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| --- | --- | --- | --- |
| Address:  Telephone: | Diagnosis and relevant medical information: | PMH: | Assessor Name:  Designation:  Signature:  Telephone:  Date:  Review Date |
| Falls History: | Height:  Weight: | GP and Surgery: |
| Equipment in situ at patient/service user’s home (Including make and size): | Carer Contact Details:  NOK Contact Details: | Manual Handling equipment to be used by:   * Care Agency/Care Home Carers   Date risk assessment sent to agency/care home:   * Family members   Demonstration date:  Demonstration completed by: | |

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| Date | Summary of transfer assessments carried out on the ward/community e.g. method of transfer and equipment used | Conclusion |
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| --- | --- | --- |
| **Task:** |  | **Comments:** |
| Strenuous pushing or pulling? |  |  |
| Twisting/Stooping/Reaching? |  |  |
| Sudden or unpredictable movement? |  |  |
| Insufficient rest or recovery? |  |  |
| **Individual:** |  |  |
| Skill Level? |  |  |
| Specific health considerations inclusive of physical and/or cognitive capabilities? |  |  |
| Family and/or carer preferences? |  |  |
| **Load:** |  |  |
| Weight? |  |  |
| Sitting balance? |  |  |
| Involuntary/unpredictable movement of patient? |  |  |
| History of falls? |  |  |
| Pain/Stiffness? |  |  |
| Communication? |  |  |
| Understanding? |  |  |
| Agitated/Challenging Behaviour? |  |  |
| Pressure care needs? |  |  |
| Continence (frequency, pads, catheter) |  |  |
| **Environment:** |  |  |
| Environmental Considerations? |  |  |
| Inadequate lighting? |  |  |
| Space/access difficulties? |  |  |
| Inappropriate flooring? |  |  |
| Tripping/slipping hazards? |  |  |
| **Any other considerations:** | |  |
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**Action to be taken to reduce any identified risks**

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| **Task** |  |
| **Individual** |  |
| **Load** |  |
| **Environment** |  |

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| General Safety Guidelines:   1. The ETAC Turner should only be used in accordance with the instructions below for the named individual. 2. Always refer to the Manufacturer’s instructions. 3. Carers must have up to date moving and handling training. 4. The weight of the person must not exceed the safe working load indicated on the ETAC Turner. 5. Ensure wheelchair/wheeled commode/hospital bed brakes are on prior to transfer. 6. Carers to check labels on the ETAC Turner to make sure it has been serviced within the previous 6 months. If not please inform the equipment company. 7. Carers to adjust furniture appropriately and adopt correct posture at all times and avoid bending, twisting and stooping movements. 8. Particular care should be taken to avoid sheering and friction of Mrs X’s skin 9. Carers should not attempt tasks that are beyond their own or Mrs X’s capability. If in doubt, contact senior staff. |

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|  | Transfer: | Equipment for  transfer: | No. of carers | Techniques recommended: |
| R11. | Bed to chair/wheeled commode/ wheelchair  OR  Chair/wheeled commode/ wheelchair to Bed | ETAC Turner: (enter type)  Slide Sheet: (enter type and size)  Hospital bed: (enter mattress type, if bed safety rails etc)  Wheeled commode/wheelchair | 2 | * Position wheelchair/commode next to bed at 90 degree angle. * Position ETAC Turner in front of individual and slowly push into place as they lift their feet onto footplate (Assist this if required) * Assist Mr X to place feet correctly on base of ETAC Turner, as indicated on equipment. * Knee pads should be just below the Mr X knees. * Carers to adopt safe posture if needing to physically help Mr X to re-position feet. * Allow Mr X to reach and take hold of ETAC Turner lower or higher bar with both hands. * Counter balance the ETAC Turner from the front with one foot and both hands as per manufacturer’s instructions and training. * Ensure Mr X is safely standing and holding onto frame with good balance. * Remove your foot from the front of the ETAC Turner, and turn it 90 degrees to wheeled commode/bed/wheelchair. * Ensure that the wheeled commode / wheelchair /chair is close enough behind Mr X to allow a safe sit. * Replace your foot at the front of the ETAC turner to counterbalance. * Verbally prompt Mr X to lower themselves safely into position. * Mrs X to release hands from the bars of the turner. * Move ETAC Turner out of the way and store in a place of safety. |