



Services Available to Looked After Children Placed in Bournemouth, Christchurch and Poole (BCP) by other Local Authorities

Introduction

BCP Children's Services have produced this guidance to notify placing authorities about the resources and facilities available to any Looked After Child (LAC) who may be placed in BCP by another Local Authority.

It has been produced to inform practitioners from placing Local Authorities what services are available to looked after children and young people residing in BCP. It is also available to all Foster Carers across BCP, so they are aware of the services available.

This tool will help practitioners to check that the placement is in the BCP council area:

<https://www.gov.uk/find-your-local-council>

When any social worker is planning to place a child from an outside Local Authority in Bournemouth, Christchurch and Poole they should consult with BCP as required by the 2014 amendments to the Care Planning Placement and Case Review (England) Regulations 2010.

BCP was formed as a new council on 01.04.2019 and services are integrating but there may be slight variation in services available for children dependant in which of the three towns the child is placed.

Key Contacts	3
Notifications	3
Schools	4
Admissions	4
Admissions to a Special School	5
Special Educational Needs and Disability	5
Virtual School	5
Looked After Children's Health Team (LACHT)	6
Registering with a GP in BCP	6
CAMHS	6
Children's / Family Information Service (FIS)	7
Children's Centres	7
Early Years Provision	8
Advocacy, Independent Visiting Service	8
Care Leavers Team	9
Adoption and Special Guardianship	9
Youth Offending Service (YOS)	10
Missing, Exploited and Trafficked Children and Young People	10
Children's Services First Response Hub	10
Out of Hours Services	11
Allegations Management - Local Authority Designated Officer (LADO)	11

Key Contacts

Name of Service	Email / Contact Details
Consultation about Placement / Notification of Placement	lacnotifications@bcpcouncil.gov.uk
Virtual School	Jeff Mason Email: jeffrey.mason2@bcpcouncil.gov.uk Tel: 01202 633557 Tel: 01202 456345 Mobile: 07801 461400
School Admissions Team	For Bournemouth and Christchurch: bc.schooladmissions@bcpcouncil.gov.uk For Poole: school.admissions@bcpcouncil.gov.uk Tel: 01202 261936
Specialist Nurse for Looked After Children	Louise Smith (Specialist Nurse) Dhc.dorset.lac@nhs.net Tel:01305 361127
Local Authority Designated Officer Service for BCP	LADO@bcpcouncil.gov.uk Tel: 01202 456744
Police Safeguarding Referral Unit	MASH@dorset.pnn.police.uk

More information about o services can be found on the Bournemouth, Christchurch and Poole website: <https://www.bcpCouncil.gov.uk/Home.aspx>

Pan-Dorset Multi-Agency Safeguarding Procedures are available at:
<https://pandorsetscb.proceduresonline.com/contents.html>

Bournemouth, Christchurch and Poole Children's Services procedures are available at:
<https://www.proceduresonline.com/bcp/>

Notifications

All notifications of looked after children placed in the BCP Authority area should be sent to:
lacnotifications@bcpcouncil.gov.uk.

This email address should also be used to:

- Report any change of address for the child
- Notify us when the child is leaving the area
- Inform us if the child has a child protection plan

When this information is received , BCP staff will:

- Record the child's details on the Children's Services' Database
- Inform the Virtual School and LAC Nurses

Schools

Details about schools in BCP (including individual schools, term dates and admissions) can be found in:

Bournemouth

<https://www.bournemouth.gov.uk/childreducation/Schools/Schools.aspx>

Christchurch

<https://www.christchurch.gov.uk/education-and-training/schools-and-learning/apply-for-a-school-place/before-you-apply.aspx>

Poole

<https://www.poole.gov.uk/schools-and-education/schools-and-colleges/school-admissions/>

Admissions

The Admissions Team deal with applications for places in schools and support parents and carers through the admissions process. They also provide information about admissions procedures, availability of places, admissions appeals and catchment areas.

The Admissions Team can be contacted in the following ways:

Bournemouth and Christchurch

E-mail: bc.schooladmissions@bcpcouncil.gov.uk

Tel: 01202 456195

Website: [Applying for a School place](#)

Poole

Email: school.admissions@bcpcouncil.gov.uk

Tel: 01202 261936

Website: [School Admissions website](#)

Post: School Admissions
Children, Young People & Learning
Dolphin Centre
Poole
BH15 1SA

Admissions to a Special School

Any practitioners who require information about Special school places can contact the SEND team for the placement area.

Bournemouth and Christchurch

Tel: 01202 456162

Email: c&ypssen.assessmentteam@bcpcouncil.gov.uk

Poole

Tel: 01202 262009

Email: sendbso@bcpcouncil.gov.uk

Special Educational Needs & Disability

Information regarding support for children with special educational needs and disabilities can be obtained from the SEND Team:

Bournemouth and Christchurch

Tel: 01202 456162

Email: c&ypssen.assessmentteam@bcpcouncil.gov.uk

Poole

Tel: 01202 262009

Email: sendbso@bcpcouncil.gov.uk

Details of services to support children and young people aged 0-25 and their families in Bournemouth, Christchurch and Poole can be found on the [BCP Council SEND Local Offer](#).

