This is to alert Assistant Director and Director of a serious incident /Accident**.**

Person sending alert

Date

|  |
| --- |
| Childs Details  |
| ID  | DOB  | Gender | Ethnicity | Status  |
|  |  |  |  |  |
| Social Worker Team Manager  |  |  |
| Serious Incident  |  |
| Background  |  |
| Actions Undertaken and current situation.  |  |
| Update Needed  |  |
| Media alert  |   |
| Chief Executive /Lead Member  |  |
| Serious case review or serious criminal or civil sanctions.  |  |