

**CONFIDENTIAL**

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| --- | --- | --- | --- | --- | --- |
| Date: |  | Our Ref: |  | Your Ref: |  |

Dear

**RE: Child Arrangement Allowance Review**

I am writing to inform you that your Child Arrangement Order Allowance has been reviewed and the amount being paid monthly will be £……………..

This will be for a further 12 months and will again be reviewed at that point. Again, you will need to book a meeting with your Admin Finance Team.

Yours sincerely

**Nick Bennison  
Service Delivery Manager  
Child Protection & Family Support**