**Contact & Referral Risk Decision Making Tool**

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| **Risk Assessment Data Gathering/ Initial Enquiry Risk Assessment Guidance**  **This tool must be used Alongside Practice Standards** | |
| 1 | What are the unmet needs or the harm you are most worried about? |
| 2 | If there are unmet needs or if the child has been harmed, what would be the impact of harm on the child? |
| 3 | What makes this unmet need worsen / What makes this harm more or less likely? |
|  | **Consider Risk Factors The list is not exhaustive -e.g.**   * Is the presence of parent in the household likely to increase the harm or unmet needs   + Is substance misuse likely to worsen the situation   + Lack of wider family support   + Isolation   + Mental Health   + Poor parenting   + Domestic abuse   + Parent has just been released or is due to be released from prison |
|  | **Consider Protective and Resilient Factors**   * Resilience – e.g – child has good self esteem * Protective factors such as; Strong wider family Support network |
| 4 | Analysis and recommendations if Contact information has been gathered by a SW |

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| **Contact & Referral Decision Making Tool for Managers**  **This tool must be used Alongside Practice Standards** | |
| 1 | What are the unmet needs or the harm you are most worried about? |
| 2 | If there are unmet needs or if the child has been harmed, what would be the impact of harm on the child? |
| 3 | What makes this unmet need worsen / What makes this harm more or less likely? (Consider protective, resilience and Risk factors)? |
| 4 | What do we need to do to ensure that needs are met or/ What do we need to do to reduce the harm? (**Decision Making)** |
| 5 | When will we review this? |