**Agenda for Review Meeting Before Proceedings**

1. Introductions
2. Set out the purpose of the meeting
3. Social worker updates on any significant events since the last meeting to include:
	* progress of the safety plan including the current situation of the children
	* progress in completing/outcome of the assessments undertaken
	* plan of the local authority in relation to the continuation of the PLO process
4. Parents/carers are provided with the opportunity to respond to the update

1. Expectations reviewed and amendments/updates made to the safety plan/assessment plan
2. Seek agreement if any additional parent/carer consent is required e.g. release of medical records/reports to the local authority
3. Summarise the next steps and expectations that have been agreed at the meeting
4. If required agree a date for a review meeting and the arrangements for the meeting minutes to be approved.