Virtual School

The BCP Virtual School works closely and in partnership with schools across BCP to improve educational outcomes for looked after children and previously looked after children.

The Virtual School Team offers training to Social Workers, Foster Carers, Designated Teachers and Governors.

Personal Education Plans are coordinated through dedicated Education Officers working within the Virtual school.

Designated teachers in BCP have termly network meetings for training and sharing of good practice.

The Virtual School Head is Jeff Mason. The Virtual School Assistant Head Teachers are Kelly Twitchen and Wayne Chappell.

Tel: 01202 633557 / 456345

Email: jeffrey.mason2@bcpcouncil.gov.uk

Email: kelly.twitchen@bcpcouncil.gov.uk

Looked After Children's Health Team (LACHT)

The BCP Council has a dedicated Looked After Children's Health Team who are able to support the health needs of children and young people placed in BCP by other local authorities.

Initial Health Assessments who become looked after are completed by Poole Hospital paediatricians and they can be requested by email. The LACHT team will register the child and then pass the required paperwork through to the paediatricians' administrative team for completion. The Initial Health assessment will then be arranged with the child's carer.

The LACHT team can complete Review Health Assessments for looked after children placed by other local authorities under a Service Level Agreement. These can be requested through the secure email and the LACHT will then return the SLA for agreement. Alternatively, can the placing authority can send through Name and Address for invoicing purposes.

The team can also provide some follow up health support, again subject to arranging an SLA.

The manager of the team is Louise Smith (Specialist Nurse).

The team can be contacted:

Tel: 01305 361127

Email: dhc.dorset.lac@nhs.net (secure email)

Registering with a GP in BCP

The carer can register the child with a BCP GP, they will need to provide the following information:

- NHS Number;
- Details of Previous GP;
- Letter from Social Worker confirming Placement.

CAMHS

Dorset CAMHS will only accept referrals for LAC children from their Social Workers. This is to ensure that the child receives the correct targeted service. There is an initial discussion between the social worker and the CAMHS clinician where the referral is discussed. If it is not agreed that CAMHS therapy is indicated, then there is further discussion about what might be the most appropriate and helpful course of action at that time. agreed as appropriate (or not) then a written referral will be sent in with the accompanying chronology and background information/ reports. Before the work begins there will be an initial planning meeting involving the key practitioners and people involved to clarify ho the work will be taken forward.

For further information about the CAMHS service for Looked After Children -follow the link below:

<https://proceduresonline.com/trixcms1/media/2142/mh-pathway-final-may-v5.docx>

Children's / Family Information Service (FIS)

The BCP Council Family Information Service provides free, impartial information and support for residents in Bournemouth, Christchurch and Poole on a range of aspects relating to family life including childcare, childcare funding, family support, schools and education and details of local services and activities. A childcare brokerage service is also available to help parents and carers find childcare to meet their needs.

Tel: 01202 261970

E-mail: familyinformation@bcpcouncil.gov.uk

Address: Family Information Service
Family and Inclusion Services
Dolphin Centre
Poole
BH15 1SA

The Children's Information Service provides free, impartial information and advice on childcare, children's centres, early education, funding and family support within Bournemouth.

Tel: 01202 456222

E-mail: Edu.cis@bcpcouncil.gov.uk

Address: Customer Service Centre
Town Hall
St Stephen's Road
Bournemouth
BH2 6EB

Website: [Children's Information Service](#)

Information on services and support for children and young people aged 0-25 with SEND is available through: [BCP Council SEND Local Offer](#).

Children's Centres

Children's Centres provide a wide range of inclusive services to families with children under 5 years old, including universal 'drop in' sessions open to all and more targeted services which are through 'invitation only'.

Bournemouth

There are six Children's Centres in Bournemouth providing a variety of support including information, advice and support to parents and carers; access to quality early years education and childcare; health services; family support; employment advice; family learning opportunities; parents forums and Speech and Language Therapy drop ins.

www.bournemouthchildrenscentres.org.uk

Christchurch

There are 2 Children's Centres in Christchurch at

- Christchurch West, 27 High Street, Christchurch BH23 1AJ and
- Somerford Children's Centre, Draper Road, Christchurch, BH23 3AS.

Both centres offer provision for children 0-5 years.

Christchurch Family Partnership Zone

Tel: 01202 795577

Email: christchurchfamilypartnershipzone@bcpcouncil.gov.uk

Poole

Poole is home to six Children's Centres as well as various outreach venues in schools, all with the aim of reducing inequalities and improving outcomes for young children and their families. Our Children's Centres will offer a warm welcome to carers of children who are looked after.

For more information about the sessions offered by the Children's Centres in Poole please speak to a member of staff who will be happy to explain their services and how to access it. [Details of Poole Children's Centres can be found here.](#)

Information on all Children's Centres in Bournemouth, Christchurch and Poole can be found on the [BCP Council Family Information Directory](#).

