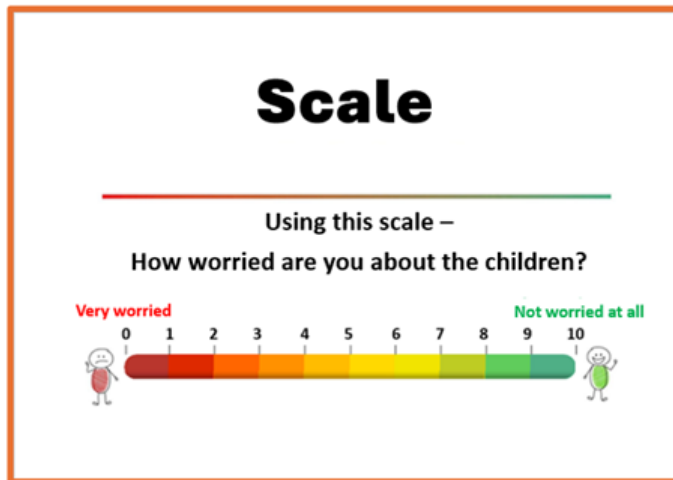
**Preventing risk outside the home**  
**Initial and Review CS-CIN meeting Agenda**

- 1. Introduction**  
Introductions and note apologies.  
Reports and contribution forms noted.  
Information about the written record.  
Signs of Safety explanation, and the purpose of the meeting.  
Equal opportunities and confidentiality statement.  
Confirmation of family details.  
Note about complaints and compliments.  
Expectations if someone is attending online.  
Toilets and emergency procedures.
- 2. Reason for CS-CIN meeting [or CS-CIN plan, if Review meeting]**  
This will be shared by the social worker.
- 3. Update since last meeting [At Review meeting only]**  
Significant events since the last meeting.
- 4. Review of the plan [At Review meeting only]**  
Brief note of whether each action on the plan has progressed.
- 5. What is working well**  
**What are we worried about**  
**Complicating factors**  
**Are there "grey areas"**  
**Safety factors** .....Contributions from everyone present.
- 6. Risk assessments**  
Review other tools that have been used to assess risk, including the VOLT assessment  
(Victim, Offender, Location, Themes)
- 7. Each young person's views**  
The young person may come, their advocate may come, or they may share their views in other ways.  
Professionals will share what they have gathered from each young person.
- 8. Chair's summary of strengths and worries**  
The chair will summarise at this point.
- 9. Danger Statement**  
*What are we worried could happen if nothing improves or things deteriorate.*  
Parents/carers and professionals will review a danger statement.
- 10. Safety Goals**  
*What do we want to see happen so people are no longer worried.*  
Safety goals discussed and agreed with the family and professionals.

**11. What needs to happen next (the Plan)**

Contributions from everyone present.

**12. Scaling question**



The chair will ask each person to give their views about danger and safety, using a scale from 1 to 10. You will be asked whether a CS-CIN plan is needed to manage risks outside the home - or a different sort of plan.

**13. Meeting Decisions noted**

A decision is made for each child/young person and recorded.

**14. Progress meeting membership is agreed, next meetings agreed:**

The progress group of family members and professionals who will meet regularly.

The date, time and place of next progress group, midway review (chair discussion with social worker) and next Review CS-CIN meeting.

Date when reports are to be shared before the next meeting.

**NOTES**

**WRITTEN RECORD OF MEETING**

The chair will write a summary after the meeting, and include the plan. This will be sent to invitees within two working days of the meeting, with the professional reports and family contribution forms. These make up the record of the meeting.

**EQUAL OPPORTUNITIES & ANTI-DISCRIMINATORY STATEMENT**

This meeting will treat everyone equally, with respect, and not discriminating because of race, culture, ethnic or national origins, religious or political beliefs, class, gender, sexuality, age, disability, marital status or responsibility for dependents. The chair, or other meeting members through the chair, will challenge any discrimination by anyone there. Threatening and violent behaviour will not be tolerated in the meeting.

**CONFIDENTIALITY**

Information discussed at this meeting is strictly confidential and must only be discussed with other individuals who have a 'need to know' in order to carry out their professional duties. The welfare and protection of the young person must always take priority in considering this. If in any doubt the chair should be consulted. The record of the meeting should not be shared without the chair's permission.