# Appendix 5: Police Missing Person Trigger Plan

 Trigger plan agreed: Click here to enter a date.

**Missing Person Trigger Plan**

**Subject Name:** [Add subjects name]

This is a Missing Person Trigger Plan, its purpose is to outline the agreed multi-agency response for individuals who are considered to be at risk of going missing, and where there is a significant risk of harm to the subject or the volume of times they go missing is considered to be excessive.

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| --- |
| **SUBJECT POLICE OWNER** |
| Name |  | Name and Rank |  |
| Date of Birth |  | OCU |  |
| PNCID |  | Unit/Team |  |
| Cris/Crimint |  | Location |  |
|  |  | Contact |  |
|  |  | Email |  |

SUBJECT PHOTO



|  |
| --- |
| **APPEARANCE** |
| NATIONALITY |  |
| IC Code |  |
| Height |  |
| Build |  |
| Dress |  |
| Eyes |  |
| Hair |  |
| Tattoos / Scars |  |
| Other |  |
| **CURRENT HOME ADDRESS & CONTACT** |
| Address |  |
| Mobile |  |
| Home |  |
| Email |  |

Approximate date photo taken: Click here to enter a date.



|  |
| --- |
| **PARENTAL RESPONSIBILITY** |
| Name |  |
| Address |  |
| Mobile |  |
| Home |  |

|  |
| --- |
| **PARENTS / CARERS AND FAMILY (addresses / contact numbers & comments)** |
| *NAME* | *ADDRESSES / CONTACT NUMBERS & COMMENTS* |
|  |  |
|  |  |
|  |  |

|  |
| --- |
| **ASSOCIATES (addresses / contact numbers & comments)** |
| *NAME* | *ADDRESSES / CONTACT NUMBERS & COMMENTS* |
|  |  |
|  |  |
|  |  |

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| --- |
| **RELEVANT ADDRESSES AND LOCATIONS FREQUENTED** |
| *ADDRESS* | *REASON FOR RELEVANCE (include dates and locations previously found)* |
|  |  |
|  |  |
|  |  |

|  |
| --- |
| **OTHER** |
| MEDICAL ISSUES |  |
| OYSTER CARD NUMBER |  |
| SOCIAL MEDIA ACCOUNTS |  |

|  |
| --- |
| **ORDERS** |
| *ORDER TYPE* | *DETAILS OF ORDER (Include act/section and dates)* |
|  |  |

|  |
| --- |
| **LOCAL AUTHORITY** |
| Local Authority whereLAC |  |
| Social Worker(Name/Contact number and email) |  |
| Out of hours contactEmergency Duty Team(EDT) |  |

**BACKGROUND**

*Overview of the subject and associated risk*

Click here to enter text.

|  |
| --- |
| **IMMEDIATE ACTIONS TO CONSIDER WHEN REPORTED MISSING** |
| *Actions for consideration when the subject is reported missing, this should not be a generic action plan, this should be bespoke for the subject. Multi-agency actions should be agreed as part of a strategy meeting and include actions to be taken by all persons involved with the subject, including carers/parents.* |
| **POLICE:**Click here to enter text. |
| **MULTI-AGENCY:**Click here to enter text. |

**ACTIONS UPON SUBJECT BEING LOCATED**

*Officers should always tailor their actions to the individual missing episode and consider their powers of police protection where relevant*

**POLICE:**

Click here to enter text.

**MULTI-AGENCY:**

Click here to enter text.

**OTHER INFORMATION NOT COVERED ELSEWHERE**

*Use this field to add any other information that may be considered useful should the subject go missing*

Click here