Contact details for all of Poole's Children's Centres can be found in the Poole Family Information Directory: www.poolefamilyinformationdirectory.com

Early Years Provision

2, 3 and 4-year-old children who are looked after will be eligible for up to 15 hours of free early education funding. 3 and 4-year-old children who are looked after are also eligible for the Early Years Pupil Premium through their own Local Authority.

The Family Information Service can be contacted for further information and to help find a quality early education provider:

Tel: 01202 261970

Email: familyinformation@bcpcouncil.gov.uk

Information about early years funding and early years providers in Bournemouth, Christchurch and Poole is available through: [BCP Council Family Information Directory](#).

Foster carers, who are in paid work outside of their fostering responsibilities, can apply for up to [30 hours extended entitlement](#).

Advocacy and Independent Visiting Service

The Advocacy Service for looked after children is managed by Action for Children Bournemouth, Christchurch and Poole. The service is designed to help children and young people in need of support, including children in care, participate in the decisions and

services that affect their lives by speaking up for them and promoting their rights at meetings and reviews.

Michelle Wintrip, the Service Coordinator can be contacted for more information on the advocacy services available:

Tel: 01202 525643

Email: bdpadvocacy@actionforchildren.org.uk

Spot purchasing arrangements for other local authorities may be considered depending on capacity.

Care Leavers Team

The Pathways (or Care Leavers) team consists of a mix of Social Workers and Personal Advisors who work with looked after children aged 16+ and care leavers. More information is available by contacting:

Bournemouth and Christchurch

Tel: 01202 458893

Email: 16plusandcareleaversduty@bcpcouncil.gov.uk

Poole

Tel: 01202 735046

Email: cicandceypteamoneadmin@bcpcouncil.gov.uk

Adoption and Special Guardianship

Bournemouth, Christchurch and Poole (BCP) Council and Dorset Council have delegated responsibility for most adoption and special guardianship services to Aspire Adoption. Aspire is a Regional Adoption Agency hosted by BCP Council and funded by BCP Council and Dorset Council.

Aspire is responsible for recruiting, assessing and supporting prospective adopters and matching children who have a plan for adoption with prospective adoptive families. In addition, Aspire undertakes Special Guardianship Assessments, and provides support post order for families that have been created by either adoption or special guardianship.

More information on the services offered by Aspire: www.aspireadoption.co.uk

Aspire can be contacted directly:

Tel: 01202 714711

Email: enquiries@aspireadoption.co.uk

Post: Aspire Adoption Services
First Floor Kinson Hub
1599 Wimborne Road
Bournemouth
BH11 9AW

Youth Offending Service (YOS)

Dorset Combined Youth Offending Service works across Bournemouth, Christchurch and Poole Council and Dorset Council. The service works with young people who have received a police caution or a court order for a criminal offence. There are different professionals in the team including youth justice officers, CAMHS nurses, a speech and language therapist, a psychologist, an education officer, a careers adviser and restorative justice workers. The service can be contacted:

Tel: 01202 453939
Email: dcyos@bcpcouncil.gov.uk
Address: Dorset Combined Youth Offending Service
Bournemouth Learning Centre
Ensburry Avenue
Bournemouth
BH10 4HG

Missing, Exploited and Trafficked Children and Young People

If a looked after child placed in the BCP area is at risk of going missing, being involved in Child Exploitation or trafficking this information must be shared with the Dorset Police Safeguarding and Referral Unit. They will need information about the placement, and details about the risks and the risk assessment and all relevant contacts. They will work with the Police Missing Persons Unit which is based at Poole Police Station and covers the whole BCP area.

Weekday contact email : MASH@dorset.pnn.police.uk

Out of Hours email address: enquiries@dorset.pnn.police.uk, should matters need any progression at other times.

Children's Services First Response Hub

The Children's First Response Hub is the single point of contact for referrals into BCP Children's Services. The Hub should be contacted if the placing social worker believes that any child in the BCP area is at risk or is being hurt or abused. In addition, the practitioner should contact the hub if they are aware of a child who may be vulnerable without additional help and support or if a family, child or young person could benefit from support services.

The Hub is available Monday to Thursday: 8.30am to 5.15pm, Friday: 8.30am-4.45pm.

Tel: 01202 735046
Email: childrensfirstresponse@bcpcouncil.gov.uk
For more information about the Hub [please click here.](#)

Out of Hours Services

The Out of Hours Service will respond to concerns where the safety and/or welfare of a child or young person is at serious risk of significant harm, and the situation cannot wait until 8:30am the next working day.

Out of Hours Service can be contacted on:

Tel: 01202 738256

They are available Monday to Friday, from 5pm to 8:30am, all day Saturdays and Sundays, all bank holidays, including Christmas Day and New Year's Day.

Allegations Management - Local Authority Designated Officer (LADO)

The LADO is available for consultation and, when necessary, allegations management if there are concerns about an individual who works with children in the BCP area. The concern can be raised by the child placed in the area or from another source. If a concern is raised, then the placing social worker must contact the LADO. The LADO will discuss the matter with the social worker and a plan for the way forward will be agreed dependent on risk management and all known factors.

Tel: 01202 456744

Email: lado@bcpcouncil.gov.uk