**NATIONAL REFERRAL MECHANISM FOR CHILD VICTIMS OF TRAFFICKING**

**REPORT TO COMPETENT AUTHORITY FOR DECISION**

**When completed, please forward this form and matrix of indicators to**

**UKHTC: Fax – 0870 496 5534, E-mail – UKHTC@SOCA.x.gsi.gov.uk**

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| **Section A - Personal Details**  Last name: ………..………….…………………………………… First name(s): ………..………….……………………………………  Also known as: ………………………...……………………………………….………………………………………………………….....  D.O.B (if known): ……/......../…… Age (approx. if not known): ……… Sex: ………………….. Place of birth: …….…………......  Nationality: ………...………………………………………….…… Language: ………………………………………..………………….  Any English spoken/interpreter needed:.…………………........ Immigration status: ………………………………………………....  Competent Authority referred to: UK Border Agency / UK Human Trafficking Centre  Home Office ref: ………………………………………………….. Work Permit ref: ………................................................................  Any other reference numbers including NRUC if the child is a UASC:..……………………………………………………………  UK Home address: …………………….………………………….………………………………..........................................................  ……………………………………………………………………….………………………………………………………………………….  ……………………………………………………………………… …………………………………………………………………………. |
| **Section B - Contact details of person making referral**  Name: ………………………………………………………………………………………………………………………………….……....  Job title: ....…………………………………………………………………………………………………………………………………….  Organisation and Local Authority area: ..………………………………………………………………………………………………………………………………...  …………………………………………………………………………………………………………………………………………………..  Tel: …………………………………………………Fax: ………………  Mobile: ………………………………………………………………...  Email: …………………………………………………………………………………………………………………………………………..  Signature and date: ………………………………………………………………………………………………………………………….. |
| Date encountered (if relevant) or date of first agency contact: ……………………………………………………………………………………………………………………….……  Address encountered or place of first contact with your agency (if different from above): …………………………………………………………………………………………...  ……………………………………………………………………………………………………………....................................................  ……………………………………………………………………………………………………………....................................................  Date of referral: ………………………………………………………………………...…………………………………………………….. |

**Section C – POTENTIAL VICTIMS OF CHILD TRAFFICKING**

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| **Exploitation** | Y | S |
| Claims to have been exploited through sexual exploitation, criminality, labour exploitation, domestic servitude, forced marriage, illegal adoption, drug dealing by another person. |  |  |
| Physical symptoms of exploitative abuse (sexual, physical etc) |  |  |
| Underage marriage |  |  |
| Physical indications of working (overly tired in school, indications of manual labour – condition of hands/skin, backaches etc) |  |  |
| Sexually transmitted infection or unwanted pregnancy |  |  |
| Story very similar to those given by others, perhaps hinting they have been coached |  |  |
| Significantly older boyfriend |  |  |
| Harbours excessive fears / anxieties (e.g. about an individual, of deportation, disclosing information etc) |  |  |
| Movement into, within or out of the UK | Y | S |
| Withdrawn and refuses to talk / appears afraid to talk to a person in authority |  |  |
| Significantly older boyfriend |  |  |
| Other risk factors | Y | S |
| Shows signs of physical neglect – basic care, malnourishment, lack of attention to health needs |  |  |
| Shows signs of emotional neglect |  |  |
| Socially isolated – lack of positive, meaningful relationships in child’s life |  |  |
| Behavioural - poor concentration or memory, irritable / unsociable / aggressive behaviour in school or placement |  |  |
| Psychological – indications of trauma or numbing |  |  |
| Exhibits self assurance, maturity and self confidence not expected in a child of such age |  |  |
| Evidence of drug, alcohol or substance misuse |  |  |
| Low self image, low self esteem, self harming behaviour including cutting, overdosing, eating disorder, promiscuity |  |  |
| Sexually active |  |  |
| Not registered with or attended a GP practice |  |  |
| Not enrolled in school |  |  |
| Has money, expensive clothes, mobile phones or other possessions without plausible explanation |  |  |
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**Family / environment**

