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**[Top of page](https://northamptonshirechildcare.proceduresonline.com/chapters/pr_desg_man.html#top)**

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| **7.2 List of Agency Decision Makers, Designated Managers and Nominated Officers** | Top of Form    Bottom of Form |

**AMENDMENT**

This listing was updated in August 2018.

**Contents**

1. **Agency Decision Maker (Adoption)**
2. **Agency Decision Make (Fostering)**
3. **Adoption Panel Appointments**
4. **Adoption Support**
5. **Care Plans**
6. **Care Proceedings**
7. **Change of Name**
8. **Contact with Parents**
9. **Death or Serious Injury to a Child**
10. **Funeral Arrangements**
11. **Decision to Look After**
12. **Emergency Protection Orders**
13. **Emigration**
14. **Exemptions and Extensions from Fostering Limit**
15. **Fostering Panel Appointments**
16. **Leaving Care**
17. **Marriage**
18. **Notifications**
19. **Passports**
20. **Placement Orders**
21. **Private Fostering**
22. **Secure Accommodation**
23. **Special Guardianship**
24. **Special Guardianship Support**
25. **Section 17 Payment**
26. **Care Packages for Disabled Children**
27. **Funding for Specialist Therapy / Assessment**
28. **Decision to Apply for a Child Assessment Order**
29. **Decision to Apply for Discharge or Variation of a Care or Supervision Order**
30. **Decision to Accommodate in Order to Protect a Child**
31. **Decision to Withhold Whereabouts of a Child**
32. **Decision for Intermediary Services**
33. **Nominated Officer (Disruption of Education)**
34. **Nominated Officer (Fostering for Adoption)**
35. **Nominated Officer (Out of Area Placements)**
36. **Nominated Officer (Immediate Placement of a Looked After Child with Connected Person)**
37. **Nominated Officer (Placement of a Looked After Child subject to Care Order or Interim Care Order with Parents)**

