**If FFA, complete Temporary Approval Report for signing off by the identified Nominated Officer. ( strategic manager)**

**Placement Planning Meeting**

**Follow LAC processes** prior to placement

**Decision-making Meeting chaired by Child Care Team Manager or Service Manager** including the adoption/permanence team. Parents views to be represented. Use FFA/Concurrency checklist. Clarify contact arrangements.Decision to be signed off by service manager and recorded on CareFirst.Parties to be made aware.

**Parties to be made aware of the plan**

**Legal Planning Meeting** if required/PLO/Proceedings/Cafcass Plus considered

**Initial Child Protection /** Conference/Pre-birth Conference

**Single Assessment Completed** and issues re: significant harm identified

**Notification of unborn/born:** information received that child/family may be in need of services

**Arrange Permanency Planning Meeting –** consider family group conference; consideration of all relevant assessments - parenting, risk, psychological, psychiatric assessments, initial viability assessments, explore paternity issues. FFA/Concurrency checklist to be considered.

**Court timetabling**

**Visit to FFA/Concurrent carer**. childcare & supervising social worker. Selection meeting to be recorded. Carers to consult with medical advisor.

**Ensure Adoption Team are aware of the need to explore**  FFA/Concurrent placement.