

**ECHO Personal Safety Risk Assessment**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Family name** |  | **Mosaic number** |  | **Completed by** |  |
| **Address** |  | **Date** |  |
|  |
| **Potential Risk** | **Details of actual risk** | **Mitigating factors** | **Control measures** |
| Environmental health issues in regards to property e.g. cleanliness, obstructions etc.  |  |  |  |
| Health and safety issues in regards to property e.g. uneven steps, corridors, country lanes, lifts, poor lighting, remote location etc |  |  |  |
| Property not secure e.g. frequently doors are left open, unlocked or entrances not safe, strangers in property |  |  |  |
| Contagious illness |  |  |  |
| Child/parent has mental health issues  |  |  |  |
| Child/parent are known to use illicit / non-prescribed drugs or medication |  |  |  |
| Child/parent has issues relating to alcohol misuse |  |  |  |
| Child/parent has previously displayed violent / aggressive behaviour |  |  |  |
| Domestic abuse issues within the family |  |  |  |
| Child/parent has previous convictions |  |  |  |
| Child/parent has criminal associates that frequent the property e.g. drug misusers/ dealers |  |  |  |
| Child/parent is in poor physical health / prescribed medication |  |  |  |
| Child/parent has attempted suicide/self-harm |  |  |  |
| Child/parent has dietary requirements and / or allergies (specify presentation) |  |  |  |
| Family members may turn up at the venue unannounced |  |  |  |
| Unsafe parking outside the venue e.g. not easy to exit from, in a poorly lit area, in very rural locations etc.  |  |  |  |
| Poor or limited network coverage in the venue |  |  |  |
| Neighbourhood / area e.g. rural, high risk/ high crime |  |  |  |
| Weather conditions e.g. rural roads, flooding etc |  |  |  |
| Animals at property (refer to additional notes) |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Passed to manager | Yes / No | Manager’s name: |  | Date: |  |
| To be reviewed: |  | RA Reviewed by:  |  | Date: |  |

**Considerations for pet assessment:**

* Type and breed of animal
* Vaccinations
* Clean feeding and sleeping areas
* Exercise routine where applicable
* Temperament towards i) adults in the household; ii) children; iii) strangers
* Has the pet ever bitten anyone?
* Adults ability to manage pet’s behaviour

**Possible control measures:**

* Check with police / other agencies if there is knowledge of any issues before visiting.
* Trust your instincts and don’t enter the house if unsure – if need be, make your excuses on the doorstep and explain that you wanted to let them know in person / that you need to rearrange the visit at short notice, and advise them that you will be in touch soon.
* Close the door behind you on the way in so you know how the handles/locks work.
* Park your car so that you can drive away quickly and easily from the property.
* Undertaking ‘breaking free’ training.
* Undertake all first visits with another professional.
* Have a code word that you can use with staff back at the office in case of emergency.
* Keep your ‘phone switched on and nearby.
* ‘Phone before visiting to ask if it will just be them at the house.
* Complete an informal assessment of the home environment on the first visit and note any risks.
* Ask about pets resident at the property and take the appropriate actions e.g. meeting at another venue if a dog is at the house and you have a dog allergy; ask for dogs to be kept away securely during visit.
* Check the weather forecast before setting out and cancel the visit if inclement weather is due.
* Ensure that your vehicle has appropriate kit e.g. first aid kit, hi-vis jacket, torch, foil blankets etc.
* Do not enter the home if it is evident that the parent is under the influence of drugs or alcohol.
* Check if any of these risks are known about before visiting. If so, arrange to meet in a neutral venue or ensure that the family are undertaking the appropriate treatment for the condition e.g. head lice.
* Check with police and other agencies before visiting to see if domestic violence has been recorded. If so, do not meet both parents together or only arrange the home visits alongside another professional.
* Ensure that your ‘buddy’ has details of the time and address of the visit (put this on Outlook) and that you contact them when you arrive and when you leave.
* Know who your buddy is when out of hours.
* Know the out of hours emergency number.