**PROCESS ONE**

**Pre - Proceedings**

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|  | Children’s Safeguarding Team |  | Independent reviewing Team |
|  | Under 11s Children’s Permanence Team |  |  |

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| **Week 1** | **PRE-PROCEEDINGS**  Legal Planning Gateway Meeting (LPM).  Parents informed. | CPT TM/DTM to attend LPM if under 11 |  | | |
| **Week 3** | Initial Pre-proceedings meeting. |  |  | | |
| **Week 7** | PlanningDiscussion/further LPM to involve Safeguarding Team, Legal Services, Permanence Team SW  (Can also be a Permanence Planning Meeting, if applicable). | PERMANENCE TM and SW to attend. | **IRT TM/ IRO to be informed at any stage if a meeting constitutes PPM or likelihood Child will be accommodated if they are not already**. | | |
| **Week 8** | Pre-Proceedings review meeting. |  |  | | |
| **Week 13/14** | Legal Planning meeting/discussion (as for week7) to look at progress  (Can also be a Permanence Planning Meeting, if applicable). | PERMANENCE TM and SW to attend. |  | | |
| **Week 15** | Pre-Proceedings review Meeting. |  |  | | |
| **Week 20** | Planning Discussion/LPM final decision-divert from care proceedings or Initiate. Meeting to involve Safeguarding team, Legal, **Permanence Team**, and CAFCASS. | LPM final decision to divert from care proceedings or Initiate.  (Can also be a Permanence Planning Meeting, if applicable). **CPT TM/DTM to attend** | IRT/ IRO to be informed of timescales to issue and informed what the LA are seeking | | |
| **Week 21** | Final Pre-Proceedings meeting, advising parents of decision. |  | |  |
| **Week 23** | Social Worker in Safeguarding team to complete Statement, Care Plan and other documents. | **IRT/IRO to be informed when court date received for initial hearing if LA seeking child to remain or become a CIC** | |  |