**Missing Children Team Return Home Interview Form**

**(Aide Memoire)**

IROs are qualified social workers with at least five years’ experience, and who have acquired the right skills to carry out this role.

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| Child/ Young person’s name: | Date of birth: |
| Legal Status: | Social Worker: |

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| Date / time reported missing: |
| Date / time of return: |
| Date RHI completed: |
| Name of worker completing RHI: |
| Location of RHI: |
| RHI conducted independently YES / NO |
| RHI completed within 72 hours: Yes / NO |
| Reasons why RHI was not completed within 72 hours: |

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| **Summary of the child/ young persons voice, lived experiences and any need, harm or risks factors identified** |
| **This section should provide a brief summary of the RHI and should include the information below:**  Setting the scene: i.e. where you met the child/ young person (school, home, foster placement), how you introduced yourself and RHI, explained confidentiality, any observations about how the child/ young person presented, their body language / demeanour, and a summary of their overall engagement during the RHI. The voice of the child/ young person and their lived experiences must be captured during the RHI, how do they feel, what is their perception of the situation, what’s important to them, what do they feel they need etc.    **Please note:**   * Include here all **safeguarding concerns** that were identified and how/who/when the information was shared with. * Also include any information shared by parents, carers, teachers’ other professionals at time of visit. |

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| **Why did the child / young person go missing?** |
| **Consider the following:**   * Push/Pull factors – Reason/catalyst for running / what led them to going missing? * Where has the child/ young person run away from? * Was there anything that had happened prior to them going missing?   + How were they feeling? * Did they have a plan? |
| **Where did the child/ young person go?** |
| **Consider the following:**   * Where did the child/ young person go. What was attractive about the location (why ‘there’?) * How did they travel, encourage them to describe their journey, public transport, number of stops, cost of ticket etc * Times of day * Weather conditions * Clothing, were they wearing clothes appropriate to the weather/environment/time of day etc. * Where did they stay if overnight? * **I**f with other young person were parents aware? * Who slept where? |
| **Who were they with?** |
| * Who were they with? * How do they know them, including length of time? * What is their relationship like? * Do they feel they are trusted? Why do they think that?   **Where it is clear a person poses a risk to the child/ young person then getting more specific descriptions is important, such as;**   * Names/street names * Physical descriptions * Ages * Addresses * Contact details * Associated vehicles (make, models, colours) * Their ‘employment’ * If they do not want to disclose names, would there be anything that an adult/professional would be worried about, even if they don’t consider it a concern? |
| **What did the child/ young person do whilst missing?** |
| * What did they do while they were away? * Did they keep in contact with anyone while away & how did they do this? * Need, harm and risk - did they feel scared at any time? * Drugs/alcohol, descriptions of what they used, how much, cost, what did it look like, where did they get this from, how did they pay for this, how did it make them feel? * Did they eat/drink how they got food / drink whilst away? * Is there anything that we or other professionals would be worried about? * Other risky or concerning things they may speak about from when they were missing? * Other concerns not related to the specific missing incident? |
| **What was the child/ young person’s presentation on return?** |
| * Returning home? * How did they return home? * What made them decide to return? * If located by police, how did you feel? * How did you feel returning home? * What were parent/carers/staff like when you returned? |
| **Summary notes on risks of exploitation** |
| * Please detail any information/evidence shared during the RHI to indicate the child/ young person is being sexually exploited. If you have ticked ‘historic CSE’ please give a brief explanation. * Please explain your reasoning if you consider the child/ young person may be at risk of exploitation, i.e.: they may present with limited understanding regarding the potential risks of being out late at night alone, they may present as isolated which may put them at risk of forming exploitive relationships, they may appear easily influenced by peers / subject to peer pressure, their age and learning ability / deficits may make them vulnerable to exploitation. * Specify risk indicators identified & type of exploitation, Sexual exploitation, Criminal exploitation / at risk of violence from drug culture, Peer exploitation, Human trafficking, Radicalization, FGM etc. * Explore risk of future missing episodes. Does child/ young person think that they may be reported missing again? Why do they think that? Explore strategies to help reduce future episodes. |
| **Home life** |
| * Who else resides at home? * Child/ young person’s account of home life? * Observations about presentation of home? * Interactions with family, carers? |
| **Relationships** |
| * Friendships and associations – who are they and how are they connected? * Other friends we are aware of who may not be involved in missing incident? * What they like to do? * Ages, names, what their relationships are like? * If appropriate, sexual relationships? * Exploring consent, safe sex? * Exploring healthy and unhealthy relationships, what each of these are? * Who is their trusted adult/safe adult? Could be family, friend, professional, ask them to identify the person? * Family dynamics? * Does the child feel supported? |
| **Health & emotional wellbeing** |
| * Any observations about how the child/ young person looks and presents? * How does the child/ young person feel? * Any self-harm identified? * Have the child/ young person recently seen a GP, visited dentist? * Do they have a good appetite, how well do they sleep? |
| **Education & Aspirations** |
| * Name of school currently attending? * What do they enjoy doing, interests / hobbies? * How is school/college going? * What do you plan to do next/aspirations/hobbies? * How do they spend their day, routine/structure? (particularly if the child/ young person is not in education) |
| **Outcomes of RHI / actions taken:** |
| **Please note:** Ensure that any actions from RHI are noted in this section.  **Please note:** Ensure that this is captured in case notes and final case note is completed.   * Support needs identified? * 101 report if a crime has been disclosed? * MASH referral required? * Telephone call / email to Social Worker to share summary following RHI (\*following every RHI) * RHI shared with Social worker / support network (\*following every RHI) * RHI shared with Police (\*following every RHI) * Intel form submitted? * Helpline number shared? * Follow up apt arranged if necessary?   **Please note**: What is the plan? |

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| **Review / Contacts / References** |  |
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| Document owner: | Sally Allen |
| Lead contact / author: | James Houghton |