



Notification of Child Deaths / Serious Incidents

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Abbreviations used:

BCP-Bournemouth, Christchurch Poole Council

CSC-Children’s Social Care

PDSCP-Pan Dorset Safeguarding Children Partnership

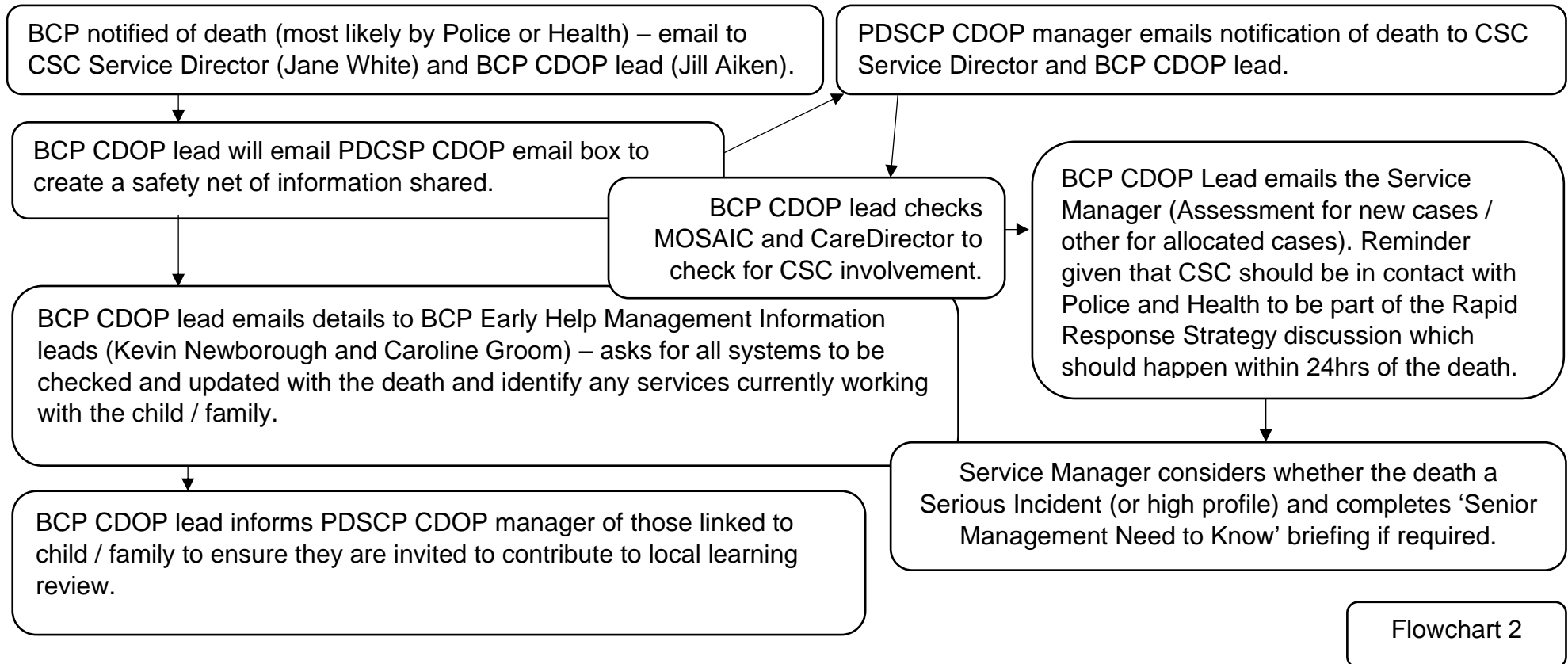
CDOP-Child Death Overview Panel

CSPR-Child Safeguarding Practice Review

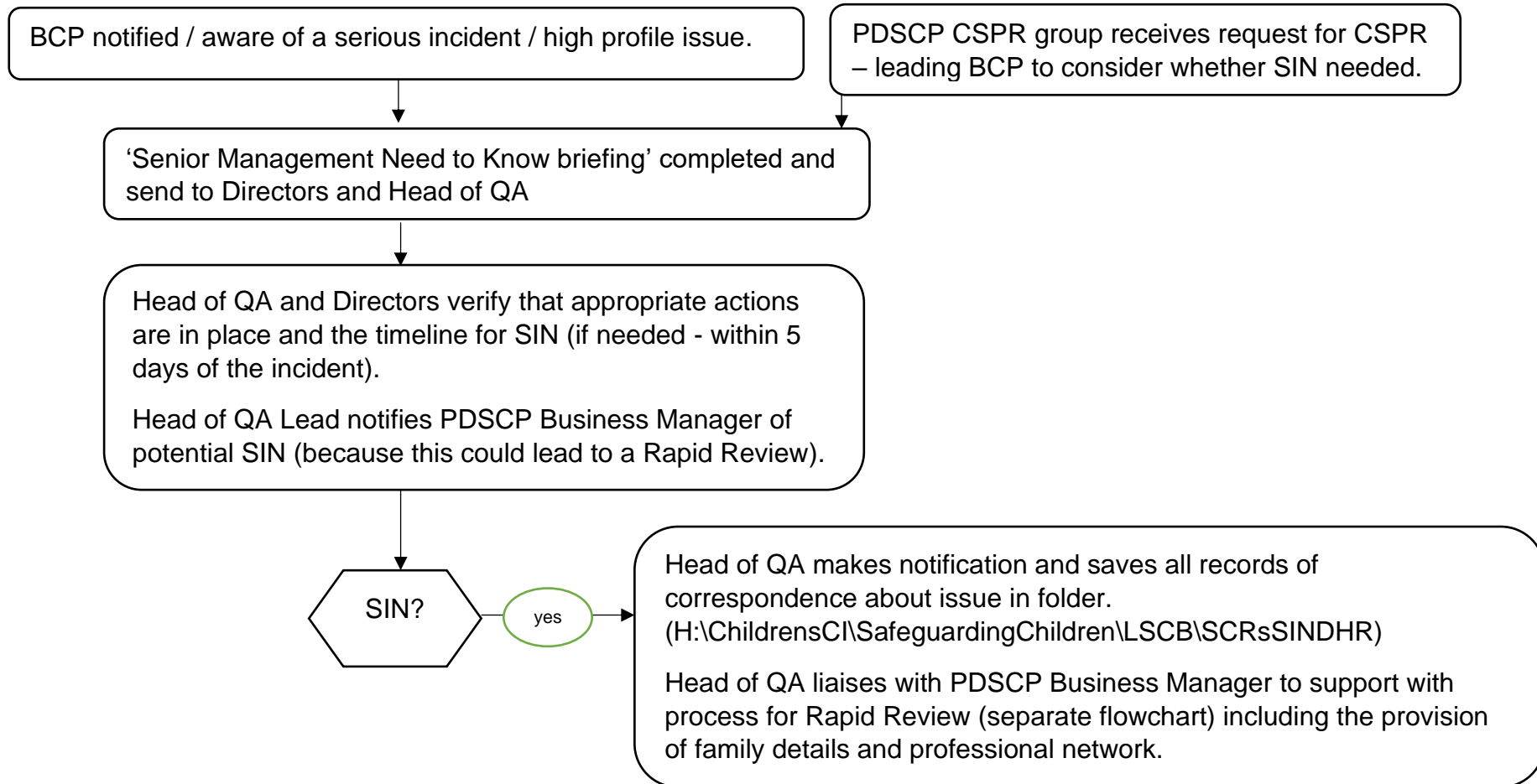
SIN-Serious Incident Notification

QA-Quality Assurance

1. Flowchart 1 - BCP Notification and next steps in the case of a child death



2. Flowchart 2 – Decision making on Serious Incidents



3. The Serious Incident Criteria

The council must notify the National Child Safeguarding Practice Review Panel if it is known or suspected that a child has been abused or neglected.