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| **Designated Managers with Specified Area of Responsibility** | **Post Title and Contact Details** |
| **Agency Decision Maker (Adoption)**  The Agency Decision Maker who makes decisions on all adoption matters (some of which will be made on the basis of a recommendation of the Adoption Panel). | **Post title**: Agency Decision Maker (Adoption)  **Contact details**:  One Angel Square  4 Angel Street,  Northampton,  NN1 1ED  **Tel**: 01604 361790 |
| **Agency Decision Maker (Fostering)**  The Agency Decision Maker who makes decisions on fostering matters (on the basis of recommendations of the Fostering Panel). | **Post title**: Agency Decision Maker (Fostering)  **Contact details**:  One Angel Square  4 Angel Street,  Northampton,  NN1 1ED  **Tel**: 01604 361790 |
| **Designated Manager (Adoption Panel Appointments)**  The manager who can authorise appointments to the Central List of Adoption Panel members. | **Post title**: Panel Advisor  **Contact details**:  One Angel Square  4 Angel Street,  Northampton,  NN1 1ED  **Tel**: 01604 361790 |
| **Designated Manager** **(Adoption Support)**  The manager who can authorise the level of adoption support to be provided to children, adopters (including financial support) and their family or birth family members. | **Post title**: Strategic Manager for Corporate Parenting  **Contact details**:  One Angel Square  4 Angel Street,  Northampton,  NN1 1ED  **Tel**: 01604 361790 |
| **Designated Manager (Care Plans)**  The manager who can authorise the final Care Plan to be taken before the Court within Care Proceedings. | **Post title**: Service Manager (for the team holding case responsibility)  **Contact details**:  Via the team holding case responsibility. |
| **Designated Manager (Care Proceedings)**  The manager who can authorise the initiating of Care Proceedings. | **Post title**: Children's Services Service Manager  **Contact details**:  Via the team holding case responsibility. |
| **Designated Manager (Change of Name)**  The manager who can authorise the change of name of a Looked After Child. | **Post title**: Service Manager (for the team holding case responsibility)  **Contact details**:  Via the team holding case responsibility. |
| **Designated Manager (Contact with Parents)**  The manager who can authorise the suspension or termination of contact between a Looked After child and his or her parents (subject to the Court’s approval after 7 days for children on Emergency Protection Orders, Interim Care Orders or Care Orders). | **Post title**: Service Manager (for the team holding case responsibility)  **Contact details**:  Via the team holding case responsibility. |
| **Designated Manager (Death or Serious Injury to a Child)**  The senior manager who should be notified in the event of death or serious injury to a child. | **Post title**: Director of Children's Services  **Contact details**:  One Angel Square  4 Angel Street,  Northampton,  NN1 1ED |
| **Designated Manager (Funeral Arrangements)**  The manager who can agree funeral arrangements following the death of a looked after child. | **Post title**: Look After Child Service Manager If the service manager is unavailable, a team manager for the LAC service can agree arrangements.  **Contact details**:  Grafton Court  Kettering Parkway  Venture Park  Kettering  NN15 6XR |
| **Designated Manager (Decision to Look After)**  The manager who can authorise a child becoming Looked After. | **Post title**: Children's Services Service Manager  **Contact details**:  Via the team holding case responsibility. |
| **Designated Manager** **(Emergency Protection Orders)**  The manager who can authorise an application for an Emergency Protection Order. | **Post title**: Children's Services Service Manager  **Contact details**:  Via the team holding case responsibility. |
| **Designated Manager (Emigration)**  The manager who can authorise the placement of a Looked after child outside England and Wales. | **Post title**: Children's Services Strategic Manager  **Contact details**:  Via the team holding case responsibility. |
| **Designated Manager (Exemptions and Extensions from Fostering Limit)**  The manager who can authorise any exemptions from the usual fostering limit for foster carers living in the local authority area. | **Post title**: Strategic Lead - Adoption, Fostering, and Children’s Homes  **Contact details**:  One Angel Square  4 Angel Street,  Northampton,  NN1 1ED  **Tel**: 01604 368880 |
| **Designated Manager (Fostering Panel Appointments)**  The manager who can authorise appointments to the Central List of Fostering Panel members | **Post title**: Panel Advisor:  **Contact details**:  One Angel Square  4 Angel Street,  Northampton,  NN1 1ED  **Tel**: 01604 361790 |
| **Designated Manager (Leaving Care)**  The manager who can approve a Pathway Plan. | **Post title**: Team Manager Leaving Care  **Contact details**:  Via Leaving Care Team |
| **Designated Manager (Marriage)**  The manager who can authorise the marriage of a Looked After child. | **Post title**: Strategic Manager for Corporate Parenting  **Contact details**:  One Angel Square  4 Angel Street,  Northampton,  NN1 1ED  **Tel**: 01604 361790 |
| **Designated Manager (Notifications)**  Where a Looked After Child from another local authority has been placed in the area, the manager to whom the notification should be sent. | **Post title**: MASH Team Manager |
| **Designated Manager (Passports)**  The manager who can authorise a passport application for a Looked After child. | **Post title**: Service Manager (for the team holding responsibility)  **Contact details**:  Via the team holding case responsibility. |
| **Designated Manager (Placement Orders)**  The manager who can authorise an application for a Placement Order. | **Post title**: Service Manager (for the team holding responsibility)  **Contact details**:  Via the team holding case responsibility. |
| **Designated Manager (Private Fostering)**  The manager who can approve assessments of private foster carers, impose requirements on private foster carers or decide to prohibit someone from acting as a private foster carer. | **Post title**: Strategic Manager Safeguarding and Care Planning North  **Contact details**:  Via the team holding case responsibility. |
