Legal Gateway Meeting CHECKLIST DOCUMENTS

PLEASE COMPLETE ALL BOXES

|  |  |  |  |
| --- | --- | --- | --- |
| Relevant Documents | | | |
|  | YES | NO | N/A |
| Documents To be provided for Legal Advice | | | |
| Updated Chronology |  |  |  |
| Single Assessment/Parenting Assessment |  |  |  |
| Reports/letters from all agencies involved with the family –Health/Education/Home Office/Immigration/DV workers/Drug Use Workers etc (where available) |  |  |  |
| s47/Strategy Minutes |  |  |  |
| Child Protection Minutes/Plans |  |  |  |
| LAC Minutes |  |  |  |
| Police Disclosure – inc any Police Protection documentation |  |  |  |
| Psychological/Psychiatric/professional reports/assessments |  |  |  |
| Previous Judgments/Court Orders relating to the family |  |  |  |
| s7/s37 Reports |  |  |  |
| Confirm if available (to be provided on request) | | | |
| Birth Certificates |  |  |  |
| Relevant photographs |  |  |  |
| Family Group Conference Minutes/Family Meeting Minutes |  |  |  |
| LAC Minutes |  |  |  |
| Initial Viability Assessments |  |  |  |
| Child Protection Minutes and Plans |  |  |  |
| Connected Person Assessments/Special Guardianship Assessment |  |  |  |
| Any Sibling Assessment |  |  |  |
| Information from other areas - where the family have been known |  |  |  |
| Previous PLO letters/minutes |  |  |  |
| Key minutes and records relating to the child |  |  |  |
| Family agreements |  |  |  |
| Other relevant documents (please detail) | | | |
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