The council must use this service if a:

- child dies or is seriously harmed in the council area
- child dies or is seriously harmed outside England, who is normally resident in the council area

For looked-after children, the council must notify the Panel of their death whether or not they know or suspect abuse or neglect.

The council must do this within 5 working days of becoming aware of the incident.

The Panel will share all notifications with:

- the Department for Education
- Ofsted

The Panel will not consider the deaths of looked-after children where abuse or neglect is not known or suspected. DfE and Ofsted will take appropriate action in these cases.

<https://www.gov.uk/guidance/report-a-serious-child-safeguarding-incident>

4. Useful email addresses

PDSCP CDOP email: cdop@dorsetcouncil.gov.uk

PDSCP Business Manager, Sue Jones (BCP link):

pandorsetsafeguardingchildrenpartnership@bcpcouncil.gov.uk

Appendix 1 - Senior Management 'Need to Know Briefing' template

Briefings should be prepared by Team Managers or Service Managers and forwarded to the Director of Children's Social Care and the Corporate Director Children's Services.

Briefings should be produced and circulated (via email), immediately following notification of an incident, which would meet one of the listed criteria below.

Directors will determine circumstances where the briefing should be shared more widely e.g. with National Child Safeguarding Practice Review Panel, PDSCP, Press Office or Lead Member.

Criteria	Tick
i. Death, significant injury, sexual assault or hospitalisation of a child.	
ii. Death or serious injury of a parent with whom we are working.	
iii. CIC or CIN, CPP who is taken away by parents.	
iv. Missing episode that is more than 24 hours.	
v. Significant number of exclusions in 1 round, from 1 school.	
vi. Issues that may reach the media.	
vii. Significant team issue that represents a risk to staff wellbeing, service continuity or delivery.	
viii. If any member of our staff is involved in an accident or critical incident.	
ix. Significant LADO issue – prominent person, or leader within a school, faith community etc.	
x. Criminal court case, in regard to CP incident or any situation when the possibility of a judicial review has been raised.	
xi. Significant police activity that is planned and front-line MASH team alerted.	
xii. Issues likely to attract media interest.	
xiii. A school that is about to be inspected.	
xiv. A school inspection grade that we are told is on track to go down, before it is published.	
xv. As above, as per xiv for any provision that we commission or use.	
xvi. Where there are ongoing problems securing an education placement for a child in care.	
<p><u>Notifying the Child Safeguarding Practice Review Panel (Serious Incident Notification)</u> within 5 working days of becoming aware of the incident.</p> <p>You must notify the Panel if it's known or suspected that a child has been abused or neglected and</p> <ul style="list-style-type: none"> • a child dies or is seriously harmed in your area • child dies or is seriously harmed outside England, who is normally resident in your area <p>For looked-after children, you must notify us of their death whether or not you know or suspect abuse or neglect.</p>	

1. Briefing

Date of Briefing:	
Author of Briefing:	
Date of Incident:	
Description of Incident or reason for briefing This should take the form of a synopsis of the immediate situation and salient issues.	
Summary of action taken so far:	
Summary of action planned:	
Name of Managers overseeing actions:	

2. Response of Directors

Action agreed by Director/s	
Date	
Director/s name/s	

3. For use when children are involved / a serious incident notification is likely:

How many children were seriously injured or died?	
Child details (duplicate if more than one child)	
First name	
Surname	
DoB	
Disability	
Legal Status	
Ethnicity	
Gender	
Parents' name/s	
Relationship to child	
DoB	
Address	
Was the child on a Child Protection Plan (CPP) at the time of the incident?	

<p>Placement details - Where was the child staying at the time of the incident?</p> <p>Placement type / address with postcode.</p>	
<p>Education / Early Years Provision - What education or early years provision was the child attending at the time of the incident? Name and address with postcode.</p>	
<p>Agencies who were working with the child at the time of the incident and the dates from which they were involved.</p>	