



# ATV Guide to preparing for Should be Placed for Adoption decisions

This is a five-minute guide for professionals preparing papers for children who are likely to require adoption.

**Child Permanence Report (CPR)**

Start the CPR early and allow yourself enough time to include and analyse the final outcome of all assessments

The CPR should be signed by you and your manager

**Adoption Permanence Medical Report**

Book the medical appointment for the child at the same time you book a Should be Placed for Adoption decision (contact ATV to book the SHOBFA)

Allow 6 weeks for the medical report to be written after the appointment

**Foster Carer's Report**

Ensure you acquire a recent account of what the child is like to care for but allow carers enough time to complete the report fully

**Together or Apart Assessment**

You will need to complete and submit a Together or Apart Assessment if the child is one of siblings being placed, even if your plan is to place them together

**Remember!**

All documents (including all assessments completed as part of care proceedings) should be submitted 2 weeks prior to ADM date i.e., the date the decision is being made

**Legal Advice**

Discuss the ADM date with the Local Authority acting solicitor to ensure it fits the court timescales and to enable them to provide advice to ADM on time

**Return to ADM if:**

1. Further assessments are produced during care proceedings (even if the Local Authority plan remains adoption)
2. If after the conclusion of care proceedings, the plan for the child changes away from adoption, there must be recourse to ADM

Contact the Panel Advisor to discuss what