| **Designated Manager (Secure Accommodation)**  The manager who can authorise:  A placement of a Looked After child in secure accommodation for up to 72 hours without a Secure Accommodation Order; and/or  An application for a Secure Accommodation Order; and/or  A child’s continued secure placement on the recommendation of the Secure Accommodation Review Panel; and/or  Applications to renewal Secure Accommodation Orders on the recommendation of the Secure Accommodation Review Panel. | **Post title**: Director Safeguarding and Children's Services  **Contact details**:  One Angel Square  4 Angel Street,  Northampton,  NN1 1ED |
| **Designated Manager (Special Guardianship)**  The manager who can authorise Special Guardianship as the permanence plan for a Looked After child. | **Post title**: Children's Services Service Manager  **Contact details**:  Via the team holding case responsibility. |
| **Designated Manager (Special Guardianship Support)**  The manager who can authorise the level of special guardianship support to be provided, including financial support to special guardians. | **Post title**: Strategic Manager for Corporate Parenting  **Contact details**:  One Angel Square  4 Angel Street,  Northampton,  NN1 1ED  **Tel**: 01604 361790 |
| **Designated Manager (Section 17 Payment)**  Depending on the amount being approved, payment authorisation must be obtained from the either the;   * Service Manager of the case holding team. (If not available, the covering Safeguarding and Care Planning Service Manager) * Strategic Manager (if not available, the covering Strategic Manager) * CFN Panel | **Post title**:  **Payments up to and including £100**  Service Manager (for the team holding responsibility, or if unavailable, another Safeguarding and Care Planning Service Manager)  **Payments of 100.01 - £500**  Safeguarding and Care Planning Strategic Manager (or covering Strategic Manager)  **Payments of £500.01 and over**  CFN Panel  **Contact details**: Via the team holding case responsibility. |
| **Designated Manager (Care Packages for Disabled Children)**  The Service Manager of the Disabled Children Team. | **Post title**: Service Manager of the Disabled Children’s Team  **Contact details**:  One Angel Square  4 Angel Street,  Northampton,  NN1 1ED |
| **Designated Manager (Funding for Specialist Therapy / Assessment)**  A Service Manager or Team Manger depending on the cost. | **Post title**: Adoption, Permanence and Post Order – Service Manager or Team Manager for post order support.  **Contact details**:  One Angel Square  4 Angel Street,  Northampton,  NN1 1ED |
| **Designated Manager (Decision to Apply for a Child Assessment Order)**  A Strategic Manager | **Post title**: Strategic Manager as chair of the Admissions and Legal Planning Panels |
| **Designated Manager (Decision to Apply for Discharge or Variation of a Care or Supervision Order)**  A Strategic Manager | **Post title**: Strategic Manager as chair of the Admissions and Legal Planning Panels |
| **Designated Manager (Decision to Accommodate in Order to Protect a Child)**  A Strategic Manager as chair of the New Admissions and Legal Planning Panel)  In an emergency, if the Safeguarding and Care Planning Strategic Manager is an unavailable, a decision can be made by a Safeguarding and Care Planning Service Manager. | **Post title**: Strategic Manager as chair of the Admissions and Legal Planning Panels |
| **Designated Manager (Decision to Withhold Whereabouts of a Child)**  Chair of Placement Planning Meeting (Service Manager). | **Post title**: Service Manager (for the team holding responsibility)  **Contact details**: Via the team holding case responsibility. |
| **Decision for Intermediary Services** | **Post title**: Adoption and SGO Support Team Duty  **Contact details**:  **Tel**: 01604 367301 |
| **Nominated Officer (Disruption of Education)**  The manager who can authorise the change of placement affecting a Looked After child in Key Stage 4. | **Post title**: Assistant Director (for the team holding case responsibility)  **Contact details**:  One Angel Square  4 Angel Street,  Northampton,  NN1 1ED |
| **Nominated Officer (Fostering for Adoption)**  The person who can authorise Fostering for Adoption. | **Post title**: Strategic Manager for Corporate Parenting  **Contact details**:  One Angel Square  4 Angel Street,  Northampton,  NN1 1ED  **Tel**: 01604 361790 |
| **Nominated Officer (Out of Area Placements)**  The manager who can authorise the placement of a Looked After child outside the area of the local authority. | **Post title**:   1. Young person 13 years or under: Strategic Manager (addition cost) or Service Manger (no additional cost); 2. Any move in or out of county for young person aged 14 years or over: Assistant Director; 3. Any new move out of county: Director of Children’s Services; 4. Any subsequent move out of county: Assistant Director 1. Any first time accommodation for young person aged 14 years or over: Assistant Director.   **Contact details**:   1. Via the team holding case responsibility; 2. Via the team holding case responsibility; 3. One Angel Square  4 Angel Street,  Northampton,  NN1 1ED |
| **Nominated Officer (Immediate Placement of a Looked After Child with Connected Person)**  The manager who can authorise the placement of a Looked After child with a family or friend (‘Connected Person’) who is not already approved as a foster carer. | **Post title**: Service Manager for Fostering (or Service Manager for Adoption)  **Contact details**:  One Angel Square  4 Angel Street,  Northampton,  NN1 1ED  **Tel**: 01604 361790 |
| **Nominated Officer (Placement of a Looked After Child subject to Care Order or Interim Care Order with Parents)**  The manager who can authorise the placement of a Looked After child with a parent, person with Parental Responsibility or person who held a Residence Order/Child Arrangements Order specifying with whom the child was to reside immediately before the Care Order. | **Post title**: Strategic Manager of Case Holding Team  **Contact details**:  One Angel Square  4 Angel Street,  Northampton,  NN1 1ED  **Tel**: 01604 361790 |

**End**

**The Department for Education has released the updated version of** [**Working Together to Safeguard Children**](http://www.workingtogetheronline.co.uk/)**.  
The changes will be reflected in this manual at the next update.**