**Parenting capacity**

**Child development**

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| **Exploitation** | Y | S |
| Required to earn a minimum amount of money every day |  |  |
| Involved in criminality highlighting involvement of adults (e.g. recovered from cannabis farm / factory, street crime, petty theft, pick pocketing, begging etc) |  |  |
| Performs excessive housework chores and rarely leaves the residence |  |  |
| Reports from reliable sources suggest likelihood of sexual exploitation, including being seen in places known to be used for sexual exploitation |  |  |
| Unusual hours / regular patterns of child leaving or returning to placement which indicates probable working |  |  |
| Accompanied by an adult who may not be the legal guardian and insists on remaining with the child at all times |  |  |
| Limited freedom of movement |  |  |
| Movement into, within or out of the UK | Y | S |
| Gone missing from local authority care |  |  |
| Unable to confirm name or address of person meeting them on arrival |  |  |
| Accompanying adult previously made multiple visa applications for other children / acted as the guarantor for other children’s visa applications |  |  |
| Accompanying adult known to have acted as guarantor on visa applications for other visitors who have not returned to their countries of origin on visa expiry |  |  |
| History with missing links or unexplained moves |  |  |
| Pattern of street homelessness |  |  |
| Other risk factors | Y | S |
| Unregistered private fostering arrangement |  |  |
| Cared for by adult/s who are not their parents and quality of relationship is not good |  |  |
| Placement breakdown |  |  |
| Persistently missing, staying out overnight or returning late with no plausible explanation |  |  |
| Truancy / disengagement with education |  |  |
| Appropriate adult is not an immediate family member (parent / sibling) |  |  |
| Appropriate adult cannot provide photographic ID for the child |  |  |

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| **Exploitation** | Y | S |
| Located / recovered from a place of exploitation (brothel, cannabis farm, involved in criminality etc) |  |  |
| Deprived of earnings by another person |  |  |
| Claims to be in debt bondage or “owes” money to other persons (e.g. for travel costs, before having control over own earnings) |  |  |
| Receives unexplained / unidentified phone calls whilst in placement / temporary accommodation |  |  |
| No passport or other means of identity |  |  |
| Unable or reluctant to give accommodation or other personal details |  |  |
| False documentation or genuine documentation that has been altered or fraudulently obtained; or the child claims that their details (name, DOB) on the documentation are incorrect |  |  |
| Movement into, within or out of the UK | Y | S |
| Entered country illegally |  |  |
| Journey or visa arranged by someone other than themselves or their family |  |  |
| Registered at multiple addresses |  |  |
| Other risk factors | Y | S |
| Possible inappropriate use of the internet and forming online relationships, particularly with adults |  |  |
| Accounts of social activities with no plausible explanation of the source of necessary funding |  |  |
| Entering or leaving vehicles driven by unknown adults |  |  |
| Adults loitering outside the child’s usual place of residence |  |  |
| Leaving home / care setting in clothing unusual for the individual child (inappropriate for age, borrowing clothing from older people etc) |  |  |
| Works in various locations |  |  |
| One among a number of unrelated children found at one address |  |  |
| Having keys to premises other than those known about |  |  |
| Going missing and being found in areas where they have no known links |  |  |

**Y= Yes S= Suspicion**

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| **Section G - Evidence to support reasons for referral (2 pages available)**  Please use this section to:   1. expand on the circumstances/details of the encounter or contact and 2. provide supporting evidence for the indicators that you have identified in the matrix 3. provide any other relevant information that you consider may be important and wish to include e.g. details of behaviour, abuse and neglect 4. movements into, within or out of the UK, including dates (if known) 5. name of any adults, exploiter or trafficker (if known) 6. and any action you have taken including referral to other agencies e.g. Police, local authorities, Missing persons, NGOs etc 7. provide any method of entry details where the subject is a foreign national,   (if a separate sheet is required, please indicate that section G is continued and provide with referral) |

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| **Section G - Evidence to support reasons for referral (continued) if required** |